



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

|  |   |
|--|---|
| <b>Part A</b>  |   |
| <b>Data of the Institution</b>                       |   |
| <b>1.Name of the Institution</b>                     | Sree Keralavarma College,<br>Thrissur                                   |
| • Name of the Head of the institution                | V.A.Narayana Menon  |
| • Designation  | Principal   |
| • Does the institution function from its own campus? | Yes   |
| • Phone no./Alternate phone no.                      | 04872380535   |
| • Mobile no  | 9847451632  |
| • Registered e-mail                                  | skvcollege@yahoo.com  |
| • Alternate e-mail                                   | principal@keralavarma.ac.in   |
| • Address  | Sree Keralavarma College,<br>Kanattukara PO, Thrissur,<br>Kerala-680011 |
| • City/Town  | Thrissur  |
| • State/UT   | Kerala  |
| • Pin Code   | 680011  |
| <b>2.Institutional status</b>                        |   |
| • Affiliated /Constituent                            | Affiliated  |
| • Type of Institution                                | Co-education  |
| • Location   | Urban   |

| • Financial Status  | Grants-in aid   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
|---|---|-------|-----------------------|---------------|-----------------------|---------------|-------------|---------|---|------|------|------------|------------|---------|-----|------|------|------------|------------|
| • Name of the Affiliating University  | University of Calicut   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • Name of the IQAC Coordinator  | Dr. Arun.K.J  |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • Phone No.   | 04872380535   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • Alternate phone No.   | 9400530546  |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • Mobile  | 9497024594  |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • IQAC e-mail address   | iqac@keralavarma.ac.in  |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • Alternate Email address   | iqac.skvc@gmail.com   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>  | <a href="https://keralavarma.ac.in/upload/file/dr0uaf.pdf">https://keralavarma.ac.in/upload/file/dr0uaf.pdf</a>   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <b>4.Whether Academic Calendar prepared during the year?</b>  | Yes   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| • if yes, whether it is uploaded in the Institutional website Web link:   | <a href="https://keralavarma.ac.in/index.php/index/page/96">https://keralavarma.ac.in/index.php/index/page/96</a> |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <b>5.Accreditation Details</b>  |   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>A</td> <td>3.05</td> <td>2009</td> <td>29/01/2009</td> <td>28/01/2014</td> </tr> <tr> <td>Cycle 2</td> <td>B++</td> <td>2.81</td> <td>2018</td> <td>03/07/2018</td> <td>02/07/2023</td> </tr> </tbody> </table> |   | Cycle | Grade                 | CGPA          | Year of Accreditation | Validity from | Validity to | Cycle 1 | A | 3.05 | 2009 | 29/01/2009 | 28/01/2014 | Cycle 2 | B++ | 2.81 | 2018 | 03/07/2018 | 02/07/2023 |
| Cycle   | Grade   | CGPA  | Year of Accreditation | Validity from | Validity to           |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| Cycle 1   | A   | 3.05  | 2009                  | 29/01/2009    | 28/01/2014            |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| Cycle 2   | B++   | 2.81  | 2018                  | 03/07/2018    | 02/07/2023            |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <b>6.Date of Establishment of IQAC</b>  | 01/01/2009  |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
| <b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>  |   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |
|   |   |       |                       |               |                       |               |             |         |   |      |      |            |            |         |     |      |      |            |            |

| Institutional/Department /Faculty  | Scheme   | Funding Agency | Year of award with duration | Amount  |
|--|----------|----------------|-----------------------------|---------|
| Dr.Raj Sankar C,<br>Department of Chemistry  | DST SERB | SERB           | 2020, 1095                  | 3800000 |
| Dr. Sudheendran K.,<br>Department of Physics,<br>Sree Keralavarma College,<br>Thrissur | SARD     | KSCSTE         | 2017, 2190                  | 4000000 |

|   |                           |
|---|---------------------------|
| <b>8.Whether composition of IQAC as per latest NAAC guidelines</b>  | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>Upload latest notification of formation of IQAC</li> </ul>   | <a href="#">View File</a> |
| <b>9.No. of IQAC meetings held during the year</b>  | <b>5</b>                  |
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>  | <b>Yes</b>                |
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>  | No File Uploaded          |
| <b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>   | <b>No</b>                 |
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>  |                           |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>   |                           |
| <ul style="list-style-type: none"> <li>Centralised Internal Exams for Common Course --Examinations for Audit Courses and Extra Credit Courses for all streams were conducted online and the College decided to adopt the Centralised</li> </ul> |                           |

conduct of exams for all common courses.

- Making the campus gender sensitive and inclusive--College repaired and upgraded the restrooms for women and added more restrooms. Doubled the number of restrooms for differently able students.

- Conducting more webinars and online programmes to connect learners to academia and resources during the pandemic times-- All the departments of the college conducted webinars and workshops for students of the College allowing access to the students neighbouring institutions

- Upgrade library facilities and make more online resources available to make it accessible during the pandemic times-- College subscribed to more online resources and online journals for the library. Academic community got access to National Library and information services infrastructure for scholarly content (N-List) of the government of India, through which they were able to download text books, reference books and research papers.

- Digitize more classrooms to make them equipped for hybrid classes-- College digitized almost all classrooms and upgraded the facilities in the existing digitized rooms

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

| Plan of Action   | Achievements/Outcomes  |      |                    |                 |            |
|--|--|------|--------------------|-----------------|------------|
| Start bridge courses and induction programs for freshers   | conducted  |      |                    |                 |            |
| Infrastructure development initiatives   | Continuing the construction of a new science block Kerala Infrastructure Investment Fund Board and other infrastructure development activities |      |                    |                 |            |
| To monitor CAS promotion   | CAS promotion of teachers completed  |      |                    |                 |            |
| Timely updation of web site  | Timely updation of website done  |      |                    |                 |            |
| Renovation of laboratories   | Renovated  |      |                    |                 |            |
| To submit NIRF report  | NIRF 2022 submitted and College secured 150-200 band position  |      |                    |                 |            |
| Recruitment of Permanent Teachers  | 09 permanent teachers were recruited to strengthen the academic activities   |      |                    |                 |            |
| To conduct seminars and webinar series   | Conducted  |      |                    |                 |            |
| To prepare NAAC SSR  | NAAC steering committee and criterion wise committee formed and works initiated  |      |                    |                 |            |
| To register all the faculty members in Vidwan portal and motivated them to apply for funding and to publish in quality journals  | Registered faculty members in the portal and many teachers published in quality journals and applied for funding schemes                       |      |                    |                 |            |
| <b>13. Whether the AQAR was placed before statutory body?</b>  | <b>Yes</b>   |      |                    |                 |            |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |  |      |                    |                 |            |
| <table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>College Council</td> <td>27/07/2023</td> </tr> </tbody> </table> |  | Name | Date of meeting(s) | College Council | 27/07/2023 |
| Name   | Date of meeting(s)   |      |                    |                 |            |
| College Council  | 27/07/2023   |      |                    |                 |            |
| <b>14. Whether institutional data submitted to AISHE</b>   |  |      |                    |                 |            |

|      |                    |
|------|--------------------|
| Year | Date of Submission |
| 2023 | 25/02/2023         |

### 15. Multidisciplinary / interdisciplinary

In adaptation with National Education Policy, during the year 2020-21, college has started several interdisciplinary endeavours. The undergraduate programmes of the college follow the Choice Based Credit and Semester System of the affiliated Calicut University. Open Courses having two credits is mandatory for all the Undergraduate Programme which served as a platform for interdisciplinary learning. The choice of elective courses of each programme also followed the multidisciplinary approach through choice of courses like quality control, Introduction to office automation and computer management, Disaster Management, Non-conventional energy resources and management, applied botany, environmental chemistry, Indian financial system, Historical tourism, Human Rights, Cinema studies...etc. The students were motivated to opt courses of others than their own subjects. Course co-ordinators ensures that enrolment of students from different disciplines are there. Interdisciplinary research is promoted among students and teachers and research committee ensures the optimum utilisation of resources among various Departments.

All the Departments are advised to give more emphasis to interdisciplinary seminars and lectures. Lectures and seminars were conducted as public lecture for students of all Departments during the academic year 2021-22. Inter-Department Quiz competitions are also organised to encourage Interdisciplinary pedagogical aspects. A highly appreciated course on Yoga for the students has been in offer since 2014.

### 16. Academic bank of credits (ABC):

The college being affiliated to the University of Calicut, has the limited authority to make decisions on the Protocols related to transfer of credits. The college which follows the statutes of the University of Calicut is bound to follow the syllabus and programme structure of the university. University of Calicut is yet to offer the facility of academic bank of credits and the college will be offering it when the University rules out it.

### 17. Skill development:

In the academic year 2021-2022, different departments of the college extended different sessions to improve and skills in their areas of studies. Language departments offer soft skill enhancement sessions, humanities and science departments offer finishing sessions to improve the subject specific skills of the students. From science departments, students were allowed to do projects in external research organisations in the country which resulted in a wide spectrum of exposure and enhancement of skills in their field of study.

Skill enhancement sessions with guidance from teachers across different disciplines of the college on horticulture, Python programming, Statistical Tools and LaTeX Software for Project, Fundamentals of Social Work, Lab Equipment Maintenance, and Practical Applications of Data Science with R Programming were also implemented for students.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Academic Programmes offered in Indian languages in the college are as detailed below.

##### Graduate (BA) Programmes

1. BA Malayalam Language and literature (Core) with Sanskrit & Indian Culture
2. BA Sanskrit Language & Literature
3. BA Hindi Language & Literature

##### Post Graduate (MA) Programmes

1. M.A. Malayalam
2. M.A Sanskrit Sahithya
3. M.A Hindi

##### Ph. D Programme

In Malayalam Language & Literature, Cultural and Cinema studies...

Apart from it, Open Course in Malayalam, Sanskrit, Hindi and Indian historical tourism Management principles in Sanskrit ... etc are offered during the fifth semester of BA, BSc and B. Com Programmes. The Malayalam, Sanskrit, Hindi Associations are specifically designed for the promotion and integration of the Indian Knowledge system into the curriculum. Various Seminars, Association lectures,

interactions...etc were organised in the academic year. Eminent scholars dealing with different Indian languages and cultural studies have been visited and interacted with the students and faculty members of the college.

The courses offered online during the pandemic is now also made available to the students by respective teachers. The Yoga course offered online and offline by the college is well appreciated by the students.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Being affiliated to University of Calicut, the college follows Choice Based Credit and Semester System (CBCSS) with Elective System for all programmes it offers to students. The College has a well-defined vision and mission, which are envisaged in the Learning Outcomes Based Curricular framework. The University of Calicut has adopted outcome based education since 2019 and the College has been adhering to the different criteria since then. The syllabus has been framed and revised to focus on outcome based curriculum. The outcome of every course has been identified in the syllabus by the university is following in the college.

Program specific objectives and program objectives of each programme is made available the students through the class coordinators during the early stages of the course. Induction classes and student interaction sessions given serve the purpose of understanding the outcomes they are going to get after the completion of the course.

#### **20.Distance education/online education:**

The college is contributing to raising the intellectual pool of the nation and supporting the country in giving increased importance to continuing education and is encouraging enrolment to multiple programmes to learners.

College is registered in the N-List (National Library Information service) of the Government of India, which ensures free access to the various books including reference books, research papers and thesis plays an important role for the successful completion of their course. College computer facilities are open to students to access additional open online information on their subject of study.

The institution through MoUs with The University of Calicut and IGNOU offers distance and online distance education to more than an



average of 6500 students every year. University of Calicut Study Centre offers 6 UG and 4 PG programmes. IGNOU Study Centre offers more than 140 certificate, diploma, UG, PG and management programmes and is one of the largest and oldest study centre of the University.

## Extended Profile

### 1.Programme

1.1 32

Number of courses offered by the institution across all programs during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 2.Student

2.1 2523

Number of students during the year

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.2 1103

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

2.3 882

Number of outgoing/ final year students during the year

| File Description | Documents                 |
|------------------|---------------------------|
| Data Template    | <a href="#">View File</a> |

### 3.Academic

3.1 110

Number of full time teachers during the year

| File Description   | Documents                 |
|--|---------------------------|
| Data Template  | <a href="#">View File</a> |
| 3.2  | 9                         |
| Number of sanctioned posts during the year   |                           |
| File Description   | Documents                 |
| Data Template  | <a href="#">View File</a> |
| <b>4.Institution</b>   |                           |
| 4.1  | 80                        |
| Total number of Classrooms and Seminar halls   |                           |
| 4.2  | 120                       |
| Total expenditure excluding salary during the year (INR in lakhs)  |                           |
| 4.3  | 95                        |
| Total number of computers on campus for academic purposes  |                           |
| <b>Part B</b>  |                           |
| <b>CURRICULAR ASPECTS</b>  |                           |
| <b>1.1 - Curricular Planning and Implementation</b>  |                           |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process  |                           |
| <p>As an affiliated member college of the Calicut University, SKVC strictly follows the guidelines of the structured syllabus under Choice Based Credit and Semester System with Elective System for all programmes with clearly stated Learning Outcomes.</p> <p>Involvement of Faculty members of the college with key roles in the curricular design of the University as members of various academic and administrative boards.</p> <p>Teachers deliver the classes according to their teaching plan based on the envisaged Course Outcomes. Teacher's Diary is maintained by individual teachers. Institutional support is extended to learners through remedial classes.</p> |                           |

Online Platforms are employed by teachers for proper monitoring of attendance and other learning activities. Maintaining good student - teacher relationship via effective mentoring and interactions with parents/ guardians.

Maintaining Collaborative research with reputed institutes. Study tours, field visits supporting the curriculum programme specific objectives and program objectives of each programme reach the students through the faculty in charge during the initial stage of the course. Induction programmes and student interaction sessions also serve the purpose.

The IQAC monitors the proper implementation of the curriculum progress of students including syllabi, and suggests possible upgrade and enrichment viable within the framework of the University curriculum.

| File Description                    | Documents        |
|-------------------------------------|------------------|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information     | Nil              |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

SKV College conducts itself with utmost importance to student-centred teaching learning process. With the adoption of outcome based learning by the affiliating University, the skill enhancement and employability aspects of the syllabi is given increased focus. The Department Level Monitoring Committee is given freedom to constitute its own academic calendar in accordance with the College calendar. Formative and summative evaluation methods are extensively used for the conduct of continuous internal evaluation of students. Summative method includes both Internal Examination by college and External Examination by University. Test papers, seminars and assignments are given regularly to students, the marks of which are considered for their internal continuous evaluation (CE) marks. The effective delivery of the syllabus is evaluated by taking proper feedback through formal and informal mechanisms, including the Parent-Teacher Association meetings. Academic audit of the entire college is conducted annually to assess the effective delivery of the curriculum.

Innovating teaching methods that use participative learning and

problem solving skills include hybrid classes, flipped classes, open book testing, peer teaching and peer evaluation too are incorporated to make learning more effective and interesting for the learners. Physically challenged Students with learning disabilities are given additional test options in different modes.

| File Description                    | Documents   |
|-------------------------------------|---|
| Upload relevant supporting document | <a href="#">View File</a>   |
| Link for Additional information     | <a href="https://keralavarma.ac.in/index.php/index/page/96">https://keralavarma.ac.in/index.php/index/page/96</a> |

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | <a href="#">View File</a> |
| Any additional information   | <b>No File Uploaded</b>   |

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**32**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                              | No File Uploaded          |
| Minutes of relevant Academic Council/ BOS meetings      | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template )                   | No File Uploaded |

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Human Values, Gender Equality, Environment and Sustainability, and Professional Ethics are incorporated into the curriculum to mould the students into responsible citizens who would contribute towards human well-being. SKVC offers environmental studies, human rights and intellectual property rights courses as part of the curriculum.

Students are given key roles in the programmes which help them to act as good team leaders impart them skills like problem solving, accountability, financial responsibility, people's management... etc. The gender inclusive campus through Women's Cell and students Union conducts gender sensitisation programmes and LGBTQ+ support initiatives. Student Volunteering at the social support centres, donating study aids to nearby schools with the support of staff are conducted every year by student's union. "Pothichoru", an initiative for distribution of lunch boxes to the needy and Blood Donation Cell for neighbouring hospitals are our proud initiatives which are continued in this year also. We have been adding to this green legacy of the college campus through tree planting initiatives. College is plastic free and has a policy for responsible and segregated waste management.

| File Description  | Documents        |
|---|------------------|
| Any additional information  | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | No File Uploaded |

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

492

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Programme / Curriculum/ Syllabus of the courses  | No File Uploaded          |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded          |
| MoU's with relevant organizations for these courses, if any                                  | No File Uploaded          |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |

### 1.3.3 - Number of students undertaking project work/field work/ internships

925

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | <a href="#">View File</a> |

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

A. All of the above

| File Description  | Documents   |
|---|---|
| URL for stakeholder feedback report   | <a href="https://keralavarma.ac.in/upload/file/twk0jw.pdf">https://keralavarma.ac.in/upload/file/twk0jw.pdf</a> |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| URL for feedback report           | <a href="https://keralavarma.ac.in/index.php/index/page/41">https://keralavarma.ac.in/index.php/index/page/41</a> |

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

860

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

204

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Majority of the students of SKVC comes from educationally and economically challenged backgrounds. Moreover, our college is the one having highest number of divyangan students on roll in Kerala. The slow and advanced learners were primarily identified by Analysing the marks of qualifying examinations, conducting an entry-level test and personal meetings with students. The Career Guidance cell arranges various training programmes and motivational talks. For Weak Learners, Bridge courses are organised to strengthen the foundations of the courses and enable them to cope with the curriculum. Remedial coaching programmes were conducted. Mentoring sessions are conducted to identify their problems and to assess their improvement in learning. Counselling sessions help students to overcome their anxiety and stress disorders. For Advanced Learners, scholarship committee suggests to apply for various scholarships. They are encouraged to participate in summer fellowships, internships and training programmes. Webinar and seminar series were conducted on various subjects to enhance students' learning experience.



| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/news/Curricular">https://keralavarma.ac.in/index.php/index/news/Curricular</a> |
| Upload any additional information     | No File Uploaded  |

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 2523               | 110                |

| File Description           | Documents        |
|----------------------------|------------------|
| Any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The various departments follow different strategies to make learning more student-centric and ensure the holistic development of students. Students choose topics for Project Work & Summer Research Projects and teachers give sufficient guidelines and support for work. Field Trips to institutions and places of importance, have proved to be vital in bridging the gap between the classroom and hands-on experience. Industrial visits provide insight to students regarding internal working of reputed companies. The departments conduct various conferences & seminars and students are given responsibilities which equip them to organize events systematically and effectively. Role Plays, Debates, Public Speaking and Seminars are among the participative learning methodologies adopted. Group and Team Work- Celebration of important days, NSS and NCC camps, Tree plantation, blood donation camps etc. help the students to learn the art of living in a team for the welfare of the society. Extension activities under NSS, NCC, and Clubs will help to sensitize the students regarding social values, responsibilities and knowledge of prominent societal issues. In the college Magazine students contribute articles and work on the editorial board. Assignment topics involve problem-solving, in which students are required to identify the problem and resolve it in a scientific way.

| File Description                  | Documents   |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded  |
| Link for additional information   | <a href="https://keralavarma.ac.in/index.php/index/all_department_news">https://keralavarma.ac.in/index.php/index/all_department_news</a> |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college upgraded its Wi-Fi with multiple FTTH BSNL hi-speed broadband connections and additional connections from a private service provider to avoid any network issues. Learners who hadn't had access to digital devices were provided devices by staff and alumni of the college. Recorded classes were made available to students who miss out sessions due to network issues Teachers have their own YouTube channels through which they give video lessons to students. Provided e-resources like E- journals and E- books, including INFLIBNET facility for UG, PG and research students. Incorporated digital technologies like Google Meet, Google Classroom, Zoom etc. in teaching and Conducted online internal examinations.

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | <a href="#">View File</a> |

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

110

| File Description   | Documents        |
|--|------------------|
| Upload, number of students enrolled and full time teachers on roll | No File Uploaded |
| Circulars pertaining to assigning mentors to mentees               | No File Uploaded |
| Mentor/mentee ratio  | No File Uploaded |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

110

| File Description   | Documents                 |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | <a href="#">View File</a> |
| Any additional information                                       | No File Uploaded          |
| List of the faculty members authenticated by the Head of HEI     | No File Uploaded          |

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

66

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | <a href="#">View File</a> |

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

715

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | <a href="#">View File</a> |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution strictly follows the criteria given by the University for Continuous Internal Evaluation. The Continuous Internal Evaluation (CIE) system is monitored by the College Level Monitoring Committee (CLMC) with Principal as the Chairperson, Heads of departments, elected representatives of teachers in the College Council and a student representative. Department Level Monitoring Committee (DLMC) consisting of the Head of the Department and all teachers of the Department shall monitor the conduct of Courses and evaluation under CIE. The College has a full-fledged Internal Examination Cell under the governance of CLMC for the smooth conduct of Centralized Internal Examination. The Internal Examination Cell, DLMC, and CLMC jointly announce the dates for the distribution of corrected answer scripts to the students. Divyangan students are provided additional time or scribes and has also access to flexible modes of testing for the evaluations conducted by the college. The College also offers facilities to solve their grievances regarding internal examination scores.

| File Description                | Documents   |
|---------------------------------|---|
| Any additional information      | <a href="#">View File</a>   |
| Link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/96">https://keralavarma.ac.in/index.php/index/page/96</a> |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Sree Kerala Varma relies on an unbiased and lawful mode of the examination system and follows a hierarchical system for resolving the internal examination related grievances. It consists of a departmental committee, the Internal Assessment grievance redressal cell. The student also has the opportunity to seek redressal from the University, if the issue goes unresolved. The dates of internal

exams are published on the notice board and also by the tutors. After the internal examination, course advisors evaluate the answer scripts and distribute them to students within one week. The students can scrutinize their answer scripts in the presence of their teachers. It ensures the transparency and reliability of the test. The course advisors of each course prepare the continuous evaluation mark list as per the University guidelines. After getting the confirmation and signature of all students, the concerned faculty advisor consolidates the CE marks of all subjects of a student and gets them signed by the students and HoD verifies these marks and forwards these marks to the University through Principal. Examinations for practical and viva voce are conducted at the department level. Absentees with genuine reasons get an opportunity for re-test.

| File Description                | Documents        |
|---------------------------------|------------------|
| Any additional information      | No File Uploaded |
| Link for additional information | Nil              |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Course Outcomes are framed for all courses in the program by the University of Calicut during the time of Syllabus revision based on Blooms' Taxonomy. The Program Outcomes (PO), Programme Specific Outcomes (PSO) and Course Outcomes (CO) are adopted for all programs offered by the institution in accordance with Calicut syllabus. The programme and course outcomes depict the information and skills obtained by students upon the completion of a specific course or programme. Teachers and students have an awareness of the goals that must be met at each level so as to enable the students to proceed. COs are communicated to the students during the commencement of the semester and after the completion of each module, the course outcomes are reviewed. Students are educated with the outcomes of each course before the commencement of the subject. Hard copy of syllabi and Outcomes are available in the departments for ready reference. Students also interact with alumni to learn about their experiences and professional trajectories.

| File Description  | Documents   |
|---|---|
| Upload any additional information                       | No File Uploaded  |
| Paste link for Additional information                   | <a href="https://keralavarma.ac.in/index.php/index/page/99">https://keralavarma.ac.in/index.php/index/page/99</a> |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded  |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Multiple criteria are adopted for the continuous evaluation of the attainment of programme and course outcomes. Internal Class tests and external university examinations allow students to see the subject in a different way. This helps teachers to identify students' shortcomings and assist them in improving their comprehension. Assignments provide knowledge growth in a subject and projects, and students apply the acquired knowledge in real life and learn teamwork. Students have hands-on experience with the topic being explained during the practical experimenting session, and their skills in the safe use of equipment, making observations, and drawing interpretations can be monitored. The curriculum is evaluated objectively and logically in viva voce. In addition, the student's communication skills are also examined. Students share their knowledge and ideas that assist academic and social growth. Analysis of academic results helps to appreciate the knowledge level acquired by the students and bring changes in teaching methodology. Appropriate remedial measures are suggested to slow learners, and outstanding students are appreciated. Feedback received from alumni, students, teachers, and employers helps the college evaluate its service policies and make changes to meet stakeholders' needs.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for Additional information | Nil              |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

718

| File Description   | Documents                 |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |
| Paste link for the annual report   | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://keralavarma.ac.in/upload/file/cqwotp.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

78.27

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded          |
| List of endowments / projects with details of grants(Data Template)             | <a href="#">View File</a> |

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

66

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

3

| File Description  | Documents                 |
|---|---------------------------|
| List of research projects and funding details (Data Template) | <a href="#">View File</a> |
| Any additional information                                    | No File Uploaded          |
| Supporting document from Funding Agency                       | No File Uploaded          |
| Paste link to funding agency website                          | Nil                       |

### 3.2 - Innovation Ecosystem

#### 3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As an institution of higher learning that has contributed to the cultural and knowledge of Kerala society since 1947, SKVC has maintained an academic atmosphere that is conducive to innovations and creation and transfer of knowledge. From the acclaimed physicist C.V. Krishnan to eminent linguist K.P. Narayana Pisharody, SKVC has a rich legacy of alumni and teachers who kept this ecosystem vibrant. SKVC is known for the number of seminars, cultural programmes, workshops, discussions that it hosts every academic year. The innovation initiatives in the college range from updating local knowledge to discovery-based research. The faculties are asked to apply for grants and pursue their research problems. Our college stands out in that even the undergraduate students are provided with an orientation about the research and innovation activities in the college. The faculties have secured grants from Governmental funding agencies like the DST, and the Kerala State Council for Science Technology and Environment. They publish their research findings regularly in top tier journals. Our research facilities, like the



XRD machine, UV/VIS/NIR spectrometer, IR spectrometer, dielectric measurement systems etc., are used by outside researchers too, and our faculty provides maximum support for their research works.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |
| List of workshops/seminars during last 5 years (Data Template) | <a href="#">View File</a> |

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

43

| File Description   | Documents                 |
|--|---------------------------|
| URL to the research page on HEI website  | Nil                       |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

**3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year****3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

12

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| List of research papers by title, author, department, name and year of publication (Data Template) | <a href="#">View File</a> |

**3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

7

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| List books and chapters edited volumes/ books published (Data Template) | <a href="#">View File</a> |

**3.4 - Extension Activities****3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year**

With the active support of the College Union, NCC, NSS, Nature Club etc. the faculty, students, and management of the college take up extension activities for the community. The activities fall into two categories, ones that create awareness among the general populace and ones that can mitigate some general problems. Extension activities in the adopted villages, care centres, govt. schools, hospitals and support homes in the district which sensitises our students to social issues. Teachers sponsored digital devices to students who cannot afford them for learning purposes. Construction of a house for a needy student is carried out by NSS volunteers. Students provided free, special, language tuitions to the poor children of the nearby schools living in poor homes. A "Zero Hunger" Programme known as "Pothichoru" with which students distributed food

packets to the poor and wandering peoples in Thrissur city. Participation of students in community cleaning programmes, organic farming, providing advice on dietetics and nutrition to the less educated and marginalised sections of the society are examples of our concern in educating the society. The overall outcome of such activities is two-pronged, they provide service to the society, and two, they learn themselves and get sensitised about the issues.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/all_department_news">https://keralavarma.ac.in/index.php/index/all_department_news</a> |
| Upload any additional information     | No File Uploaded  |

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of awards for extension activities in last 5 year (Data Template) | <a href="#">View File</a> |
| e-copy of the award letters  | No File Uploaded          |

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

90

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the event organized   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | <a href="#">View File</a> |

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5106

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | <a href="#">View File</a> |

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of related Document   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of Collaborative activities with institutions/industries for research, Faculty | <a href="#">View File</a> |

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

0

| File Description   | Documents                 |
|--|---------------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | <a href="#">View File</a> |

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

SKVC campus area is 25 acres, on which building construction is 75000 sq. fts. The college has to Humanities blocks, Physics block, Chemistry block, Zoology block, Botany block and a PG block. The Classrooms, Laboratories and Seminar Halls are well equipped along with computing system and Internet facility. The college has spacious playground for sports activities. College has separate hostels for boys and girls. The College campus has four open wells and a pond to take care the water supply for the campus and hostels.

Cleanliness, light and ventilation facilities are maintained in the classroom and laboratories. Black Boards, White Boards and Green Boards are available in the classrooms. A well-furnished computerized administrative office and library . Physics department of the college has well equipped lab facilities for material research and a high end computing station is established for materials modelling and simulation. Chemistry department has a X ray diffractometer and Nano materials synthesis unit Zoology and Botany Departments have UG &PG Labs, Herbarium, Medicinal Plant Garden, Incubator, Microscopes, Museum, More than 20000 plus specimens. English--Language Lab, Department Conference hall Common facilities include: Mini-Conference Hall, Common Computer lab, Conference Hall, Seminar hall, Multi-Purpose Hall, Informatics Centre, Common E-Class Rooms...etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/20">https://keralavarma.ac.in/index.php/index/page/20</a> |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Students are provided with good infrastructural facilities for co-curricular and extra-curricular activities, including an auditorium, counselling centre and playgrounds. The infrastructure is built with the fund received from governmental agencies, PTA, Alumni, and the college's management. The facilities for presenting cultural activities include an Auditorium, which has a seating capacity of 1000, audio visual facilities, properly maintained acoustics. The college used to participate may intra and inter collegiate cultural competition such as D zone and inter zone, used to get many prizes at university level. College has a playground with provision for multiple games, such as, Athletics, Cricket, Football, Hockey, Volleyball, Basketball etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/26">https://keralavarma.ac.in/index.php/index/page/26</a> |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

| File Description  | Documents   |
|---|---|
| Upload any additional information   | No File Uploaded  |
| Paste link for additional information   | <a href="https://keralavarma.ac.in/index.php/index/page/20">https://keralavarma.ac.in/index.php/index/page/20</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a>   |

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

625.76

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload audited utilization statements   | No File Uploaded          |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | <a href="#">View File</a> |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sree Kerala Varma College library has automated its activities using updated library software. Shelf index is strictly maintained. Computers with internet connectivity and printers are made available. With Book Magic ILMS, proper cataloguing and preservation of records of the rotation of books are efficiently carried out. Added to it is the dedicated library staff who restocks the books that are used for reference or returned and preserves the college records and documents of historical relevance to the college like the college magazine of 1948.

Separate reading room is provided and a reprographic facility is arranged. Exclusive reference section is available in the library. Apart from the printed books the library is having access to e

resources of NLIST which is a part of e shodhsindhu consortium of INFLIBNET, where the users are given awareness and made to access browse and download e books, e journals, databases etc. Question papers of all University examinations compiled and made available for reference. Special facilities are offered by the library to the visually/physically challenged persons. The library staff helps in the search, issue and return of books. The college library building with a total seating capacity of 100 at a time. The library collection includes more than two lakh books, 25 journals, 30 magazines and newspapers.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for Additional Information | <a href="https://keralavarma.ac.in/index.php/index/page/16">https://keralavarma.ac.in/index.php/index/page/16</a> |

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

A. Any 4 or more of the above

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | <a href="#">View File</a> |

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

3.589



| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Audited statements of accounts   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

2100

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Details of library usage by teachers and students | No File Uploaded |

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

SKVC started the academic year with plans in place for effective learning discourses, especially to bridge the gap created by digital divide for our vibrant learners. We upgraded our digitized classrooms and seminar halls and provided 20 additional spaces with the facility for hybrid classes. Our learners who hadn't had access to digital devices were provided devices by staff and alumni of the college, this year too. The college has a main Computer Centre with 30 Desktop Computers and server, UPS facility, LAN, Internet Connectivity, Printer and Scanner and one computer centre is attached to the Physics department, which is air conditioned with 10 Desktop computers and server facilitated by LAN with high end computing facility for materials modelling and research and two units of 5 KVA battery installed. The upkeep and maintenance of the computers are taken care of under the annual maintenance Contract. Two fulltime temporary staffs were employed for helping the academic community in IT related matters. Teachers use ICT resources for their teaching via Google Classroom, Google Meet, power Point presentations, virtual lab, video demonstrations, virtual dissection demonstrations etc. Teachers are also using Google Forms for collecting data for AISHE, NIRF, IQAC, socio-economic surveys, Feedback.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/17">https://keralavarma.ac.in/index.php/index/page/17</a> |

**4.3.2 - Number of Computers**

95

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| List of Computers                 | No File Uploaded |

**4.3.3 - Bandwidth of internet connection in the Institution**

A. ? 50MBPS

| File Description   | Documents        |
|--|------------------|
| Upload any additional Information  | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | No File Uploaded |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

625.76

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Audited statements of accounts  | No File Uploaded          |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

General policy of the college is to ascertain the best outcomes in the academics through efficient and scientific utilisation of the resources and amenities. The college has a formal Infrastructure Committee with sub committees for Hostel, Canteen, Library, and Book Stall. Judicious allocation of funds for various purposes is done by making use of funds from the UGC accounts, PD accounts and Management funds. Procurement, upgradation, maintenance and replacement of equipment and support facilities are properly monitored by a three-tier committee system at management, college and department levels. Continuous up-gradation of the library regarding knowledge resources and technology is ensured. Considering the requirements, the Library committee prioritises books to be purchased and the journals to be subscribed. The sports committee is entrusted with the optimum utilisation of the facilities available for sports and physical fitness. Research Committee ensures that the institution utilises maximum funds from various agencies. HoDs and Senior Superintendent are authorized to ensure upkeep of equipments. Feedback from students are also taken into account while proposals for infrastructure development are submitted. Purchases are made as per the prescribed government rules. Stock register and logbooks are maintained. The competent authorities do auditing and annual stock verification.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://keralavarma.ac.in/upload/file/wanzc0.pdf">https://keralavarma.ac.in/upload/file/wanzc0.pdf</a> |

| STUDENT SUPPORT AND PROGRESSION   |                            |
|---|----------------------------|
| <b>5.1 - Student Support</b>  |                            |
| <b>5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>   |                            |
| <b>5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year</b>   |                            |
| 1567  |                            |
| File Description  | Documents                  |
| Upload self attested letter with the list of students sanctioned scholarship  | No File Uploaded           |
| Upload any additional information   | No File Uploaded           |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)  | <a href="#">View File</a>  |
| <b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>  |                            |
| <b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>   |                            |
| 131   |                            |
| File Description  | Documents                  |
| Upload any additional information   | No File Uploaded           |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)  | <a href="#">View File</a>  |
| <b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills<br/>Language and communication skills Life skills<br/>(Yoga, physical fitness, health and hygiene)<br/>ICT/computing skills</b> | <b>A. All of the above</b> |

| File Description  | Documents   |
|---|---|
| Link to Institutional website   | <a href="https://keralavarma.ac.in/index.php/index/news/General">https://keralavarma.ac.in/index.php/index/news/General</a> |
| Any additional information  | No File Uploaded  |
| Details of capability building and skills enhancement initiatives (Data Template) | <a href="#">View File</a>   |

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

24

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

24

| File Description   | Documents                 |
|--|---------------------------|
| Any additional information   | No File Uploaded          |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

| File Description   | Documents        |
|--|------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information  | No File Uploaded |
| Details of student grievances including sexual harassment and ragging cases  | No File Uploaded |

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

20

| File Description   | Documents                 |
|--|---------------------------|
| Self-attested list of students placed                        | No File Uploaded          |
| Upload any additional information                            | No File Uploaded          |
| Details of student placement during the year (Data Template) | <a href="#">View File</a> |

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

247

| File Description                                   | Documents                 |
|--|---------------------------|
| Upload supporting data for student/alumni          | No File Uploaded          |
| Any additional information                         | No File Uploaded          |
| Details of student progression to higher education | <a href="#">View File</a> |

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

39

| File Description   | Documents                 |
|--|---------------------------|
| Upload supporting data for the same  | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | <a href="#">View File</a> |

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

73

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | <a href="#">View File</a> |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students have representation in the various academic, administrative, co-curricular and extra-curricular committees including the IQAC, Library committee, Student Affairs, Student

**Grievances redressal Cell, Committee against Sexual Harassment.**

A College Union Council and executive are formed through elections every academic year. The students' union is entrusted with planning and executing various activities and ensuring timely redressal of student grievances. The student council members work in tandem with the College Principal, Faculty, and the administrative staff to ensure timely redressal of student grievances.

The College Union organises a college-level Fine Arts Festival every year. In addition, a college magazine is published with literary contributions from students. The General Captain is involved in organising various sports and games competitions with the support and guidance from the Department of Physical Education of the college. A Student IQAC has been constituted and is entrusted with planning and executing various extra-curricular programmes. Volunteer Secretaries are appointed for unit of the National Service Scheme (NSS) functioning in the college. Two units of the National Cadet Corps (NCC) are functioning in the college, where the Senior Under Officers undertake the responsibility of training junior cadets.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/3">https://keralavarma.ac.in/index.php/index/page/3</a> |
| Upload any additional information     | No File Uploaded  |

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)****5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

73



| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | <a href="#">View File</a> |

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sree Kerala Varma college being as old as independent India, has alumni unit in every region of the globe. SKVC has multiple alumni associations for different batches, and in different countries, that has been involved in charitable activities. The college also has a registered alumni association, Sree Kerala Varma College Alumni Association. SKVC Alumni Association works through the various department alumni associations and links them through different activities. The registered alumni have representatives from department alumni associations and patrons of the alumni collectives as members in addition to nominated and elected members. Apart from the bimonthly executive meetings, the Alumni General Body meets the first Sunday after the College Foundation Day. The alumni executive committee holds regular meetings in online/offline mode and discusses the activities that can be implemented. The committee also felicitates achievers among the alumni members. The Alumni Association offers healthy and constructive feedback for the betterment of the institution.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/alumni/">https://keralavarma.ac.in/index.php/index/alumni/</a> |
| Upload any additional information     | No File Uploaded  |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

A. ? 5Lakhs

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SKV College, governed by the Cochin Devaswom Board, pioneers academic and social upliftment, envisioning excellence and paving the way towards holistic societal development of each student. Visioned to be a centre of excellence in facilitating holistic development of youth with international standards, edified with the sanctity of truth, equipped to serve, grounded on human values and ideals. Bodies and committees like the mentoring committee, placement cell, research, sports and fine arts committees work in tandem to achieve set goals. The feedback system streamlines the institutional activities towards excellence, adopting educational practices and strategies for long-term developmental programmes.

Various bodies monitoring the day-to-day affairs of the college: The policy making governing body headed by the Manager of the college, College council, headed by the Principal, assesses various collegial activities to uphold interests of all stakeholders. IQAC - frames futuristic ideas assuring the quality in every realm of the college. Organizational bodies like PTA, Alumni association, student bodies, clubs etc. The Management Board discusses and plans all the activities to be implemented in the institution. It prepares the budget to meet the financial requirements and draws upon plans to improve the quality of infrastructure and research facilities of the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/upload/file/6evorz.pdf">https://keralavarma.ac.in/upload/file/6evorz.pdf</a> |
| Upload any additional information     | No File Uploaded  |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Functional independence at various academic/administrative levels decentralizes activities and duties catering to participative operational ways to enhance the quality of education provided. The Governing Body, the staff council, the mentoring committee, placement cell, NCC, NSS... etc. (all with teachers as member) function complementing each other to ensure that no student is left out from finding themselves in the society. Each committee functions based on the feedback by class tutors, teachers, club/organization heads etc. The research committee promotes research activities in the college. Each Department in the college has an association which is headed by a student member of the department governed by the HOD. This association is in charge of all the student level activities of the Department during the academic year. The members of the association are all the students and faculty of the Department. The activities of the entire year are charted by this association and the decisions taken by the students are endorsed at the department and college level. Association activities include conduct of seminars, competitions and discussion forums as part of student responses to socially relevant issues.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Students are encouraged to take initiative in charity like blood donation, give dress to poor, donate unwanted gifts etc. and social outreach programmes. Teachers applied for many major and minor projects. UG and PG students are also engaged in research oriented projects. Curriculum is being developed by the Parent University, the college is actively involved in the enriching of the existing curriculum through different activities. Through Peer teaching, along with ICT learning, the College ensures more qualitative outcome. As part of Continuous Evaluation, the College conducts two internal exams per Semester for each course. Admission is done through centralised admission system by the University of Calicut. Through the academic and non-academic collaboration with Kerala Sahithya Academy, Folklore Academy, Kerala Kalamandalam Deemed

University, SSUS Kalady KSCSTE, TIFR, C- MET, CUSAT etc., the College gives the students to express their abilities and access to the industry. The parent student teacher association meetings as well as one on one sessions with the students, and on certain occasions with the parents/guardians, are used to share views and address everybody's concerns. The different committees/bodies work unitedly to ensure that every student is cared for and opportunities are provided to the students to further their goal.

| File Description                                       | Documents        |
|--|------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded |
| Paste link for additional information                  | Nil              |
| Upload any additional information                      | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Major policy decisions made by the management are taken with the assistance of the Governing Body consisting primarily of the Manager and Secretary of Cochin Devaswom Board, Principal, PTA, Alumni and academic representatives, IQAC representative and student representatives. The day-to-day affairs overseen by the Principal of the college, functioning as per the policies of the management and rules and regulations set by the government and Calicut University. Staff council comprised of the Principal, the HoDs, IQAC coordinator and elected members, discuss and review internal matters of the college functioning. Academic and extra-curricular activities are organized by respective committees/cells headed by faculty members. Grievances raised by members of the college community are addressed at various levels like the tutor of a class/teacher in charge of a subject, the HoDs, the superintendent, and the Principal and committees for handling specific issues. The recruitments of staffs and teachers and their promotions take place as per the guidelines laid down by the UGC, Calicut University and the department of Higher Education, Government of Kerala.

| File Description                              | Documents   |
|---|---|
| Paste link for additional information         | Nil   |
| Link to Organogram of the institution webpage | <a href="https://keralavarma.ac.in/index.php/index/management/">https://keralavarma.ac.in/index.php/index/management/</a> |
| Upload any additional information             | No File Uploaded  |

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| ERP (Enterprise Resource Planning) Document  | No File Uploaded          |
| Screen shots of user inter faces   | No File Uploaded          |
| Any additional information   | No File Uploaded          |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | <a href="#">View File</a> |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has a Staff Recreation Room, rich with indoor games like Caroms, Chess, Table Tennis and a small library. The College Staff is also encouraged to make use of the basketball court in the College Hostel and also the College Cricket/Football ground. Every year the College arranges for a Staff Recreation Tour to a place of verdant beauty. Hostel facility is made available for members of staff/ faculty whose residence is far from college. The College also has a functioning Cooperative Society. Regular workshops and training sessions are also either provided or promoted by the college to ensure that the staff remain updated in different domains of their interest. Welfare programmes imparted are keeping in mind the well-being of the staff. Insurance schemes as per the government norms, Maternity and Paternity leave as per government norms, Provident fund, Statutory and Contributory pension schemes, casual and duty leave in accordance with government norms, Free Wi-Fi

facility on campus, marked parking space for faculty members, free use of college facilities to advance research activities...etc., are some of the welfare programmes adopted by the college.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/club_details/1">https://keralavarma.ac.in/index.php/index/club_details/1</a> |
| Upload any additional information     | No File Uploaded  |

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres).  | No File Uploaded          |
| Reports of Academic Staff College or similar centers   | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | <a href="#">View File</a> |

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**32**

| File Description  | