

**Sree Keralavarma College, Thrissur**  
**AQAR 2012-2013**

## **AQAR 2012-2013**

### **INSTRUCTIONS**

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

### **IMPORTANT**

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filledup form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filledup questionnaire, please take a printout of each completed page before proceeding further.

## 1. Kindly provide the details of the institution

Name of Institution:	<b>Sree Keralavarma College, Thrissur</b>
Year of Establishment of the institution:	<b>1947</b>
Address Line 1:	<b>Karattukara P.O</b>
Address Line 2:	<b>Thrissur</b>
City/Town:	<b>Thrissur</b>
State:	<b>Kerala</b>
Postal Code:	<b>680 011</b>
Email Address:	<a href="mailto:skvcollege@yahoo.com">skvcollege@yahoo.com</a>

## 2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/Reaccreditation:	<b>2009</b>
Current Grade:	<b>A</b>
CGPA:	<b>3.05</b>

## 3. Institutional Status

Accredited	<b>A Grade</b>
------------	----------------

## 4. Contact Person Details

Name of Head of Institution:	<b>K.S. Jayachandran</b>
Contact Phone:	<b>9447308697, 04872380535</b>
Email:	<a href="mailto:ksjchand@gmail.com">ksjchand@gmail.com</a>
Website URL:	<a href="http://www.keralavarma.ac.in">www.keralavarma.ac.in</a>
Name of IQAC Coordinator:	<b>Lalitha Nair</b>
Email:	

## SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

### 5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	16
Post Graduate (MA/M.Sc./M.Com.etc.)	8
Research Programmes (M.Phil/PhD)	2
Certificate Programmes	0
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	0
Other value added programmes	0
Any other programme offered (Specify)	0

### 6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	3
New programmes designed	0
Programmes under revision	1
Interdepartmental collaborative programmes	1
Inter institutional collaborative programmes	4
Number of review committee Recommendations implemented (Total)	0
Number of NAAC peer team recommendations implemented	1
Number of UGC/any other expert committee recommendations implemented	0
Number of review committee recommendation under implementation	0
Number of NAAC peer team recommendations under implementation	1
Number of UGC/ any other expert committee recommendations under implementation	0

### 7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes	108
Total faculty on rolls	91
Faculty added during the year	2
Faculty positions vacant	20
Faculty left during the year	7
Total number of visiting faculty	0
Total number of guest Faculty	20

### 8. Qualification of Faculty

PhD and Above (PDF)	34
M.Phil	19
Masters	93
Any other (Specify), B.Ed,PGDCA	18

### 9. Faculty qualification improvement

PhD awarded to existing faculty	1
M Phil awarded to existing faculty	0
Any other degree awarded to existing faculty	1

**10. Administrative Staff Details (Enter a number; 0 for nil)**

Administrative staff (total sanctioned)	<b>45</b>
Administrative staff (Actual strength)	<b>47</b>
Added during the year of reporting	<b>0</b>
Left during the year	<b>4</b>
Number of posts vacant	<b>0</b>

**11. Technical Support Staff Details ( Enter a number; 0 for nil)**

Technical Support Staff (Total sanctioned strength)	<b>14</b>
Technical Support Staff (Actual strength)	<b>18</b>
Added during the year	<b>1</b>
Left during the year	<b>1</b>
Number of posts vacant	<b>1</b>

## SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

13. Composition of IQAC ( Enter a number; 0 for nil)

14. IQAC Meetings

15. Whether Calendar of activities of IQAC formulated for the academic year

**12. Year of establishment of IQAC DD MM YYYY: 01/01/2009**

### **13. Composition of IQAC (Enter a number; 0 for nil)**

Number of IQAC members	<b>19</b>
Number of Alumni in IQAC	<b>2</b>
Number of Students in IQAC	<b>2</b>
Number of Faculty in IQAC	<b>7</b>
Number of Administrative Staff in IQAC	<b>2</b>
Number of Technical Staff in IQAC	<b>0</b>
Number of Management Representatives	<b>4</b>
Number of External experts in IQAC	<b>0</b>
Number of any other stakeholder and community representatives	<b>2</b>

