

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
2014-2015**

Sree Keralavarma College, Thrissur

Submitted

to

National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Sree Keralavarma College, Thrissur

1.2 Address Line 1

Karattukara P.O

Address Line 2

Thrissur

City/Town

Thrissur

State

Kerala

Pin Code

680011

Institution e-mail address

skvcollege@gmail.com

Contact Nos.

04872380535

Name of the Head of the Institution:

C.M. Latha

Tel. No. with STD Code:

04872260444

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:
For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.05	2009	2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 31/12/2012
- ii. AQAR 2012-13 submitted to NAAC on 30/09/2014
- iii. AQAR 2013-14 submitted to NAAC on 31/12/2014

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Calicut

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
University with Potential for Excellence	<input type="checkbox"/>	UGC-CPE	<input type="checkbox"/>
DST Star Scheme	<input type="checkbox"/>	UGC-CE	<input type="checkbox"/>
UGC-Special Assistance Programme	<input type="checkbox"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="checkbox"/>	Any other (<i>Specify</i>)	<input type="checkbox"/>
UGC-COP Programmes	<input type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="8"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="3"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="1"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	5

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The works for the second round of accreditation of the College is progressing. IQAC is constantly equipping the faculty to address the challenges posed by the changing educational environment; and also to take advantage of the ever increasing opportunities that is being offered.

College has introduced the programs like WWS, SSP of the state Higher Education Council

Two faculty members attended a seminar on Quality enhancement at Thiruvananthapuram.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Monitoring the Cells/Committees	The various Cells and Committees in the College are rigorously monitored by the Cell
Attending seminars/workshops	Two of the faculty of the College participated in the quality enhancement seminars at Thiruvananthapuram
Preparation for the second cycle of re-accreditation	The second round of accreditation of the college is progressing.
Department visits	Ensures timely implementation of projects and programmes.
Despatch of AQAR 13-14	Done
Periodical orientation to prepare college for Re-accreditation	All departments and office are made aware of the need for timely compilation of reports necessary for re-accreditation.
Ensuring quality in research	Faculty and Research scholars are asked to do original research in areas that are of socio-economic relevance.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3			
PG	8			
UG	17	1		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	28			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17 + 8 = 25
Trimester	
Annual	3

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Department of Political Science has been upgraded to Research Department. BCA has been introduced.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	100	64	36		

2.2 No. of permanent faculty with Ph.D.

49

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
34	6							34	6

2.4 No. of Guest and Visiting faculty and Temporary faculty

6

8

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	14	59	7
Presented papers	12	61	1
Resource Persons		14	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT enabled teaching, peer assisted learning etc. are used for teaching, including smart board, power point audio-visual aids, etc.

Invited talks, outdoor interactions, internal seminars/ book reviews, panel discussions on vital issues, documentary films and discussions

Use of internet, E-books, E-Journals, EMMRC, NLIST in teaching and learning

Web based teaching has been designed.

Various statistical packages have also been introduced at degree and PG levels.

Practical lessons and physical tests. Video assisted classes in football and basketball to give a clear view.

Various statistical packages are also introduced at degree and PG levels. The study materials have been digitalised and much of it is available to the students from the website of the faculty. If this facility is not available, the print out of study materials is provided to the students.

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducted more number of internal examinations

In the conduct of class test and internal evaluation tests, multiple choice questions are extensively used.

Physical education department examined players for their mot fitness and tactical ability in different games.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

16	11	11
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2.10 Average percentage of attendance of students

83.5

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG - English	28	11	36	25	14	86
UG - Functional English	30	13	37	30	10	90
UG - Malayalam	27	13	14			100
UG - Hindi	22		15	3		82
UG - Sanskrit	21		24	19		43
UG - Economics	50		72	16		78
UG - History	58		3	37	44	87
UG - Philosophy	40		30	25	13	68
UG - Political Science	48	10	65	25		85
UG - Commerce	59	3	86	2		92
UG - Mathematics	43	21	51			72
UG - Statistics	31		6	15	10	70
UG - Physics	42	5	90	5		100
UG - Chemistry	35		54	12	11	77
UG - Botany	29	10	52	11	10	83
UG - Zoology	34	35	47			82
PG - English	15		81	13		100
PG - Malayalam	18	12	6			100
PG - Economics	15		81	13		100
PG - Political Science	16	25	74			100
PG - Commerce	16	7	88			94
PG - Mathematics	20	5	95			100
PG - Physics	12	5	95			100
PG - Chemistry	12		80	20		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- **Best practices in teaching and learning were examined**
- **Conducted period visits to departments.**

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	7
UGC – Faculty Improvement Programme	1
HRD programmes	0
Orientation programmes	1
Faculty exchange programme	2
Staff training conducted by the university	1
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	4
Others	1

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	11		
Technical Staff	1			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC provides information pertaining to UGC assistance for seminars and helps to obtain funds.

IQAC has contributed to obtain minor and major research projects for the faculty.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2	1	
Outlay in Rs. Lakhs		34.9	7.06	

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	9	1	13
Outlay in Rs. Lakhs	0.12	8.13	0.5	45.5

3.4 Details on research publications

	International	National	Others
Peer Review Journals	8	22	0
Non-Peer Review Journals	0	0	8
e-Journals	2	0	0
Conference proceedings	5	8	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration (Year)	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received (Lakhs)
Major projects	3	UGC, SERB	33.00	27.16
Minor Projects	1, 2	UGC, KCHR	6.60	5.83
Interdisciplinary Projects	1	CDB	1.29	1.29
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	1	ASPIRE Fellow	0.96	0.96
Any other(Specify)	5	FIST	93.00	72.00
Total			134.85	107.24

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges
Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other

3.10 Revenue generated through consultancy (in Lakhs)

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		10			19
Sponsoring agencies		UGC, ICPR			Departments, Old Students' Associations

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
13		4	9			

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level	<input type="text"/>	State level	<input type="text" value="1"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="1"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text" value="8"/>	NSS	<input type="text" value="10"/>	Any other <input type="text"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

NCC

- **Observed World Environment Day (5-6-2014)**
- **Fund mobilization for Philanthropy (23-07-2014)**
- **Sensitization of traffic rules (28-10-2014)**
- **Vigilance awareness among Youth (29-10-2014)**
- **Run for unity and administering the unity pledge (31-10-2014)**
- **Observance of Public Property Protection Day (31-10-2014)**
- **Visit to Association for Mentally Handicapped Adults (AMHA) – (31-11-2014)**
- **Participation in Run Kerala Run programme (20-01-2015)**

NSS

- **NSS units in the college made different programmes like Tree plantation, AIDS, anti-plastic awareness rallies, Visit to home for the destitute and elderly, food distribution.**
- **Observance of World Environment day – 100Tree plantation (05.06.2014)**

- **Personality Development class for volunteers (18.06.2014)**
- **Free the campus free the Kanattukara new project launched (14.08.2014)**
- **Free the campus free the Kanattukara (Campus cleaning and premises of the college cleaning (24.09.2014)**
- **Free the campus free the Kanattukara (Campus cleaning and premises of the college cleaning (25.09.2014)**
- **Blood Donation Day & inter collegiate rally (01.10.2014)**
- **Visited Punarjani de addiction centre (6.10.2015)**
- **Free the campus free the Kanattukara (Butterfly garden setting) (11.10.2014)**
- **Observance of NSS Day (With guests Dr Bhanu mathi .P and Sheeba Ameer) (13.10.2014)**
- **Alpha palliative care rally –students participation in caring older people (23.10.2014)**
- **Volunteers and POs attended a seminar on plastic boon or ban at town hall (25.10.2014)**
- **State level Training programme Cancer Check programme-Dr Sheenaja KK appointed as district co-ordinator for Check project of IMA (06.11.2014)**
- **Organic farming (08.11.2014)**
- **Third prize in Swacha barath mission campus cleaning work done by NSS volunteers (12.11.2014)**
- **Free the campus free the Kanattukara (Campus Cleaning) & road cleaning near college (15.11.2014)**
- **Participation in seminar at TERI Bangloore (16.11.2014)**
- **Road safety club poster presentation (Class by Babu ASI police department about the importance of traffic rules) (26.11.2014)**
- **Red ribbon club and NSS volunteers conducted a talk with HIV positive person (06.12.2014)**
- **One day seminar for NSS PO at Calicut university (15.12.2014)**
- **Observance of Youth day (12.01.2015) with Soman sir from TOC Kalamassery (12.01.2015)**

CAREER GUIDANCE AND PLACEMENT CELL

- **Five days workshop on translation: With the support of the National Translation Mission, Mysore, a translation workshop was organised from 12th January to 16th January 2015. It was very useful and benefited to 50 students. It helped the students to understand the job opportunities in the field of translation.**

- **Online registration:** The Cell arranged online PSC registration to the students. Around 100 students utilised this opportunity. It helped them to apply for the PSC vacancies immediately and easily.
- Many students attended the off campus recruitments. About 60 students participated and three of them have been recruited.
- The Cell also arranged different classes and seminars in connection with the career guidance.

ENTRY INTO SERVICE CELL

- The Aptitude Skill Training Programme for Competitive Examinations including NET exam for lectureship for Paper I examination (29-11-2014). 54 hours spread over 9 days along with two model examinations were conducted. 80 students participated in the programme.
- Two day workshop on short film and slop motion was conducted on 9th and 10th January 2015 without any financial commitments. Around 40 students participated in the programme.

HEPSN ENABLING UNIT

- The Unit was able to facilitate scribes for the Visually Challenged students for their University Examinations
- The Unit conducts weekly PSC coaching classes for its students to encourage them to seek Government jobs. K.V.Arun, Asst. Professor in Politics engages the classes.
- The Unit arranges weekly Communicative English classes for its students that help them to be more employable and boosts their level of confidence in social spaces. Archana V. Asst. Professor in English handles the classes.
- Voice Recorders were given to the newly admitted students from low income families so as to enable them to record and practice lessons.
- The Unit was able to help their students to avail Reading Allowance for the visually challenged from the Social Justice Department.

DEPARTMENT OF ENGLISH

- Extension letcture by Dr. V.K. Prakash;
- Short film workshop in collobaration with the Malayalam Department;
- TKN Memorial lecture by J. Devika;
- Support to HEPSN by the staff and the students

DEPARTMENT OF MALAYALAM

- Visted punarjani rehabilitation centre (August 1, 2014);
- Pusthakaparakasanam,
- Support to Perumal Murugan;
- Bharathanatyam demonstration class by Smt. Priya Vengattaraman;
- Quiz competition conducted on Mathrubhashadinam.

DEPARTMENT OF PHILOSOPHY

- Dr. Johns K. Mangalam who founded the Punarjani Charitable Trust for alcohol de-addiction and rehabilitation is a faculty of the college.

DEPARTMENT OF HISTORY

- The PKT Raja Foundation Lecture was conducted on “Modern Trends in Historical Writing” by Formal Principal of the College, Prof. E.Rajan.

DEPARTMENT OF POLITICAL SCIENCE

- Arranged UGC NET coaching classes (paperI) - about 40 students have been enrolled in the coaching classes which are hold twice a week;
- Students and faculties made visit KILA on 15-02-2015;
- Department encourages the students to attend seminars and programmes organised by other institutions;
- Coaching classes for KPSC and other competitive exams;
- Conducted a 'Translation workshop' sponsored by National Translation Mission;
- Conducted a seminar on 'Political significance of Delhi Assempli Election';
- Organised a 'Short film and stock motion picture workshop';
- Organised a farewell talk on 'Contemporary Kerala Politics';
- Organised a special lecture on 'Organ transfer and the problem of the notion of gifts in India;
- Organised a talk on 'Neo-leberalism and International Relations'.

DEPARTMENT OF ECONOMICS

- Provides training on various statistical packages.

DEPARTMENT OF STATISTICS

- Coconut Survey;
- Study of Anganwadi;

- **Study of slums in Thrissur, Road accidents/Crops/Blood count pattern in females**

DEPARTMENT OF CHEMISTRY

- **Co-ordinatorship for HEPSN (Higher Education for Persons with Special Needs);**
- **Conducting Counselling Centre**

DEPARTMENT OF BOTANY

- **Campus cleaning;**
- **Medicinal plants exhibition to give awareness about our campus flora; Demonstration of organic farming**

DEPARTMENT OF ZOOLOGY

- **Visit to AMHA;**
- **Setting up of butterfly garden;**
- **Talk on career guidance of biological students;**
- **Talk on Animal Welfare by Dr. Rajeev;**
- **Talk on Reproductive De Disease,**
- **Collobaration with ARMC**

DEPARTMENT OF PHYSICAL EDUCATION

- **Coaching programme for different age groups, in different sport, summer camps in football, basket ball and cricket were carried out by the Physical Education Department.**
- **Coaching programme for different age group in different sports, summer camps in football, basketball and cricket.**
- **Organising a state level silver cup cricket tournament for teams.**
- **Organised by Cricket alumni of the college.**

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24 acres			
Class rooms	60			
Laboratories	4			
Seminar Halls	3			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)	4.10			
Others				

4.2 Computerization of administration and library

Fully computerised with standard computers

4.3 Library services:

College central library facilities

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	73,592	54,93,397	803	1,41,884	74,395	56,35,281
Reference Books	1,877	3,88,622	42	51,445	1,919	4,40,067
e-Books						
Journals	91	70,939	3	6,000	94	75,348
e-Journals	N-LIST	5,000	N-LIST	5,000	N-LIST	10,000
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	125	4	5	6	20	12	78	
Added	64					5	59	
Total	189							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- **Internet access, inflibnet, update of news and events kep website**
- **Attended two day national level workshop conducted by School of Management Studies, University of Calicut**
- **Statistical Package Workshop (One day) by old students of Department of Statistics (Jabir and Rasin)**
- **Internet access provided broadband with wi-fi**
- **Training by Cancer check project as District Trainer to cancer check by Dr. Sheenaja K.K.;**
- **Water Quality Management Resource Training by Dr. Usha Bagerathan (CWRD)**

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text" value="57"/>
iv) Others	<input type="text"/>
Total :	<input type="text" value="57"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **Suggest best practices to departments and various units.**
- **Ensures the service of various units to support students**
- **New students are provided with orientation class**

5.2 Efforts made by the institution for tracking the progression

- **Regular department meetings that analyse the activities and the future plans of the department**
- **Continuous and comprehensive evaluation method is implemented.**
- **For developing creativity and research aptitude in students, conducted internal seminars related to syllabus, made them to participate in national level seminars, made them to take part in literary competitions organised by other colleges.**
- **Conducting internal examinations, seminars, debates, group discussion**
- **The college offers scholarships to the needy students;**
- **Endowment prizes are given to outstanding students;**
- **Students are encouraged to attend seminars, workshops, quiz competition, etc; Organises expert lectures and talks of eminent personalities;**
- **The Departments continuously evaluate the students through internal exams, assignments, book reviews and seminars;**
- **Orientation for new students;**
- **Coaching for competitive exams like UGC-NET, PSC is provided to students;**
- **Two students secured second place in All Kerala Quiz competition**
- **Continuous evaluation of the students performance through conducting series exams;**
- **Proper recording of attendance which helps in avoiding dropouts and also unauthorised absence of the students in the class.**
- **Collecting data of various achievements of students on a time to time basis**
- **Conducted remedial coaching and Career guidance programmes**
- **Remedial teaching, give test papers after completing each unit**
- **Through mails, house visits, SMS, Visiting coaching camps, taking inputs from the trainers and coaches.**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1784	210	53	

(b) No. of students outside the state

21

(c) No. of international students

--

Men

No	%
768	35

Women

No	%
1426	65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
679	348	26	961	33	2014	772	369	190	863	37	2194

Demand ratio: **Arts - 1: 68.3;** **Commerce - 1: 82.1** **Science: 1: 46.4**

Dropout % : **Arts: 2.3** **Commerce: 0** **Science: 4.3**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Guidance and support for students aspiring for higher studies in the top universities of India**
- **Regular coaching is imparted for UGC-JRF, NET and CSIR. On a lesser scale coaching is provided for various competitive examinations conducted by banks, PSC and UPSC**
- **Providing study materials**
- **Special coaching and training are given for players who have been selected for selection trails in different establishments.**

No. of students beneficiaries

166

5.5 No. of students qualified in these examinations

NET	<input type="text" value="9"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text" value="3"/>	CAT	<input type="text" value="2"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="8"/>	UPSC	<input type="text"/>	Others	<input type="text" value="13"/>

5.6 Details of student counselling and career guidance

- Translation workshop**
- Campus recruitment**
- Career guidance classes**
- Online PSC registration**

No. of students benefitted

310

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
3			3

5.8 Details of gender sensitization programmes

- **Women’s Cell of the College conducted class on “Adolescence and Women Empowerment” by Mr. M. Madanamohanan, KILA on 16th January 2015**
- **Women’s Cell of the College conducted the seminar by Dr. Anna Lindberg, Swedish Historian (Swedish South Asian Studies Network, Lund University) on “Gender and Modernity in Kerala” on 6th February 2015.**
- **Ladies Health Club was equipped with R.G. 15 Elliptical Cross Trainer, Station Multi Gym, AB Slimmer B (Kinpro), Rotammer, Dumb bells, etc. with the help of Womens Cell**

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount (lakhs)
Financial support from institution	20	0.1
Financial support from government	7	3.4
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

- **Raising poor funds to help economically weak students;**
- **Finding funds from social workers for needy students**
- **Infrastructure facilities**
- **Internet accessibility**
- **Trainning infrastructure**
- **garbage dumping problem,**
- **socio economic problems,**
- **family problems**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To function as an instrument to propose realistic and attainable quality benchmarks for academic and administrative activities and to help the institution to grow with sustaining quality.

Mission:

To evaluate, refine, redefine, coordinate and to audit the Internal Quality Assurance Mechanism for total quality management of the institution.

To shoulder the responsibility for generation, promotion, implementation and continuous improvement of innovations in curricular, co-curricular and extra curricular activities of the institution.

To direct all the activities of the institution towards the enhancement of the learner's knowledge capacity and personality through values.

To arrange for periodic setting up of quality benchmarks for the institution in its quest for excellence.

To arrange for regular interaction with the NAAC and timely preparation and submission of such reports as IQAR and RAR.

6.2 Does the Institution has a management Information System

The head of the institution ensures the smooth functioning of the activity of the College in collaboration with other faculty members of the College. Regular council meetings are held to discuss and decide on matters relating to academics and administration; For the smooth and effective functioning of the College, interactions with parents, old students and faculties are regularly organised; Updation of College website. The college exhibits information regarding placement opportunities, scholarships offered by Indian and foreign universities etc. on the notice board.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to Calicut University and there is a prescribed curriculum of the university.

The faculty is actively engaged in curriculum and development by acting as members in various boards of studies.

The senior faculty act as Chairman of various examination boards.

Faculty in Language and Literature in Calicut University (Dr. K. Krishnakumari, Prof. E.S. Satheesan)

Faculty actively participate in UG and PG syllabus and modification.

Taking sidharupa-chanting and practising the chanting of the verses

The departments follow the syllabus and programmes in accordance with the UGC, Government and University norms;

The experience gained by faculty members as resource persons, seminars and members of Boards of Studies facilitates the process of revision and upgradation.

Faculties participated in curriculum restructuring programmes

6.3.2 Teaching and Learning

- **Methods of teaching has shifted to student centric, hence classes became more interactive. Power point presentations are made with the help of ICT facilities to make the class more effective. Special classes were conducted to promote weak students.**
- **Documentary films related to syllabus;**
- **Conducted invited talks and seminars on contemporary relevance;**
- **Educational focus to different university in India;**
- **Indoor and outdoor interaction; Internal seminars and panel discussions; Book reviews;**
- **Dissertations and project works helped students to encourage practical learning; Scholarships and endowments to students; Remedial coaching; Internet facility provided for wider reference. Students are encouraged to refer library books, internet, journals, EMMRC sources etc. to learn. Facilities have NLIST account as well. Participated in conferences, seminars, workshops, etc.**
- **On the basis of feedback and evaluation, the limitations of students are recognised and pointed out to them. Additional coaching is imparted to those who are in need of it. This takes the form of remedial teaching and bridge courses.**
- **The faculty makes use of every opportunity to advance their knowledge by participating in seminars and through presentation of papers. They also encourage the students to do the same.**

6.3.3 Examination and Evaluation

As per the directions of the university, the direct grading system is followed in the college. Two internal exams are conducted as part of continuous evaluation. Apart from this, seminar presentations, assignments, etc. are also used as part of continuous evaluation. Class tests are regularly conducted. The faculty act in various capacities as examiners in various university examinations, including taking up, work as external evaluators. The senior faculty act as Chairmen and also set question paper for other universities.

6.3.4 Research and Development

The post graduate department of Malayalam is currently offering research facilities. The departments of Political Science, English and Economics are on the way to becoming research departments. Major projects have been awarded to Physics and Malayalam departments. Minor projects have been sanctioned to the Departments of Physics, Economics, Chemistry and English. The physics faculty has attended post-doctoral research programmes in the United States. The University has insisted upon presentation of the research projects for the award of degree at the undergraduate and post graduate level. The faculty suggest topics that are socially relevant and also guide the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a centralised library with 73592 textbooks, valued at Rs.5493397. There are 1877 reference books valued at Rs. 388622. There are 91 journals with a value of Rs.70939 and e-journals worth of Rs. 5000. Apart from this, there are well stocked department libraries. The science departments have well furnished state of the art laboratories. The history department has a heritage museum. Effective implementation of teaching is ensured through the use of modern devices. The college has a well furnished computer lab. Students can access the library and the lab at any time during college working hours.

6.3.6 Human Resource Management

The faculty act in various capacities like hostel warden, staff advisor, NCC officer, NSS Coordinator. They motivate the students to create a clean pollution free campus which already has the reputation of a green campus. The faculty guide the students to advance their career. Students are provided with information pertaining to higher education, scholarships, career advancement possibilities and finishing classes by the faculty.

6.3.7 Faculty and Staff recruitment

Faculty recruitment is entirely on the basis of merit which in turn is based on guidelines issued by the university. The recruitment of non-teaching staff is done on the basis of directions provided by the Government of Kerala from time to time. The institution has a reputation spanning 56 years for transparency in appointments.

6.3.8 Industry Interaction / Collaboration

Kerala Sahitya Academy, vyllopilly smaraka samithi, Nattarivu padana kedram, Edassery foundation, thiranottam are actively co-operating with the institution to conduct various cultural programmes. Plans on the anvil to conduct a seminar in collaboration with CMET.

Conducted a seminar in collaboration with Media Centre, Thrissur, active participation in the cultural discourses of the city through literary foundations and advocacy collectives by the staff.

A Hindi literary forum namely 'VIKALP' is being organised in Thrissur for the last ten years with the co-operation of Hindi department. Teachers, research scholars and students from various colleges and universities are participating in this programme once in two months. Literary discussions are being made in this forum.

Conducted the National Seminar with the help of Sanskrit Academy

Association with the following institutions have been established - COSTFORD, Thrissur; Progressive Teachers Forum; Institute of Parliamentary Affaires, Government of Kerala; Kerala Political Scientists Association; C. Achutha Menon Study Centre and Library, Trivandrum;; Department of Political Science, University of Kerala, Trivandrum; MG University, Kottayam; Department of Political Science, University of Calicut; KILA, Hyderabad Central University; JNU New Delhi, Institute Study of

6.3.9 Admission of Students

Admission is done either by the University under the single window system or by the College. In the former case, the college merely admits the students on the direction of the university. In the latter case, admission is purely on the basis of merit and the whole procedure is digitalised and transparent.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	Career guidance, remedial coaching, KPCR, free food and accommodation for SC/ST, Special schemes for Lakshdweep and visually challenged students, Single girl child scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Deputy DC, Thrissur		
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- **Conducts an annual lecture 'TKN Foundation Memorial Lecture', with eminent/international scholars as speakers, with the support of the alumni of the college. The active support with the alumni through social networking groups.**
- **Active support for infrastructure development and class room maintenance**
- **Alumni Association (EPSILON SKVCMAA) is actively functioning. Alumni Association conducted a talk for UG and PG students of this college by Prof. Albert Antony T.**
- **ATOSS - External academic/financial support for organising seminars/workshops; Financial assistance to students of poor economic background**
- **Assisting in sponsoring financially backward sports persons; Sponsoring sports teams like football, basketball and cricket; Financial assistance in organising events; Cricket alumni playing main role in organising an All Kerala Silver Cup Cricket Tournament in the name of Prof. NDS, former Principal and Cricket Coach.**

6.12 Activities and support from the Parent – Teacher Association

The Institution has an active PTA. It provides financial assistance for routine maintenance work. It also acts as an advisory body.

6.13 Development programmes for support staff

Provides training programmes. Actively involved in their service issues

6.14 Initiatives taken by the institution to make the campus eco-friendly

Students are encouraged to minimize waste in all walks of life. This includes digital maintenance of files, avoiding wastages of paper and planting of new saplings in the campus. Plastic and flex are banned

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Introduction of interdisciplinary talks; Remedial coaching; Organised workshops and other documentary films; Independent electives encourage the students to widen their knowledge.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Majority of the seminars and workshops envisaged at the beginning of the academic year has been realised.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **To familiarise the students of economically and socially backward sections of the society with modern information technology systems.**
- **Initiatives for an eco-friendly learning space**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Ensures the seminars and other programmes conducted by the department is plastic free,

advocates for the limited use and maximum reuse of paper products.

Planting trees and carefully protect them

Sensitising the students on environmental issues and reaching out to the community on working towards environment protection.

Campus is greenish with varieties of trees and plants. New plants are planted every year in the campus and in the houses of students and teachers.

Make the students aware of the hazards caused by the disposal of chemicals to the environment.

Reduced usage of plastic in the play field

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

- **Transparency in admission process to ensure justice for students from socio-economically backward sections and students who are differently abled**
- **Counseling is given to the students and parents to prevent as far as possible dropouts.**
- **An effective Career Guidance and Placement Cell is working in the campus under the leadership of two teachers and the Cell acts a link between the students and the prospective employers.**
- **The institution maintains a very high success rate in University examinations with good number of first classes and University ranks.**
- **Few teachers actively involved in Pain and Palliative programmes.**

Weakness

- **Necessity of more class room cluster buildings, since older class room cannot be further maintained.**
- **Upgrading PG departments into research centers also required more rooms for research scholars.**
- **Need for more information technology accessing devices. Wanting more sanitation facilities for girl students.**

Opportunities

- **The college campus extends to 30 acres of land in the heart of Thrissur city, so that there is high opportunity of expanding the academic programmes by introducing new courses that suits modern and contemporary requirements. College has a large sport ground which could developed to accommodate an indoor court.**
- **Up gradation of PG Departments into research departments will provide more opportunity for extension activities**

Threats

- **Emergence of new generation courses is a main threat to institutions like this college who offer conventional programmes in science / arts / humanities**
- **Increasing number of professional colleges (engineering/medical/para-medical) is a real threat to institutions like this college who offer conventional programmes in pure science**

8. Plans of institution for next year

- **Conduct national and international seminars.**
- **Urgently upgrade major post graduate departments to research departments.**
- **Upgrade UG departments to PG Departments.**
- **Apply minor and major projects;**
- **Finding more sponsors to sponsor more events, to provide fencing of the ground.**
- **Upgrade campus facilities including the construction of the new buildings**
- **Construction of modern seminar complex.**
- **to start a research journal to further its aspirations and contributions to the academic as a research centre.**
- **to organise more extension lectures by the faculty members of the neighbouring colleges**
- **Online courses and support for the student community online too will be looked into. The College is also looking at possible initiatives in terms of more inclusive learning practices and support for the differently abled.**
- **Activating the Research department; UGC-NET, PSC, Civil Service Coaching Classes; Developing extension activities; Taking up of minor and major projects; Universities and refresher courses; Ensure research activities and publications; Organising seminar and workshops; Imparting resource mobilisation for facilitating department library; Collobaration with other university and centres.**
- **Conduct Aqua show and fish sale;**
- **Finding more sponsors to sponsor teams; Finding more advertisers to exhibit their advertisement on the college ground fencing; Fielding teams in few more events; providing better facilities to players.**

Name: Dr. T.D. Simon

Name: C.M. Latha

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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