



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Sree Keralavarma College Thrissur
• Name of the Head of the institution		V.A.Narayana Menon
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		04872380535
• Mobile no		9847451632
• Registered e-mail		skvcollege@yahoo.com
• Alternate e-mail		principal@keralavarma.ac.in
• Address		Sree Keralavarma College, Kanattukara PO, Thrissur, Kerala-680011
• City/Town		Thrissur
• State/UT		Kerala
• Pin Code		680011
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Urban

• Financial Status	Grants-in aid																		
• Name of the Affiliating University	University of Calicut																		
• Name of the IQAC Coordinator	Dr.Jayanisha K																		
• Phone No.	04872380535																		
• Alternate phone No.	9400530546																		
• Mobile	9447421448																		
• IQAC e-mail address	iqac@keralavarma.ac.in																		
• Alternate Email address	iqac.skvc@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year))	https://keralavarma.ac.in/upload/file/i5rdcq.pdf/AQAR_2019-20																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://keralavarma.ac.in/upload/file/bn6tdr.pdf																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>A</td> <td>3.05</td> <td>2009</td> <td>29/01/2009</td> <td>28/01/2014</td> </tr> <tr> <td>Cycle 2</td> <td>B++</td> <td>2.81</td> <td>2018</td> <td>03/07/2018</td> <td>02/07/2023</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	A	3.05	2009	29/01/2009	28/01/2014	Cycle 2	B++	2.81	2018	03/07/2018	02/07/2023
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to														
Cycle 1	A	3.05	2009	29/01/2009	28/01/2014														
Cycle 2	B++	2.81	2018	03/07/2018	02/07/2023														
6.Date of Establishment of IQAC	01/01/2009																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.Raj Sankar C, Department of Chemistry,	DST SERB	SERB	2020 1095	3800000
Faculty - Dr. Sudheendran K., Department of Physics, Sree Keralavarma College, Thrissur	SARD	KSCSTE	2017, 1460	3900000
8.Whether composition of IQAC as per latest NAAC guidelines			Yes	
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 			View File	
9.No. of IQAC meetings held during the year			5	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 			No	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 			View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?			No	
<ul style="list-style-type: none"> If yes, mention the amount 				
11.Significant contributions made by IQAC during the current year (maximum five bullets)				

* a framework and action plan for handling online and hybrid classes
 * take measures to reduce digital divide to ensure access to socially and economically challenged learners * orientation for teachers to familiarize them with the online tools for hybrid classrooms * a donation drive to provide digital devices to students from socially and economically challenged groups * a repository of recorded classes for students who miss out regular classes due to illness or bad network

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Centralized Internal Exams for Common Course	Examinations for Audit Courses and Extra Credit Courses for all streams were conducted online and the College decided to adopt the Centralised conduction of exams for all common courses
Making the campus gender sensitive and inclusive	College repaired and upgraded the restrooms for women and added more restrooms. Doubled the number of restrooms for differently abled students
Conducting more webinars and online programmes to connect learners to academia and resources during the pandemic times	Departments conducted webinars and workshops for students of the College and neighbouring institutions
Upgrade library facilities and make more online resources available to make it accessible during the pandemic times	College subscribed to more online resources and online journals for the library
Digitize more classrooms to make them equipped for hybrid classes	College digitized more classrooms and upgraded existing digitized rooms

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	23/12/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	28/02/2022

15. Multidisciplinary / interdisciplinary

Through audit courses which has been made part of the curriculum by the University, the college offers multidisciplinary courses on consumer rights, disaster management, gender studies, human rights and duties etc. for students across disciplines in the first four semesters for UG and the first two semesters for PG. The fifth semester open courses gives another opportunity for students to opt for multidisciplinary courses offered across streams. Other than the courses offered by the University, the college has taken an initiative for the holistic improvement of the students, through a yoga programme. Yoga helps our students to reduce stress and follow a healthy and disciplined lifestyle. Yoga helps our students to reduce stress and follow a healthy and disciplined lifestyle. Physical Education department of the college offers yoga programme to interested students and has an enrollment of hundreds, the course is highly appreciated by the students and has been on offer since 2014.

16. Academic bank of credits (ABC):

As an affiliated college, the institution is bound to follow the syllabus and programme structure of the affiliating university. University of Calicut is yet to offer the facility of academic bank of credits, the plans to adopt are still in testing mode. The institution will be offering ABC once the University rolls out the facility.

17. Skill development:

Majority of our learners belong to socially and economically challenged homes and their employability is of utmost priority to the institution. Various departments of the college offer additional skill improvement session to the learners in addition to the courses offered as per the syllabus. Language departments offer softskill enhancement sessions, humanities and science departments offer finishing sessions to improve the subject specific skills of the students. ASAP courses offered by the college is an initiative

supported by the state government and offers different courses to improve the skillset and employability of the students. Scholar Support Programme and Walk with the Scholar are other student centred initiatives supported by the college. Scholar Support Programme with the support of mentors offers guidance and additional classes and courses to weak scholars, teachers across different disciplines with an SSP coordinator offers these additional skill acquisition sessions. Walk with the Scholar offers additional skills and guidance to outstanding students and helps them chart a path towards higher education and research. Like SSP, WWS also offers skill enhancement sessions with guidance from teachers across different disciplines.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college is affiliated to the University of Calicut and is stipulated to follow the curriculum offered by the University. The curriculum of the University of Calicut ensures appropriate integration of Indian knowledge system through teaching of Indian language and culture. With the spread of the pandemic, courses were offered using online mode which will be available to students even after the pandemic. Since the college is affiliated to the University which is the certifying authority and doesn't have any mandate over the syllabus, the college has limitations in offering independent courses. The Yoga programme offered by the Physical Education department which is offered through online and offline mode is a unique initiative of the the institution and is appreciated and well appreciated by the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The University of Calicut has adopted OBE since 2019 and the College has been adhering to the criteria since then. The syllabus has been revised to focus on OBE based curriculum. The outcome of every course has been identified in the syllabus by the affiliating university. The teachers handling the course inform the students of the expected outcome and the teachers in charge report the progress in periodical department meetings. The progress and the effectiveness of the same are evaluated at the end of the semester, the teachers in charge of the course and the department deliberates way to improve the achievement of the outcome, if any improvement is needed.

20.Distance education/online education:

The institution through MoUs with The University of Calicut and IGNOU offers distance and online distance education to more than an

average of 6500 students every year. University of Calicut Study Centre offers 6 ug and 4 pg programmes and the resource pool include teachers of neighbouring colleges in addition to the faculty of SKVC. The average enrollment a year is 2500+. IGNOU Study Centre offers more than 140 certificate, diploma, ug,pg, and management programmes and is one of the largest and oldest study centres under RC Cochin. The centre caters to more than 4000 learners every year and used the services of teachers from prestigious institutions across South India. The college is contributing to raising the quality of life and the intellectual pool of the nation and supporting the country in giving increased importance to continuing education and is encouraging enrolment to multiple programmes to learners.

Extended Profile

1.Programme

1.1	32
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	2870
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1725
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	1071
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	84+28
File Description	Documents
Data Template	View File
3.2 Number of sanctioned posts during the year	0
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	91
4.2 Total expenditure excluding salary during the year (INR in lakhs)	118.864
4.3 Total number of computers on campus for academic purposes	79

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Kerala Varma College is affiliated to the University of Calicut and has been committed to imparting value-based education of utmost quality. Considering the diverse needs of our students, our focus is on employability, innovative teaching learning practices, research, and outcome based education. The Academic Calendar of the College is

in compliance with the University calendar and is the framework adopted for effective delivery of the curriculum. Most of our teachers are members of undergraduate and post graduate Board of Studies of the University, Senate and Syndicate in different subjects. Each department also prepares a separate academic that incorporates calendar, class meetings, staff meetings, PTA meetings, internal examinations, study tours, and semester-wise academic programmes. Extension programmes, invited lectures, seminars, workshops, industrial visit etc. are conducted to enrich the curriculum. Institutional support is extended to learners through remedial classes, additional classes and programmes like Walk With a Scholar, Scholar Support Programme and Additional Skills Acquisition Programme. Class teachers track the progress of students including matters of attendance, progress of syllabi, progress and any lacunae is addressed promptly. The IQAC monitors the curriculum and its implementation and suggests possible upgrade and enrichment possible within the framework of the University curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SKV College conducts itself with the vision of reaching across to all learners and gives utmost importance to student-centred teaching learning. With the adoption of outcome based learning by the affiliating University, the skill enhancement and employability aspects of the syllabi is given increased focus. These institutional facilities combined with additional inputs from industry MoUs, linkages, internships, industry visits and field visits, invited lectures, extension programmes etc.enhances the scope of experiential learning. Innovating learning teaching that use participative learning and problem solving skills include hybrid classes, flipped classes, open book testing, peer teaching and peer evaluation too are incorporated to make learning more effective and interesting for the learners. Repositories of recorded classes also help students with the additional opportunities to take the classes again if they need it. Evaluation is based on continuous testing and tests are also given on demand if the student wishes to make up for a badly performed test or a missed test. Students with learning disabilities are given additional test options in different modes.

The testing and evaluation is transparent and if there is any concern, the student has the opportunity to approach the grievance cell and seek redressal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SKVC offers environmental studies, human rights and intellectual property rights courses as part of the curriculum. To enrich the textual integration of these into our curriculum, our college envisages programmes every year. Students are given key roles in the organisation of department/intercollegiate programmes which warp them into good team leaders and team players, impart them skills

like problem solving, accountability, financial responsibility, people skills etc. The campus is gender inclusive; our students, through Women's Cell and College Union conducts gendersensitization programmes and LGBTQ+ support initiatives, volunteer at the social support centre the underprivileged. College Union donates study aids to nearby schools with the support of teachers, at the beginning of every academic year. "Pothichoru" (a student run initiative for distribution of lunch boxes to the needy every week) and Blood Donation Cell (Our students volunteer as blood donors for the needy who are admitted to the five neighboring hospitals and need a particular blood group) are our proud initiatives. Our 2 acre sprawling orchard nicknamed "Ooty" keeps the environment cooler, we have been adding to this green legacy through tree planting initiatives every year. The institution is plastic free and has a policy for responsible and segregated waste management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1071

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://keralavarma.ac.in/upload/file/84mjwg.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://keralavarma.ac.in/upload/file/84mjwg.pdf

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

2.1.1.1 - Number of students admitted during the year

1008

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

575

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

SKVC is has one of the highest number of divyanggan students on roll in Kerala. Our learner demographic has a major chunk of learners from socially and economically challenged backgrounds. So, the institution is committed to providing student-centred education that factors in the learning needs and learning practices of all students. The college offers remedial and additional classes on request for slow learners and for students who miss out classes due to illness, personal leave, and participation in sports and cultural activities. A repository of recorded classes too is available at individual departments for the same purpose and if the student needs adjust their learning pace and relearn a particular portion. Scholar Support Programme (SSP) and Walk with the Scholar (WWS) are mentoring programmes for slow and advanced learners respectively. Class teachers track the progress of students and guide them to special programmes if necessary. Tutors are allotted to students in every programme so that the student receives additional mentoring and guidance. The extra credit programmes offered by Additional Skills Acquisition Programme (ASAP) offers advanced learners the opportunity to pursue specialised add on courses that will boost

their learning spectrum and add on to their employability and higher studies prospects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2870	112

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SKV College conducts itself with the vision of reaching across to all learners and gives utmost importance to student-centred teaching learning. With the adoption of outcome based learning by the affiliating University, the skill enhancement and employability aspects of the syllabi is given increased focus. These institutional facilities combined with additional inputs from industry MoUs, linkages, internships, industry visits and field visits, invited lectures, extension programmes etc.enhances the scope of experiential learning. Innovating learning teaching that use participative learning and problem solving skills include hybrid classes, flipped classes, open book testing, peer teaching,peer evaluation etc. are incorporated to make learning more effective and interesting for the learners. Repositories of recorded classes also help students with the additional opportunities to take the classes again if they need it. Evaluation is based on continuous testing and tests are also given on demand if the student wishes to make up for a badly performed test or a missed test. Students with learning disabilities are given additional test options in different modes. The testing and evaluation is transparent and if any concern is raised about teaching learning and evaluation, the student concerned has the opportunity to approach the grievance cell and seek redressal.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the pandemic that hit the world this year, teaching learning happened using online platforms and hybrid classrooms. With this increased emphasize on ICT, SKVC began the academic year with plans in place for effective learning discourses, and bridging the gap created by digital divide for our multifarious learners. We upgraded our existing 25 digitized classrooms and seminar halls and provided 17 additional spaces with the facility for hybrid classes. Our learners who hadn't had access to digital devices were provided devices by staff and alumni of the collage. The college upgraded its wi-fi with multiple FTTH BSNL hi-speed broadband connections and additional connections from a private service provider to avoid any network issues. Teachers were given orientation and were familiarized with online teaching tools and platforms before the commencement of the academic year to equip them for hybrid classes. They were also encouraged to undergo training programmes on MOOCS and other platforms. Recorded classes were made available to students who miss out sessions due to network issues, in addition to MOOCS. Teaching, learning and evaluation was conducted using hybrid platforms. Examinations for common courses like audit courses were conducted centrally by the college using online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

112

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

55

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

718

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution adopted Credit Based Semester System (CBCS) along with its affiliating university in 2009 and has implemented the timely reforms as per revisions by the university. This translates as continuous assessment for students in addition to the internal and university examination that are conducted periodically. Evaluation is based on four different testing criteria and performance which is communicated to the student at the beginning of every programme and every semester. Evaluation includes oral and written tests, seminar presentations, assignments, group projects, lab work, field work and evaluation etc. These evaluation methods are combined with innovating learning and evaluation methods like peer teaching and evaluation, open book tests, experiential learning and evaluation etc. Additional tests are provided on request, if the student is unable to take a test or is not happy with their performance. Students who miss out tests due to illness or for appearing in cultural and sports competitions are provided additional study aids and tests on request. Divyanggan students are provided additional time or scribes and has also access to flexible modes of testing for the evaluations conducted by the college. The students have access to different redressal mechanisms if they have any grievances related to evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

SKVC has a transparent, time-bound and efficient grievance redressal mechanism to address evaluation and examination related grievances. Students undergo continuous testing and evaluation as part of the CBCS curriculum adopted by the affiliating university. Evaluation adopts different methods and involves multiple modes. The evaluation results are duly published a few days after each testing. The student is given additional tests, seminar presentations etc. on request if they are unhappy with an evaluation or missed taking it. The student may also approach the evaluator if there is any dispute over their results. The evaluator will explain the evaluation parameters followed and provide reasoning behind the given evaluation. If the student feels it is not resolved, the class teacher/ or another teacher and HoD will hear both parties. If the complaint is not resolved by this intervention, it is forwarded by the Department to the Grievance Cell. The student may also directly approach the Grievance Cell if they are unhappy about the resolution. GC is a statutory body that includes student representatives as well, and they investigate the issue immediately and provide redressal. The student also has the opportunity to seek redressal from the University, if the issue goes unresolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Before the commencement of the admission process, the college duly notifies all the programmes offered and the courses available under each programme. This is instrumental in the admission process as CBCS offers limited choices for a few courses in the particular programmes and student interest varies depending on this. SKVC receives applications from different parts of Kerala, and we have been receiving students from farther places of the state in recent years because of the distinct teaching learning atmosphere that we provide. The learning outcomes of each programme and course too is published in the website for admission purposes. The same is conveyed to the staff and students at the beginning of every semester to advocate them on the outcomes and the methodology to be followed to achieve the same. It is this advocacy and transparency that helps the teachers plan their academic schedule ahead for

favourable results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

SKVC follows an outcome based curriculum and it is pivotal to the success of the programmes that the outcomes are analyzed and evaluated regularly. As choice based credit system gives the students some autonomy in selecting the courses, evaluating the course outcome is crucial in deciding on the effectiveness and viability of a course. Both the programme outcomes and the course outcomes are analysed at the end of the programme/ course by the Departments concerned and by the college staff council. Any enrichment of the curriculum that can improve the outcome is adopted after due deliberations and with much discretion. Suggestions and calls for changes in the syllabi to accommodate the changing learner needs and a suitable programme outcome is communicated to the university. Most of our Departments have members in different Board of Studies which makes it easier for us to report any revisions or reviews that are needed in the syllabi or outcome. Our representatives in the University Senate see through the changes suggested and expedite the reflection of these changes in the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

716

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://keralavarma.ac.in/upload/file/8tkpt4.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

76.17

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a higher education institution that has contributed to the cultural and knowledge society of Kerala since 1947, SKVC has maintained an academic atmosphere that is conducive to innovations and creation and transfer of knowledge. From the acclaimed physicist C.V.Krishnan to eminent linguist K.P.Narayana Pisharody, SKVC has a rich legacy of alumni and teachers who kept this ecosystem vibrant. SKVC is known for the number of seminars, cultural programmes, workshops, discussions that it hosts all throughout the year. Students are encouraged to constantly pursue knowledge, ask questions, take the discussions to outside and beyond classrooms. Most of our faculty are alumni of nationally and internationally renowned institutions and they act as liaisons to bring in new knowledge and guest speakers and scientists from the nation's primary institutions to inspire our students to create new knowledge. They are encouraged to contribute to new knowledge generation by presenting papers and pursuing original research in their projects and defend them through open discussions, orientation

and guidance is given to them by their project supervisors, tutors and mentors. Our four research centres and 12 PG departments host intercollegiate conferences and workshops regularly with industry collaborations and invited lectures from the experts in the field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College with the support of the College Union, NCC, NSS, Nature Club, Bhoomitra Club etc. carries out extension activities in the two adopted villages, care centres, govt. schools, hospitals and support homes in the district which sensitises our students to social issues. This year of the pandemic, the college PTA, NSS and NCC distributed sanitisers made in our Chemistry lab free of cost to the needy in the neighbourhood especially in the initial days of the pandemic when there was a scarcity for it. Our NSS volunteers distributed packed lunches to the homeless during the pandemic, and students and staff volunteered and helped out in covid shelters, and in cleaning and sanitation of covid affected homes. Our blood donation promise continued despite the limitations of the pandemic which was crucial in many instances were the fear of infection made many hesitant to venture out for this noble endeavour. Our staff and alumni sponsored digital devices to students who could not otherwise

afford them, when our students went the extra length by doing odd jobs and pooling in the money to contribute to this drive. SKVC proved that their humanity is at its brightest even during the darkest of times.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

700

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines /Calicut university guide lines to run the different programs. The college campus area is 25 acres, on which building construction is 75000 sq. fts. The college has to Humanities blocks, Phsics block, Chemistry block , Zoology block, Botany block and a PG block. Well euiped UG ,PG and research laboratories with adequate computational facilities. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. College has separate hostels for boys and girls. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by National Service Scheme and National Cadet Cops. The College campus has four open wells and a pond to take care the water supply for the campus and hostels

- Well-furnished 80 classrooms.

- 10 ICT enabled classrooms. •

11 ICT enabled laboratories.

- Spacious seating arrangements with the qualitative furniture.

- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office and library
- Well ventilated Auditorium and Seminar Hall with ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate facilities for sports, games and cultural activities. college has a playgrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball etc. National Independence Day and Republic Day are celebrated in the college by unfurling the national flag followed by a guard of honor by NCC students. The college used to participate may intra and inter collegiate cultural competition such as D zone and inter zone, student used to get many prizes at university level. college level arts and sports day used to be conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library has one of the largest collection of books compared to the colleges in Kerala , with many rare and out of print volumes and catered collections like braille books. As an institution that caters to 2500+ students the footfall that the library garners is huge. Only an automatd library with anILMS can manage such a system. With BookMagic ILMS, proper cataloguing and preservation of records of the rotation of books are efficiently carried out.Added to it is the dedicated library staff who restocks the books that are used for refrence or returned and preserves the collge records and docuemnts of historical relevance to the college like the college magazine of 1948. Our studetns can also access Enlist for an exhausting number of journals which proved crucial during the pandemic. The collge also subscribed to additional online journals during the pandemic to ensure increased access to learning

resources for our students and staff. The rare volumes in our reference library, the ready access to about two lakh books through a click in Book Magic, and the treasure trove that is our reference section keeps the avid reader coming back for yet another engrossing read.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

SKVC has been prompt in updating its IT facilities, and increased our emphasize on upgrade of ICT since the pandemic, SKVC began the academic year with plans in place for effective learning discourses, especially to bridge the gap created by digital divide for our vibrant learners. We upgraded our 25 digitized classrooms and seminar halls and provided 17 additional spaces with the facility for hybrid classes. Our learners who hadn't had access to digital devices were provided devices by staff and alumni of the collage. The college upgraded its wi-fi with multiple FTTH BSNL hi-speed broadband connections and additional connections from a private service provider to avoid any network issues. Our computers and parapheranlia was serviced and updated, devices like web camera and mobile camera stands were added to more rooms to enable live classes. Teachers were given training and orientation about online classes, by different associating organisations and our ovm faculty, on platforms to host them and the tools that will increase the efficiency of these hybrid learning modes. They were, on demand, given guidance on upgrading their devices and setting up dedicated areas for hosting online classes from homes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC) of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. Laboratory has several instruments and equipment, the same is maintained through AMCs. General Instructions to students regarding the safe and secure usage of equipments while in the

laboratory are displayed in each lab. The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Yearly statistics for utilization of library resources helps in collection development policy of the library. Physical education department looks after maintaining the sports ground and sports equipment. department organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, are in place. Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

19

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

283

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

54

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Kerala Varma College through a democratically elected student body, the college union comprising of 9 members assures the representation and engagement of students in the administrative, co-curricular and extracurricular activities. Apart from the Chairperson, Vice Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary, Student Editor, two University Union Councillors, General Captain for Sports and Representatives for each year Degree and PG Courses, who lead the student activities in and outside the college, the two University Union Councillors represent the college at the University level and have a say in the administrative, co-curricular and extracurricular activities of the affiliating university. The College Union mainly works towards the growth of the academic, cultural, literary and political sensibility and skillset of the students and conducts programmes throughout the year. As an institution that welcomes a comparatively higher number of students from socially challenged backgrounds, we also take inputs from students on framing the fee structure and in offering free-ships to students. With the pandemic, and the suspension of on-campus activities, they focused on raising funds to sponsor digital devices to fellow students, volunteering at Covid care centres, and other volunteering activities to keep their commitment to the student

community and to the society in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As a college with a legacy as old as our independent nation, SKVC has alumni every corner of the world, and has multiple alumni associations for different batches, streams, and in different countries, that has been involved in charitable activities and in carrying forward the camaraderie that is SKVC. Apart from these, the college has an registered alumni association, SreeKeralavarma College Alumni Association. SKVC Alumni Association works through the various department alumni associations and links the above mentioned multitude of alumni groups around the world. The registered alumni has representatives from department alumni associations and patrons of the alumni collectives as members in addition to nominated and elected members. Apart from the bimonthly executive meetings, the Alumni General Body meets the first Sunday after the College

Foundation Day, 11 August of every year. Shri.N.R.Anilkumar is the current president of the association with Shri. Agustine supporting him as the Secretary. The support of Alumni Association along with the alumni collective was crucial in providing digital devices to financially challenged students during the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The COVID-19 pandemic presented a whole new situation during the academic year 2020-21 which is quite different from the previous years. This demanded a whole new process of teaching and learning with internet based learning as the only opportunity to reach out to the students and keep the academic processes alive. Several hurdles were met with, however, effort from the faculties, management, PTA and the students in a synchronised, focus-oriented manner helped to overcome these hurdles for maintaining the high standards of education to all students belonging to a spectrum of cultural, financial, and religious sectors. IQAC was instrumental in encouraging and providing assistance to the faculties to create an online academic environment by means of organising training programs on online teaching and web-seminars. Several online programs and lectures were conducted to deal with the stress that the students experienced during the closure and to improve the scientific awareness on COVID-19 to better deal with the pandemic and the post pandemic period. The measures taken to deal with the pandemic situation was important and was the highlight during 2020-21 that

ensured to keep intact the mission and vision of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the consistent improvement of standard of education, the college considers decentralisation and participative management taking the staff, students and other stakeholders into trust and confidence. The college has adopted e-learning and teaching as the way to reach out to the students without any interruption of academic activities. The measures taken to deal with the pandemic situation was important and was the highlight during the academic year 2020-21 that ensured to keep intact the mission and vision of the college which is to illuminate the path of an individual with comraderie, guidance, and knowledge. Several online platforms were used for live online classroom lectures and web-based seminars. The departments were provided with uninterrupted internet connection, computers and essential peripherals required for live and recorded lectures. IQAC led from the front to tackle the difficulties that have arisen in the form of training programs, support and encouragement. The NSS and NCC units of the college were also supported and encouraged to conduct programs to keep students active and engaged. Stress management was another major issue, which was also addressed by the college by reaching out to the students with the help of faculty associations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The admission process during the pandemic situation was a big challenge. The college is affiliated to the University of Calicut and therefore, a common admission pprocedure has been adopted as in

previous years. In order to facilitate online admission procedure, the college developed online portals for reporting admissions and submission of the documents. Candidates were contacted over phone from the respective departments and directed accordingly. More than 1000 admissions were carried out with absolutely no physical contact, ensuring no spread of COVID-19 during the admission procedure.

Online lectures, webinars, consultations to manage stress among students were also performed. Faculties were given training for online teaching and conduction of online exams. Free online platforms were used and students were also trained accordingly. The new situation demanded availability of smartphones and internet connectivity for all students. The economically backward students were provided with smartphones and connectivity with the generous financial support received from the faculties, retired faculties, PTA, alumni, and several well-wishers of the college.

Overall, a huge change of plan was required to meet the urgent situation hitherto inexperienced by most of the teachers and students. With the synchronised, focussed approach, the college stood up to the new challenge quite effectively.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since its establishment in 1947, the Sree Kerala Varma College has been committed to imparting value-based education of highest quality with a vision to promote employability, innovative practices and research. Affiliated to the University of Calicut, the curriculum is set by the university. What we strive to do within this preset framework, is practice effective and punctilious curriculum delivery which takes into account the diverse needs of all our students. Various departments, IQAC, clubs, forums and PTA of the college has been dynamic and each of these bodies contributed immensely to ensure academic progress despite the COVID-19 closure period. Office Management System as part of office automation was adopted which

increased transparency and ease of administration. Implementation of e-governance in finance and accounts, the College provide simpler and efficient system and promote transparency and accountability in all the functions of the College. The appointment of faculties and promotion are in strict accordance with the UGC rules that are implemented by the University of Calicut. As and when vacancies are reported, faculties-on-contract would be appointed in order to ensure smooth operation of academic activities. Student admission process are done through a Centralised Admission Portal of the University of Calicut.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

SKV College is an institution that upholds the firm belief that the welfare of the staff translates as the welfare of the institution. With this vision we have measures in place for various recreational forums and support groups for the staff. SKVC Staff Club in which every teaching staff is a member, holds various celebrations,

induction and retirement programmes, hosts cultural and talent programmes by the staff and arranges annual tours which are instrumental in strengthening the fellow feeling and togetherness of the staff. Oruma association of non teaching staff brings the former and existing staff together and further the sharing of oneness and work experience, Ladies Forum, an informal association of the women staff (teaching, non-teaching and retired) unites all the women who worked for and am working in SKVC under a forum of mutual support and care. The forum for retired teachers meets the first of April every year to welcome the newly retired members and to keep the retired staff closer to the institution. The College Cooperative Society offers financial support and savings schemes for the staff. The college also has a badminton club, azumba club and a gymnasium and retiring centre for women and girls.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

66

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is committed to upholding the quality of education and services offered and believes that accountability and prompt appraisal are pivotal to maintaining it. There is a yearly Performance Appraisal System for teaching and non-teaching staff where the respondents are the students on roll. The survey is conducted maintaining utmost secrecy and student anonymity, results

are shared with the individual concerned confidentially so that they have knowledge of their performance and perception and are encouraged to improve and rectify the elements that need work. This is in addition to the many feedbacks that the staff collect from students, parents and other stakeholders periodically on themselves, their departments and the college as well. The anonymity that is assured in the first survey and the credit and discussion possible with the feedback collected by the individual together provides the institution with two different classes of data, that can contribute to the rejuvenation of the institution. A survey is also conducted for the various stakeholders and well-wishers of the college, including parents, alumni, industry representatives and the local community. This helps the college work on its performance and for staying true to its vision and commitment as an institution with social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Department of Collegiate Education conducts an annual audit (external) of the accounts of the College every year. In addition to the above audit, the Audit General conducts periodic audit of the accounts of the College. The College also conducts an internal audit into the management of funds in the College every year. The audit objections are addressed or corrective measure taken as per the suggestions and advices of the agencies. We follow stores and purchase rules implemented by the Kerala government strictly, for purchases.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

15

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives an amount not less than 15 lakhs from the Cochin Devaswom Board, the management of the college, every year as student welfare fund. This fund is utilized for building maintenance, electricity and other charges etc. In addition to this, PTA funds are available which is also utilized for expenses related to maintain good facilities for student-life at the campus. PTA also financially supports individual departments to organize seminars and lectures by inviting eminent scholars and speakers in the respective academic areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic year 2020-21 was quite a different one from the previous years due to the COVID-19 pandemic and campus closure thereof. A sudden change in academic system was initially a challenging task for the students and teachers alike. However, IQAC initiated several training programs for the in-house teachers and students on online teaching and learning and supported them for getting equipped by making available adequate gadget and

connectivity.

Upon suggestions from IQAC after a thorough study based on student surveys, wireless Internet connectivity to classrooms were made available for teachers to ensure blackboard teaching as and when it was essentially required.

IQAC conducted telephonic and other modes for surveys to understand the stress experienced by students during the long-term closure, and initiated counselling programs for the needy students.

Online activities of NCC and NSS were supported

In order to maintain the high standards of education, IQAC has directed and implemented several online academic seminars (webinars).

IQAC led from the front by organizing national level seminar to make students aware of the scientific aspects of COVID-19, its diagnostics and importance of best practices to follow break-the-chain movement in order not to spread the disease once the college reopens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the unexpected pandemic situations, a shocking change in academic system and mode of education was required. This unprecedented challenges were calmly and adequately dealt within the college through a systematic approach led by the IQAC from the front. IQAC reviewed the situation in all possible ways via telephonic contacts, mobile applications like whatsapp and telegram, google meet, google classrooms, class lecture recorders and so on. Most of the faculties used multiple modes of teaching methods during this period, ranging from live lectures, sound records, video records, one-on-one interaction through whatsapp/telegram, and by conducting intermittent online quizzes/tests for the assessment. IQAC helped conducting surveys among students to understand the

mental/emotional stress experienced by them during the closure, and online counselling sessions were made available for the needy ones. This step seemed particularly important for students falling in the age group of 17-20. IQAC monitored the progress of online teaching and learning and pointed out the importance of making students prepared for upcoming examinations, as regular mode internal examinations and classroom assignments were not possible. The synchronised efforts from IQAC, college leadership, administration, PTA, management, faculties and students resulted in a great success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SKVC as an institution committed to social equity strives to ensure

a gender sensitive and inclusive environment to all learners. 80-90 percentage of our students are girls, and we welcome all students of the gender spectrum to the campus. The campus holds regular gender sensitisation drives and awareness programmes in association with various people's movements and student associations and organisations, like National Service Scheme, National Cadet Corps, Kerala Sasthrasahitya Parishad, etc. Departments of the college organise invited lectures and workshops in which complement the awareness initiatives of the institution attracts participation from neighbouring colleges as well. The college has a retiring room for women students and teachers which houses gym facilities, a napkin wending machine, lounge chairs etc. and offers personal skill classes like stitching and yoga. The onset of the pandemic made the institution move the campaigns and sensitisation drives online. The institution offered seminars and workshops online, the Eidos seminar series by the Department of English in association with Kerala Sahithya Akademi which had gender as one of the thrust areas, the seminar conducted by the Department of Philosophy in association with Athreya, and the awareness session organised by Women's Club on women's health in association with District Homeopathic Hospital are worth special mention. Another initiative is the efforts made by the institution to make the washrooms gender friendly in anticipation of the students who will be re-entering the campus after the pandemic regulations are lifted.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SKVC follows a green campus protocol and houses a one-of-its kind orchardsprawling more than16 acres including two large waterbodies and a canal adjacent to the neighboring rice filelds. To safeguard this ecosystem, the college practices a responsible waste management system.

Solid waste is sorted as food and other biodegradable waste, reusable and recyclable paper waste, reusable plastics, thin and one time use plastic, metal and glass, e-waste etc. which is collected by the waste management staff of the municipal corporation and is recycled or processed responsibly.

Liquidwaste isdiverted through waste water gutters and pipes and is managed responsibly and utmost care is taken to prevent contamination of water bodies and ground water.

Biomedical waste of the labs are responsibly sorted and disposed separately and e-waste is sorted seperately to be collected by the municipal corporation waste management team.

Food and organic wasteprocessedserves as fertilisers for the vegetation of the campus. Recyclable waste is sorted and handed over for upcycling to the corporation waste management team.

Hazardous chemical and radioactive waste of the labs are sorted as different categories like acid waste, toxic chemicals, solid waste, organic waste etc. and is managed according to the category.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following **B. Any 3 of the above**
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SKVC as an institution that upholds equity strives to ensure an inclusive environment of tolerance and harmony towards all diversities. Majority of our students come from economically and socially challenges families, many are from single parent households, and from homes subscribing to different and vibrant

cultures. The lowerfee structure and student-centric and inclusive learning atmosphere attracts a higher number of students from the

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SKVC celebrates the ideals upheld by the constitution and conducts sensitisation drives for students and teaching/non-teaching staff. Our NCC and NSS Units conduct regular programmes advocating the staff and students about constitutional values, rights, duties and responsibility of citizens. Independence Day, Republic Day, Flag Day etc. are celebrated to emphasise the importance of once duties and responsibilities to the nation and to advocate students and staff on the values that we adhere to as a nation. Various clubs and cells conduct programmes on national integration, constitutional values, fundamental rights and duties etc. With the responsibility of warping ideal citizens entrusted with us as a higher education institution, language and humanities departments, like English and Political Science complements our efforts through seminars and invited talks on constitutional obligations. The constitutional values are imparted as part of the curriculum as well, with audit and open courses (interdisciplinary electives) on human rights, disaster management, gender studies, consumer protection and rights etc. Debates and discussions conducted by student bodies like the College Union on constitutional rights and duties too is worth special mention. From 11 August 1947 has instilled in staff and students a sense of duty as the inheritors of a great nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As an educational institution that shapes young minds, SKVC recognises the importance of national/ international days, events, festivals etc. in furthering a healthy sense of organic unity as a nation and society. National and international commemorative days like Independence day, Republic day, Kargil Vijay Divas, Human Rights day etc. are celebrated by the institution and warrants the participation of staff and students and units like NCC and NSS. Campaigns against narcotics, tobacco etc. and other events on healthcare and wellness too are periodically organised to advocate the youth on responsible living and importance of mental and physical health. Festivals and College Foundation day are organised with all pomp and grandeur, be it Onam, Christmas, Holi or New Year. SKVC's Onam celebration is unique in that the student union with the support of students and staff cooks a grand luncheon for 2700+ of them and all of us gather together to share the sumptuous meal from the community kitchen. This year, with the onset of the pandemic, the celebrations and commemorations were held via online mode and the college suspended the feast as Covid 19 protocol was in place.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title : Pothichoru (Lunch Box)

Objective: To provide mid day meals to the homeless.

Context : SKVC sees enrolment of students from diverse backgrounds and socio-economic situations, we try to instil a culture of acceptance and empathy in our students.

The Practice : The student packs an additional mid-day lunch along with their own, to be distributed to the homeless in the municipal corporation limits.

Evidence of Success: Inspired by this, the college union is proposing a one-rupee noon meal scheme for students once offline classes commence.

Problems Encountered and Resources Required: More funds will be required to make it an every day scheme.

2. Title : Blood Donation

Objective : Cultivating the habit of blood donation.

Context: Though the nation is also actively promoting blood donation, the count of donors remain low.

The Practice : If a patient at one of the six nearby hospitals requires donors, they contact SKVC college union, the donors visit the hospital and donate the blood.

Evidence of Success : Appreciation by various governmental and non-governmental institutions.

Problems Encountered and Resources Required: The pandemic made it difficult for the donors to be contacted as they are away in their homes, resources are required for local transportation.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SKVC believes that all learners have the potential to excel given the opportunity and support, our thrust and priority is to make higher education accessible to all. First generation learners, students from single parent homes, students who support themselves economically, from different regional and linguistic backgrounds like from Lakshadweep, and otherwise socio-economically challenged students constitute the majority of our student demographic. Merit based and transparent admission process, lower fee structure, free ships and scholarships (governmental/non-governmental), celebration of diversity and gender spectrum, counselling, democratically elected student bodies, and the spirit of acceptance to diversity that the college upholds invites students who are hesitant to join an institution due to socio-economic challenges. Ample support is extended by teachers and student community to students facing challenges, and no effort is lost in bringing them on par with their peers. This was evidenced by the support extended by the students, staff, alumni and well-wishers to provide digital devices to students to conquer digital divide that threatened access to education to many with the pandemic. The fact that among the premier educational institutions in Kerala, SKVC is the primary choice of divyangana students with their highest enrolment is further proof to the effectiveness of our objective.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Sree Kerala Varma College is affiliated to the University of Calicut and has been committed to imparting value-based education of utmost quality. Considering the diverse needs of our students, our focus is on employability, innovative teaching learning practices, research, and outcome based education. The Academic Calendar of the College is in compliance with the University calendar and is the framework adopted for effective delivery of the curriculum. Most of our teachers are members of undergraduate and post graduate Board of Studies of the University, Senate and Syndicate in different subjects. Each department also prepares a separate academic that incorporates calendar, class meetings, staff meetings, PTA meetings, internal examinations, study tours, and semester-wise academic programmes. Extension programmes, invited lectures, seminars, workshops, industrial visit etc. are conducted to enrich the curriculum. Institutional support is extended to learners through remedial classes, additional classes and programmes like Walk With a Scholar, Scholar Support Programme and Additional Skills Acquisition Programme. Class teachers track the progress of students including matters of attendance, progress of syllabi, progress and any lacunae is addressed promptly. The IQAC monitors the curriculum and its implementation and suggests possible upgrade and enrichment possible within the framework of the University curriculum.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SKV College conducts itself with the vision of reaching across to all learners and gives utmost importance to student-centred teaching learning. With the adoption of outcome based learning by the affiliating University, the skill enhancement and

employability aspects of the syllabi is given increased focus. These institutional facilities combined with additional inputs from industry MoUs, linkages, internships, industry visits and field visits, invited lectures, extension programmes etc.enhances the scope of experiential learning. Innovating learning teaching that use participative learning and problem solving skills include hybrid classes, flipped classes, open book testing, peer teaching and peer evaluation too are incorporated to make learning more effective and interesting for the learners. Repositories of recorded classes also help students with the additional opportunities to take the classes again if they need it. Evaluation is based on continuous testing and tests are also given on demand if the student wishes to make up for a badly performed test or a missed test. Students with learning disabilities are given additional test options in different modes. The testing and evaluation is transparent and if there is any concern, the student has the opportunity to approach the grievance cell and seek redressal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

28

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NA

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

SKVC offers environmental studies, human rights and intellectual property rights courses as part of the curriculum. To enrich the textual integration of these into our curriculum, our college envisages programmes every year. Students are given key roles in the organisation of department/intercollegiate programmes which warp them into good team leaders and team players, impart them skills like problem solving, accountability, financial responsibility, people skills etc. The campus is gender inclusive; our students, through Women's Cell and College Union conducts gendersensitization programmes and LGBTQ+ support initiatives, volunteer at the social support centre the underprivileged. College Union donates study aids to nearby schools with the support of teachers, at the beginning of every academic year. "Pothichoru" (a student run initiative for distribution of lunch boxes to the needy every week) and Blood Donation Cell (Our students volunteer as blood donors for the needy who are admitted to the five neighboring hospitals and need a particular blood group) are our proud initiatives. Our 2 acre sprawling orchard nicknamed "Ooty" keeps the environment cooler, we have been adding to this green legacy through tree planting initiatives every year. The institution is plastic free and has a policy for responsible and segregated waste management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

27	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
1071	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://keralavarma.ac.in/upload/file/84mjwq.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://keralavarma.ac.in/upload/file/84mjwq.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1008

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

575

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

SKVC is has one of the highest number of divyangana students on roll in Kerala. Our learner demographic has a major chunk of learners from socially and economically challenged backgrounds. So, the institution is committed to providing student-centred education that factors in the learning needs and learning practices of all students. The college offers remedial and additional classes on request for slow learners and for students who miss out classes due to illness, personal leave, and participation in sports and cultural activities. A repository of recorded classes too is available at individual departments for the same purpose and if the student needs adjust their learning pace and relearn a particular portion. Scholar Support Programme (SSP) and Walk with the Scholar (WWS) are mentoring programmes for slow and advanced learners respectively. Class teachers track the progress of students and guide them to special programmes if necessary. Tutors are allotted to students in every programme so that the student receives additional mentoring and guidance. The extra credit programmes offered by Additional Skills Acquisition Programme (ASAP) offers advanced learners the opportunity to pursue specialised add on courses that will boost their learning spectrum and add on to their employability and higher studies prospects.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2870	112

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

SKV College conducts itself with the vision of reaching across to all learners and gives utmost importance to student-centred teaching learning. With the adoption of outcome based learning by the affiliating University, the skill enhancement and employability aspects of the syllabi is given increased focus. These institutional facilities combined with additional inputs from industry MoUs, linkages, internships, industry visits and field visits, invited lectures, extension programmes etc.enhances the scope of experiential learning. Innovating learning teaching that use participative learning and problem solving skills include hybrid classes, flipped classes, open book testing, peer teaching,peer evaluation etc. are incorporated to make learning more effective and interesting for the learners. Repositories of recorded classes also help students with the additional opportunities to take the classes again if they need it. Evaluation is based on continuous testing and tests are also given on demand if the student wishes to make up for a badly performed test or a missed test. Students with learning disabilities are given additional test options in different modes. The testing and evaluation is transparent and if any concern is raised about teaching learning and evaluation, the student concerned has the opportunity to approach the grievance cell and seek redressal.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

With the pandemic that hit the world this year, teaching learning happened using online platforms and hybrid classrooms. With this increased emphasize on ICT, SKVC began the academic year with plans in place for effective learning discourses, and bridging

the gap created by digital divide for our multifarious learners. We upgraded our existing 25 digitized classrooms and seminar halls and provided 17 additional spaces with the facility for hybrid classes. Our learners who hadn't had access to digital devices were provided devices by staff and alumni of the collage. The college upgraded its wi-fi with multiple FTTH BSNL hi-speed broadband connections and additional connections from a private service provider to avoid any network issues. Teachers were given orientation and were familiarized with online teaching tools and platforms before the commencement of the academic year to equip them for hybrid classes. They were also encouraged to undergo training programmes on MOOCS and other platforms. Recorded classes were made available to students who miss out sessions due to network issues, in addition to MOOCS. Teaching, learning and evaluation was conducted using hybrid platforms. Examinations for common courses like audit courses were conducted centrally by the college using online mode.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

112

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

112	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
55	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
718	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

The institution adopted Credit Based Semester System (CBCS) along with its affiliating university in 2009 and has implemented the timely reforms as per revisions by the university. This translates as continuous assessment for students in addition to the internal and university examination that are conducted periodically. Evaluation is based on four different testing criteria and performance which is communicated to the student at the beginning of every programme and every semester. Evaluation includes oral and written tests, seminar presentations, assignments, group projects, lab work, field work and evaluation etc. These evaluation methods are combined with innovating learning and evaluation methods like peer teaching and evaluation, open book tests, experiential learning and evaluation etc. Additional tests are provided on request, if the student is unable to take a test or is not happy with their performance. Students who miss out tests due to illness or for appearing in cultural and sports competitions are provided additional study aids and tests on request. Divyangan students are provided additional time or scribes and has also access to flexible modes of testing for the evaluations conducted by the college. The students have access to different redressal mechanisms if they have any grievances related to evaluation.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

SKVC has a transparent, time- bound and efficient grievance redressal mechanism to address evaluation and examination related grievances. Students undergo continuous testing and evaluation as part of the CBCS curriculum adopted by the affiliating university. Evaluation adopts different methods and involves multiple modes. The evaluation results are duly published a few days after each testing. The student is given additional tests, seminar presentations etc. on request if they are unhappy with an evaluation or missed taking it. The student may also approach the evaluator if there is any dispute over their results. The

evaluator will explain the evaluation parameters followed and provide reasoning behind the given evaluation. If the student feels it is not resolved, the class teacher/ or another teacher and HoD will hear both parties. If the complaint is not resolved by this intervention, it is forwarded by the Department to the Grievance Cell. The student may also directly approach the Grievance Cell if they are unhappy about the resolution. GC is a statutory body that includes student representatives as well, and they investigate the issue immediately and provide redressal. The student also has the opportunity to seek redressal from the University, if the issue goes unresolved.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Before the commencement of the admission process, the college duly notifies all the programmes offered and the courses available under each programme. This is instrumental in the admission process as CBCS offers limited choices for a few courses in the particular programmes and student interest varies depending on this. SKVC receives applications from different parts of Kerala, and we have been receiving students from farther places of the state in recent years because of the distinct teaching learning atmosphere that we provide. The learning outcomes of each programme and course too is published in the website for admission purposes. The same is conveyed to the staff and students at the beginning of every semester to advocate them on the outcomes and the methodology to be followed to achieve the same. It is this advocacy and transparency that helps the teachers plan their academic schedule ahead for favourable results.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

SKVC follows an outcome based curriculum and it is pivotal to the success of the programmes that the outcomes are analyzed and evaluated regularly. As choice based credit system gives the students some autonomy in selecting the courses, evaluating the course outcome is crucial in deciding on the effectiveness and viability of a course. Both the programme outcomes and the course outcomes are analysed at the end of the programme/ course by the Departments concerned and by the college staff council. Any enrichment of the curriculum that can improve the outcome is adopted after due deliberations and with much discretion. Suggestions and calls for changes in the syllabi to accommodate the changing learner needs and a suitable programme outcome is communicated to the university. Most of our Departments have members in different Board of Studies which makes it easier for us to report any revisions or reviews that are needed in the syllabi or outcome. Our representatives in the University Senate see through the changes suggested and expedite the reflection of these changes in the curriculum.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

716

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://keralavarma.ac.in/upload/file/8tkpt4.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

76.17

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

16

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As a higher education institution that has contributed to the cultural and knowledge society of Kerala since 1947, SKVC has maintained an academic atmosphere that is conducive to innovations and creation and transfer of knowledge. From the acclaimed physicist C.V.Krishnan to eminent linguist K.P.Narayana Pisharody, SKVC has a rich legacy of alumni and teachers who kept this ecosystem vibrant. SKVC is known for the number of seminars, cultural programmes, workshops, discussions that it hosts all throughout the year. Students are encouraged to constantly pursue knowledge, ask questions, take the discussions to outside and beyond classrooms. Most of our faculty are alumni of nationally and internationally renowned institutions and they act as liaisons to bring in new knowledge and guest speakers and scientists from the nation's primary institutions to inspire our students to create new knowledge. They are encouraged to contribute to new knowledge generation by presenting papers and pursuing original research in their projects and defend them

through open discussions, orientation and guidance is given to them by their project supervisors, tutors and mentors. Our four research centres and 12 PG departments host intercollegiate conferences and workshops regularly with industry collaborations and invited lectures from the experts in the field.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

30

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

28

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

7

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College with the support of the College Union, NCC, NSS, Nature Club, Bhoomitra Club etc. carries out extension activities in the two adopted villages, care centres, govt. schools, hospitals and support homes in the district which sensitises our students to social issues. This year of the pandemic, the college PTA, NSS and NCC distributed sanitisers made in our Chemistry lab free of cost to the needy in the neighbourhood especially in the initial days of the pandemic when there was a scarcity for it. Our NSS volunteers distributed packed lunches to the homeless during the pandemic, and students and staff volunteered and helped out in covid shelters, and in cleaning and sanitation of covid affected homes. Our blood donation promise continued

despite the limitations of the pandemic which was crucial in many instances were the fear of infection made many hesitant to venture out for this noble endeavour. Our staff and alumni sponsored digital devices to students who could not otherwise afford them, when our students went the extra length by doing odd jobs and pooling in the money to contribute to this drive. SKVC proved that their humanity is at its brightest even during the darkest of times.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

700

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities required as per University Grant Commission guidelines /Calicut university guide lines to run the different programs. The college campus area is 25 acres, on which building construction is 75000 sq. fts. The college has to Humanities blocks, Phsics block, Chemistry block , Zoology block, Botany block and a PG block. Well euiped UG ,PG and research laboratories with adequate computational facilities. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. College has separate hostels for boys and girls. The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by National Service Scheme and National Cadet Cops. The College campus has four open wells and a pond to take care the water supply for the campus and hostels

- Well-furnished 80 classrooms.
- 10 ICT enabled classrooms. •

11 ICT enabled laboratories.

- Spacious seating arrangements with the qualitative furniture.
- Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories.
- Black Boards, White Boards and Green Boards are available in the classrooms.
- A well-furnished computerized administrative office and library
- Well ventilated Auditorium and Seminar Hall with ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has adequate facilities for sports, games and cultural activities. college has aplaygrounds with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball etc. National Independence Day and Republic Day are celebrated in the college by unfurling the national flag followed by a guard of honor by NCC students. The college used to participate may intra and inter collegiate cultural competition such as D zone and inter zone, student used to get many prizes at university level. college level arts and sports day used to be conducted.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

37

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our college library has one of the largest collection of books compared to the colleges in Kerala , with many rare and out of print volumes and catered collections like braille books. As an institution that caters to 2500+ students the footfall that the library garners is huge. Only an automatd library with anILMS can manage such a system. With BookMagic ILMS, proper cataloguing and preservation of records of the rotation of books are efficiently carried out.Added to it is the dedicated library staff who restocks the books that are used for refrence or returned and preserves the collge records and docuemnts of historical relevance to the college like the college magazine of 1948. Our studetns can also access Enlist for an exhausting number of journals which proved crucial during the pandemic. The collge also subscribed to

additional online journals during the pandemic to ensure increased access to learning resources for our students and staff. The rare volumes in our reference library, the ready access to about two lakh books through a click in Book Magic, and the treasure trove that is our reference section keep the avid reader coming back for yet another engrossing read.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

10.0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data

for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

100

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

SKVC has been prompt in updating its IT facilities, and increased our emphasize on upgrade of ICT since the pandemic, SKVC began the academic year with plans in place for effective learning discourses, especially to bridge the gap created by digital divide for our vibrant learners. We upgraded our 25 digitized classrooms and seminar halls and provided 17 additional spaces with the facility for hybrid classes. Our learners who hadn't had access to digital devices were provided devices by staff and alumni of the collage. The college upgraded its wi-fi with multiple FTTH BSNL hi-speed broadband connections and additional connections from a private service provider to avoid any network issues. Our computers and parapherania was serviced and updated, devices like web camera and mobile camera stands were added to more rooms to enable live classes. Teachers were given training and orientation about online classes, by different associating organisations and our ovm faculty, on platforms to host them and the tools that will increase the efficiency of these hybrid learning modes. They were, on demand, given guidance on upgrading their devices and setting up dedicated areas for hosting online classes from homes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

79

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Stock list of assets of Class room property, cleaning and maintenance are done on a regular basis, Annual Maintenance Contract (AMC) of all the modern teaching technology, proper reporting system about repairs and replacements are the basic attributes of classroom management. Laboratory has several instruments and equipment, the same is maintained through AMCs. General Instructions to students regarding the safe and

secure usage of equipments while in the laboratory are displayed in each lab. The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff. Yearly statistics for utilization of library resources helps in collection development policy of the library. Physical education department looks after maintaining the sports ground and sports equipment. department organizes various indoor and outdoor sports competitions for students at intra and intercollegiate level. Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV, Fire extinguisher, are in place. Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms. Safety of girls is specially handled and appropriate measures are taken to make the campus safe for students..

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

301

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

19	
File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File
5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
283	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
11	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File
5.3 - Student Participation and Activities	

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

54

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sree Kerala Varma College through a democratically elected student body, the college union comprising of 9 members assures the representation and engagement of students in the administrative, co-curricular and extracurricular activities. Apart from the Chairperson, Vice Chairperson, General Secretary, Joint Secretary, Fine Arts Secretary, Student Editor, two University Union Councillors, General Captain for Sports and Representatives for each year Degree and PG Courses, who lead the student activities in and outside the college, the two University Union Councillors represent the college at the University level and have a say in the administrative, co-curricular and extracurricular activities of the affiliating university. The College Union mainly works towards the growth of the academic, cultural, literary and political sensibility and skillset of the students and conducts programmes throughout the year. As an institution that welcomes a comparatively higher number of students from socially challenged backgrounds, we also take inputs from students on framing the fee structure and in offering free-ships to students. With the pandemic, and the suspension of on-campus activities, they focused on raising funds to sponsor digital devices to fellow students, volunteering at

Covid care centres, and other volunteering activities to keep their commitment to the student community and to the society in general.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

54

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

As a college with a legacy as old as our independent nation, SKVC has alumnion every corner of the world, and has multiple alumni associations for different batches, streams, and in different countries, that has been involved in charitable activities and in carrying forward the camaraderie that is SKVC. Apart from these, the college has an registered alumni association, SreeKeralavarma College Alumni Association. SKVC AlumniAssociation works through the various department alumni associations and links the above mentioned multitude of alumni groups around the world. The registered alumni has representatives from department alumni associations and patrons

of the alumni collectives as members in addition to nominated and elected members. Apart from the bimonthly executive meetings, the Alumni General Body meets the first Sunday after the College Foundation Day, 11 August of every year. Shri.N.R.Anilkumar is the current president of the association with Shri. Agustine supporting him as the Secretary. The support of Alumni Association along with the alumni collective was crucial in providing digital devices to financially challenged students during the pandemic.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The COVID-19 pandemic presented a whole new situation during the academic year 2020-21 which is quite different from the previous years. This demanded a whole new process of teaching and learning with internet based learning as the only opportunity to reach out to the students and keep the academic processes alive. Several hurdles were met with, however, effort from the faculties, management, PTA and the students in a synchronised, focus-oriented manner helped to overcome these hurdles for maintaining the high standards of education to all students belonging to a spectrum of cultural, financial, and religious sectors. IQAC was instrumental in encouraging and providing assistance to the faculties to create an online academic environment by means of organising training programs on online teaching and web-seminars. Several online programs and lectures were conducted to deal with

the stress that the students experienced during the closure and to improve the scientific awareness on COVID-19 to better deal with the pandemic and the post pandemic period. The measures taken to deal with the pandemic situation was important and was the highlight during 2020-21 that ensured to keep intact the mission and vision of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

For the consistent improvement of standard of education, the college considers decentralisation and participative management taking the staff, students and other stakeholders into trust and confidence. The college has adopted e-learning and teaching as the way to reach out to the students without any interruption of academic activities. The measures taken to deal with the pandemic situation was important and was the highlight during the academic year 2020-21 that ensured to keep intact the mission and vision of the college which is to illuminate the path of an individual with comraderie, guidance, and knowledge. Several online platforms were used for live online classroom lectures and web-based seminars. The departments were provided with uninterrupted internet connection, computers and essential peripherals required for live and recorded lectures. IQAC led from the front to tackle the difficulties that have arisen in the form of training programs, support and encouragement. The NSS and NCC units of the college were also supported and encouraged to conduct programs to keep students active and engaged. Stress management was another major issue, which was also addressed by the college by reaching out to the students with the help of faculty associations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The admission process during the pandemic situation was a big challenge. The college is affiliated to the University of Calicut and therefore, a common admission procedure has been adopted as in previous years. In order to facilitate online admission procedure, the college developed online portals for reporting admissions and submission of the documents. Candidates were contacted over phone from the respective departments and directed accordingly. More than 1000 admissions were carried out with absolutely no physical contact, ensuring no spread of COVID-19 during the admission procedure.

Online lectures, webinars, consultations to manage stress among students were also performed. Faculties were given training for online teaching and conduction of online exams. Free online platforms were used and students were also trained accordingly. The new situation demanded availability of smartphones and internet connectivity for all students. The economically backward students were provided with smartphones and connectivity with the generous financial support received from the faculties, retired faculties, PTA, alumni, and several well-wishers of the college.

Overall, a huge change of plan was required to meet the urgent situation hitherto inexperienced by most of the teachers and students. With the synchronised, focussed approach, the college stood up to the new challenge quite effectively.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Since its establishment in 1947, the Sree Kerala Varma College has been committed to imparting value-based education of highest quality with a vision to promote employability, innovative practices and research. Affiliated to the University of Calicut, the curriculum is set by the university. What we strive to do within this preset framework, is practice effective and

punctilious curriculum delivery which takes into account the diverse needs of all our students. Various departments, IQAC, clubs, forums and PTA of the college has been dynamic and each of these bodies contributed immensely to ensure academic progress despite the COVID-19 closure period. Office Management System as part of office automation was adopted which increased transparency and ease of administration. Implementation of e governance in finance and accounts, the College provide simpler and efficient system and promote transparency and accountability in all the functions of the College. The appointment of faculties and promotion are in strict accordance with the UGC rules that are implemented by the University of Calicut. As and when vacancies are reported, faculties-on-contract would be appointed in order to ensure smooth operation of academic activities. Student admission process are done through a Centralised Admission Portal of the University of Calicut.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

SKV College is an institution that upholds the firm belief that the welfare of the staff translates as the welfare of the institution. With this vision we have measures in place for various recreational forums and support groups for the staff. SKVC Staff Club in which every teaching staff is a member, holds various celebrations, induction and retirement programmes, hosts cultural and talent programmes by the staff and arranges annual tours which are instrumental in strengthening the fellow feeling and togetherness of the staff. Oruma association of non teaching staff brings the former and existing staff together and further the sharing of oneness and work experience, Ladies Forum, an informal association of the women staff (teaching, non-teaching and retired) unites all the women who worked for and am working in SKVC under a forum of mutual support and care. The forum for retired teachers meets the first of April every year to welcome the newly retired members and to keep the retired staff closer to the institution. The College Cooperative Society offers financial support and savings schemes for the staff. The college also has a badminton club, azumba club and a gymnasium and retiring centre for women and girls.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

66

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution is committed to upholding the quality of education and services offered and believes that accountability and prompt appraisal are pivotal to maintaining it. There is a yearly Performance Appraisal System for teaching and non-teaching staff where the respondents are the students on roll. The survey is conducted maintaining utmost secrecy and student anonymity, results are shared with the individual concerned confidentially so that they have knowledge of their performance and perception and are encouraged to improve and rectify the elements that need work. This is in addition to the many feedbacks that the staff collect from students, parents and other stakeholders periodically on themselves, their departments and the college as well. The anonymity that is assured in the first survey and the credit and discussion possible with the feedback collected by the individual together provides the institution with two different classes of data, that can contribute to the rejuvenation of the institution. A survey is also conducted for the various stakeholders and well-wishers of the college, including parents, alumni, industry representatives and the local community. This helps the college work on its performance and for staying true to its vision and commitment as an institution with social responsibility.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Department of Collegiate Education conducts an annual audit (external) of the accounts of the College every year. In addition to the above audit, the Audit General conducts periodic audit of the accounts of the College. The College also conducts an internal audit into the management of funds in the College every year. The audit objections are addressed or corrective measure taken as per the suggestions and advices of the agencies. We follow stores and purchase rules implemented by the Kerala government strictly, for purchases.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

15

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college receives an amount not less than 15 lakhs from the Cochin Devaswom Board, the management of the college, every year as student welfare fund. This fund is utilized for building maintenance, electricity and other charges etc. In addition to this, PTA funds are available which is also utilized for expenses related to maintain good facilities for student-life at the campus. PTA also financially supports individual departments to organize seminars and lectures by inviting eminent scholars and speakers in the respective academic areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic year 2020-21 was quite a different one from the previous years due to the COVID-19 pandemic and campus closure thereof. A sudden change in academic system was initially a challenging task for the students and teachers alike. However, IQAC initiated several training programs for the in-house teachers and students on online teaching and learning and supported them for getting equipped by making available adequate gadget and connectivity.

Upon suggestions from IQAC after a thorough study based on student surveys, wireless Internet connectivity to classrooms were made available for teachers to ensure blackboard teaching as and when it was essentially required.

IQAC conducted telephonic and other modes for surveys to understand the stress experienced by students during the long-term closure, and initiated counselling programs for the needy students.

Online activities of NCC and NSS were supported

In order to maintain the high standards of education, IQAC has directed and implemented several online academic seminars (webinars).

IQAC led from the front by organizing national level seminar to make students aware of the scientific aspects of COVID-19, its diagnostics and importance of best practices to follow break-the-chain movement in order not to spread the disease once the college reopens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the unexpected pandemic situations, a shocking change in

academic system and mode of education was required. This unprecedented challenges were calmly and adequately dealt within the college through a systematic approach led by the IQAC from the front. IQAC reviewed the situation in all possible ways via telephonic contacts, mobile applications like whatsapp and telegram, google meet, google classrooms, class lecture recorders and so on. Most of the faculties used multiple modes of teaching methods during this period, ranging from live lectures, sound records, video records, one-on-one interaction through whatsapp/telegram, and by conducting intermittent online quizzes/tests for the assessment. IQAC helped conducting surveys among students to understand the mental/emotional stress experienced by them during the closure, and online counselling sessions were made available for the needy ones. This step seemed particularly important for students falling in the age group of 17-20. IQAC monitored the progress of online teaching and learning and pointed out the importance of making students prepared for upcoming examinations, as regular mode internal examinations and classroom assignments were not possible. The synchronised efforts from IQAC, college leadership, administration, PTA, management, faculties and students resulted in a great success.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SKVC as an institution committed to social equity strives to ensure a gender sensitive and inclusive environment to all learners. 80-90 percentage of our students are girls, and we welcome all students of the gender spectrum to the campus. The campus holds regular gender sensitisation drives and awareness programmes in association with various people's movements and student associations and organisations, like National Service Scheme, National Cadet Corps, Kerala Sasthrasahitya Parishad, etc. Departments of the college organise invited lectures and workshops in which complements the awareness initiatives of the institution attracts participation from neighbouring colleges as well. The college has a retiring room for women students and teachers which houses gym facilities, a napkin wending machine, lounge chairs etc. and offers personal skill classes like stitching and yoga. The onset of the pandemic made the institution move the campaigns and sensitisation drives online. The institution offered seminars and workshops online, the Eidos seminar series by the Department of English in association with Kerala Sahithya Akademi which had gender as one of the thrust areas, the seminar conducted by the Department of Philosophy in association with Athreya, and the awareness session organised by Women's Club on women's health in association with District Homeopathic Hospital are worth special mention. Another initiative is the efforts made by the institution to make the washrooms gender friendly in anticipation of the students who will be re-entering the campus after the pandemic regulations are lifted.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

SKVC follows a green campus protocol and houses a one-of-its kind orchardsprawling more than16 acres including two large waterbodies and a canal adjacent to the neighboring rice filelds. To safeguard this ecosystem, the college practices a responsible waste management system.

Solid waste is sorted as food and other biodegradable waste, reusable and recyclable paper waste, reusable plastics, thin and one time use plastic, metal and glass, e-waste etc. which is collected by the waste management staff of the municipal corporation and is recycled or processed responsibly.

Liquidwaste isdiverted through waste water gutters and pipes and is managed responsibly and utmost care is taken to prevent contamination of water bodies and ground water.

Biomedical waste of the labs are responsibly sorted and disposed separately and e-waste is sorted seperately to be collected by

the municipal corporation waste management team.

Food and organic waste processed serves as fertilisers for the vegetation of the campus. Recyclable waste is sorted and handed over for upcycling to the corporation waste management team.

Hazardous chemical and radioactive waste of the labs are sorted as different categories like acid waste, toxic chemicals, solid waste, organic waste etc. and is managed according to the category.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	A. Any 4 or All of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

SKVC as an institution that upholds equity strives to ensure an inclusive environment of tolerance and harmony towards all diversities. Majority of our students come from economically and socially challenges families, many are from single parent households, and from homes subscribing to different and vibrant cultures. The lowerfee structure and student-centric and inclusive learning atmosphere attracts a higher number of students from the

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SKVC celebrates the ideals upheld by the constitution and conducts sensitisation drives for students and teaching/non-teachin staff. Our NCC and NSS Units conducts regular programmes advocating the staff and students about constitutional values, rights, duties and responsibility of citizens. Independence Day, Republic Day, Flag Day etc. are celebrated to emphasise the importance of once duties and responsibilities to the nation and to advocate students and staff on the values that we adhere to as a nation. Various clubs and cells conduct programmes on national

integration, constitutional values, fundamental rights and duties etc. With the responsibility of warping ideal citizens entrusted with us as a higher education institution, language and humanities departments, like English and Political Science complements our efforts through seminars and invited talks on constitutional obligations. The constitutional values are imparted as part of the curriculum as well, with audit and open courses (interdisciplinary electives) on human rights, disaster management, gender studies, consumer protection and rights ec. Debates and discussions conducted by student bodies like the College Union on constitutional rights and duties too is worth special mention. From 11 AUGUST 1947 has instilled in staff and students a sense of duty as the inheritors of a great nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

As an educational institution that shapes young minds, SKVC recognises the importance of national/ international days, events, festivals etc. in furthering a healthy sense of organic unity as a nation and society. National and international commemorative days like Independence day, Republic day, Kargil Vijay Divas, Human Rights day etc. are celebrated by the institution and warrants the participation of staff and students and units like NCC and NSS. Campaigns against narcotics, tobacco etc. and other events on healthcare and wellness too are periodically organised to advocate the youth on responsible living and importance of mental and physical health. Festivals and College Foundation day are organised with all pomp and grandeur, be it Onam, Christmas, Holi or New Year. SKVC's Onam celebration is unique in that the student union with the support of students and staff cooks a grand luncheon for 2700+ of them and all of us gather together to share the sumptuous meal from the community kitchen. This year, with the onset of the pandemic, the celebrations and commemorations were held via online mode and the college suspended the feast as Covid 19 protocol was in place.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title : Pothichoru (Lunch Box)

Objective: To provide mid day meals to the homeless.

Context : SKVC sees enrolment of students from diverse backgrounds and socio-economic situations, we try to instil a culture of acceptance and empathy in our students.

The Practice : The student packs an additional mid-day lunch along with their own, to be distributed to the homeless in the municipal corporation limits.

Evidence of Success: Inspired by this, the college union is proposing a one-rupee noon meal scheme for students once offline classes commence.

Problems Encountered and Resources Required: More funds will be required to make it an every day scheme.

2. Title : Blood Donation

Objective : Cultivating the habit of blood donation.

Context: Though the nation is also actively promoting blood donation, the count of donors remains low.

The Practice : If a patient at one of the six nearby hospitals requires donors, they contact SKVC college union, the donors visit the hospital and donate the blood.

Evidence of Success : Appreciation by various governmental and non-governmental institutions.

Problems Encountered and Resources Required: The pandemic made it difficult for the donors to be contacted as they are away in their homes, resources are required for local transportation.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SKVC believes that all learners have the potential to excel given the opportunity and support, our thrust and priority is to make higher education accessible to all. First generation learners, students from single parent homes, students who support themselves economically, from different regional and linguistic backgrounds like from Lakshadweep, and otherwise socio-economically challenged students constitute the majority of our student demographic. Merit based and transparent admission process, lower fee structure, free ships and scholarships (governmental/non-governmental), celebration of diversity and gender spectrum, counselling, democratically elected student bodies, and the spirit of acceptance to diversity that the college upholds invites students who are hesitant to join an HEI due to socio-economic challenges. Ample support is extended by teachers and student community to students facing challenges, and no effort is lost in bringing them on par with their peers. This was evidenced by the support extended by the students, staff, alumni and well-wishers to provide digital devices to students to conquer digital divide that threatened access to education to many with the pandemic. The fact that among the premier educational institutions in Kerala, SKVC is the primary choice of divyang students with their highest enrolment is further proof to the effectiveness of our objective.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

With the onset of the pandemic, learning and academic activity moved online, this limited the student's access to learning resources though a boom in online seminars and learning resources

too were recorded. Taking the above into account, the institution plans to hold more academic events -seminars, workshops and discussions- via online mode. A repository of lectures and learning sessions will be created by the faculty concerned to make the resources available to students who miss out live session due to technical or other issues. Like this year, digital devices will be sponsored by the stakeholders of the institution to counter digital divide. The institution will has also envisioned plans for renovation and repair of student amenities which has been lying unused since classes moved online, in preparation for students who will be returning to the campus once the pandemic rehulations are lifted. The construction ofthePG block supported by the government grant of more than 13 crores has started and will be nearing completion by the end of next year. One-rupee-meal programme by the College Union will commence once the campus is open to students, to support studets who are economically hit by the effects of the pandemic.