### **14. IQAC Meetings**

Number of IQAC meetings held during the year	<b>2</b>
--	----------

**15. Whether Calendar of activities of IQAC formulated for the academic year: Yes**

### **16. IQAC Plans for Development (Enter a number; 0 for nil)**

Number of academic programmes proposed	<b>1</b>
Number of value added programmes proposed	<b>0</b>
Number of skill oriented programmes proposed	<b>0</b>
Number of faculty competency and development programmes proposed	<b>1</b>
Number of other staff development programmes proposed	<b>1</b>
Number of student mentoring programmes proposed	<b>2</b>
Number of co-curricular activities proposed	<b>4</b>
Number of inter departmental cooperative schemes proposed	<b>2</b>
Number of community extension programmes proposed	<b>1</b>
Any other programmes proposed (Specify)	<b>0</b>

**17. IQAC Plans for development & Implementation ( Enter a number; 0 for nil)**

Number of academic programmes implemented	0
Number of value added programmes implemented	0
Number of skill oriented programmes implemented	0
Number of faculty competency and development programmes implemented	1
Number of other staff development programmes implemented	1
Number of student mentoring programmes implemented	1
Number of cocurricular activities implemented	2
Number of inter departmental cooperative programs implemented	2
Number of community extension programmes implemented	1
Any other programmes suggested that are implemented (Specify)	

**18. IQAC Seminars and Conferences (Enter a number; 0 for nil)**

Number of seminars/conferences/ workshops organized by IQAC within the institution	1
Number of participants from the institution	40
Number of participants from outside	10
Number of external experts invited	1
Number of external conferences/seminars/workshops on institutional quality attended	
Number of events conducted with IQACs of other institutions as collaborative programs	

**19. Did IQAC receive any funding from UGC during the year? No**

**20. If the response to Qn. 18 is Yes, please provide the amount received from UGC (Input 0 if NA/NIL)**

Any other source including internal financial support from the management (Specify amount) From Students, IQAC	NA
Amount Received from UGC	
Amount Received from any other source including the college management	

**21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)**

### SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

#### 22. Academic Programmes

Number of new academic programs developed or designed by faculty	
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<b>10</b>
Number of programs in which evaluation process reformation taken up and implemented	
Number of active teaching days during the current academic year	<b>180</b>
Average percentage of attendance of students	<b>80%</b>
Percentage of classes engaged by guest faculty and temporary teachers	<b>30%</b>
Number of self financed programmes offered	
Number of aided programmes offered	<b>24</b>
Number of programmes discontinued during the year	

#### 23. Whether any systematic student feedback mechanism is in place? Yes

#### 24. Feedback Details (If answer to Question 23 is yes)

Percentage of courses where student feedback is taken	<b>93</b>
---	-----------

#### 25. Is feedback for improvement provided to the faculty? Yes

#### 26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	<b>0</b>
Number of minor research projects undertaken during the year	<b>1</b>
Number of major ongoing projects	<b>1</b>
Number of minor ongoing projects	<b>2</b>
Number of major projects completed	<b>0</b>
Number of minor projects completed	<b>2</b>
Number of major project proposals submitted for external funding	<b>4</b>
Number of minor project proposals submitted for external funding	<b>2</b>
Number of research publications in peer reviewed journals	<b>20</b>
Number of research publications in international peer reviewed journals	<b>4</b>
Number of research publications in national peer reviewed journals	<b>14</b>
Number of research papers accepted for publication in international peer reviewed journals	<b>2</b>
Number of research papers accepted for publication in national peer reviewed journals	<b>4</b>
Average of impact factor of publications reported	<b>0</b>
Number of books published	<b>14</b>
Number of edited books published	<b>0</b>
Number of books (single authored) published	<b>10</b>
Number of books (coauthored) published	<b>0</b>
Numbers of conferences attended by faculty	<b>60</b>
Number of international conferences attended	<b>18</b>
Number of national conferences attended	<b>56</b>



Number of papers presented in conferences	<b>49</b>
Number of papers presented in international conferences	<b>14</b>
Number of papers presented in national conferences	<b>40</b>
Number of conferences organized by the institution	<b>22</b>
Number of faculty acted as experts resource persons	<b>20</b>
Number of faculty acted as experts resource persons international	<b>1</b>
Number of faculty acted as experts resource persons national	<b>10</b>
Number of collaborations with international institutions	<b>0</b>
Number of collaborations with national institutions	<b>2</b>
Number of linkages created during the year	<b>0</b>
Total budget for research for current year as a percentage of total institution budget	<b>0</b>
Amount of external research funding received in the year	<b>87,71,000</b>
Number of patents received in the year	<b>0</b>
Number of patents applied for in the year	<b>0</b>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<b>1</b>
Number of PhDs awarded during the year	<b>0</b>
Percentage of faculty members invited as external experts/resource persons/ reviewers/ referees or any other significant research activities	<b>37</b>

#### **SECTION IV**

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

#### **27. Student Details and Support Mechanisms**

The total intake of students for various courses (Sanctioned)	<b>1328</b>
Actual enrollment during the year	<b>1706</b>
Student dropout percentage during the year	<b>7</b>
Success percentage in the final examination across the courses	<b>81</b>
Number of academic distinctions in the final examination and percentage	<b>17</b>
Number of students who got admitted to institutions of national importance	<b>31</b>
Number of students admitted to institutions abroad	<b>0</b>
Number of students qualified in UGC NET/SET	<b>14</b>
Number of students qualified GATE/ CAT/other examination (Specify)	<b>4</b>

#### **28. Does student support mechanism exist for coaching for competitive examinations? Yes**

#### **29. Student participation, if response is yes to Qn. 28**

Number of students Participated: **199**

#### **30. Does student counseling and guidance service exist? Yes**

#### **31. Student participation, if answer to Qn. 30 is yes**

Number of students Participated	<b>235</b>
---------------------------------	------------

#### **32. Career Guidance**

Number of career guidance programmes organized	<b>4</b>
Percentage of students participated in career guidance programmes	<b>20%</b>

#### **33. Is there provision for campus placement? Yes**

#### **34. If yes to Qn. 33**

Number of students participated in campus selection programmes	<b>25</b>
Number of students selected for placement during the year	

#### **35. Does gender sensitization program exist? Yes**

#### **36. If Answer is Yes to Qn 35**

Number of programmes Organized	<b>2</b>
--------------------------------	----------

### **37. Student activities**

Number of students participated in external cultural events	<b>79</b>
Number of prizes won by students in external cultural events	<b>44</b>
Number of cultural events conducted by the institute for the students	<b>26</b>
Number of students participated in international sports and games events	<b>2</b>
Number of students participated in national level sports and games events	<b>29</b>
Number of students participated in state level sports and games events	<b>38</b>
Number of students participated in university level sports and games events	<b>245</b>
Number of prizes won by students in international sports and games events	<b>0</b>
Number of prizes won by students in national level sports and games events	<b>20</b>
Number of prizes won by students in state level sports and games events	<b>108</b>
Number of prizes won by students in university level sports and games events	<b>190</b>
Number of sports and games events conducted by the institute for the students	<b>6</b>

### **38. Composition of students**

Percentage of Scheduled Caste	<b>19</b>
Percentage of Scheduled Tribe	<b>4</b>
Percentage of other backward communities	<b>46</b>
Percentage of women students	<b>70</b>
Percentage of physically challenged	<b>15</b>
Percentage of rural students	<b>83</b>
Percentage of urban Students	<b>17</b>

### **39. Scholarships and Financial Support**

Number of students availing financial support from the institution	<b>15</b>
Amount disbursed as financial support from the institution	<b>Rs. 10000</b>
Number of students awarded scholarships/prizes from the institution	<b>6</b>
Number of students received notable national/international achievements/ recognition	<b>0</b>

### **40. Student initiatives**

Number of community upliftment programmes initiated by students	<b>9</b>
Number of literary programmes initiated by students	<b>10</b>
Number of social action initiatives based on science / environment initiated by students	<b>5</b>
Number of student research Initiatives	<b>17</b>

## SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management Strategies adopted and in practice for achieving the objectives are focussed.

**41. Whether perspective plan for overall developmental activities is created? No**

**42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?**

**43. Whether benchmarking is created for institutional quality management efforts? No**

**44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format**

**45. Is a Management Information System (MIS) in place? Yes**

**46. If answer to question 44 is Yes, please provide details of MIS applied to: Administration, Scholarships, Office administration, Library**

**47. Existence of learning resource management**

	Yes	No
Edatabase in library	√	
ICT and smartclass room	√	
Elearning sources (eBooks, eJournals)	√	
Production of teaching Modules	√	
Interactive learning Facilities		√

**48. Internal resource mobilization : Kindly provide the amount contributed**

Research	
Consultancy and training	
Student contribution	√
Alumni contribution	√
Wellwishers -Staff	√

**49. Infrastructure and welfare spending: Please specify the amount**

Amount spent for infrastructure development	
Amount spent for student welfare	
Amount spent for staff welfare	

**50. Is delegation of authority practiced? Yes**

**51. Does grievance redressal cell exist ?**

	Yes	No
Faculty	√	
Students	√	
Staff	√	

**52. Grievances received from faculty and resolved ( Enter a number; 0 for nil)**

Number of grievances received	<b>0</b>
Number of grievances resolved	

**53. Number of grievances received from students and resolved ( Enter a number; 0 for nil)**

Number of grievances received	<b>0</b>
Number of grievances resolved	

**54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)**

Number of grievances received	<b>0</b>
Number of grievances resolved	

**55. Has the institution conducted any SWOT analysis during the year?            Yes**

**56. The SWOT analysis was done by internal or by external agency:    Internal**

**57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**

- The institution ensures complete transparency in the admission process ensuring equity for the students from the disadvantaged community, differently-abled students and sports personnel. The Malayalam department of this college, a major research centre in Calicut University which identified a number of institutions for collaborative research, produced more than 25 Ph.D.s since 1987. Half-a-dozen of the teachers of this college are research guides in different Universities.
- About seventy percent of the students joining the institution come from poor socio-economic background and the students and their parents are given counseling to reduce dropout rates. An effective Career Guidance and Placement Cell is working in the campus under the leadership of two teachers and the Cell acts a link between the students and the prospective employers. The institution maintains a very high success rate in University examinations with good number of first classes and University ranks. The average pass percentage for the last five years for the undergraduate programmes ranges from 80 to 82 percent and that of the postgraduate programmes from 92 to 94 percent.
- Few teachers actively involved in Pain and Palliative programmes. Some of Teaching and administrative staff are part of local governance institutions. Every department have active alumnus. These alumnae's are providing good support for setting up modern teaching learning accessories. One teacher is a specialist in E-Learning Technology



**58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)**

- Necessity of more class room cluster buildings, since older class room cannot be further maintained.
- Upgrading PG departments into research centers also required more rooms for research scholars.
- Need for more information technology accessing devices. Wanting more sanitation facilities for girl students.

**59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)**

- The college campus extends to 30 acres of land in the heart of Thrissur city, so that there is high opportunity of expanding the academic programmes by introducing new courses that suits modern and contemporary requirements. College has a large sport ground which could developed to accommodate an indoor court.
- Up gradation of PG Departments into research departments will provide more opportunity for extension activities

**60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)**

- Emergence of new generation courses is a main threat to institutions like this college who offer conventional programmes in science / arts / humanities
- Increasing number of professional colleges (engineering/medical/para-medical) is a real threat to institutions like this college who offer conventional programmes in pure science

**61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)**

- Dr. P. Bhanumathi received Adv. Chanayil Aravindakshan Smaraka Award for Social Work, OKEY, Yogam, Kodungalloor, Kerala, December 2012.
- Dr. Johns K. Mangalam of Philosophy Department runs one De addiction Centre named Punarjjani at Poomala.
- Dr. P. Bhanumathi runs an institute for rehabilitation of poor and destitute mentally challenged adults.
- Dr.K.Sudheendran ( Department of Physics) Bibliography included in Marquis Who's Who in the world in 2013.
- Department of Statistics conducted Quiz competition and poster making competition relevant to Statistics for Higher Secondary students.

**62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)**

- Proper documentation of activities and events institutionalized
- Quality of teaching-learning process is benchmarked.
- Grading motivates efforts to sustain the quality
- Faculty research, publication, paper presentations, and development programmes are encouraged
- Extension and outreach programmes are institutionalized
- Opportunity for self evaluation and growth is achieved
- A sense of direction for future academic activities is attained
- Participation of faculty in faculty improvement programmes

**SUGGESTIONS**

Simplify the AQAR format

**CONCLUDING REMARKS**

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation.

Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.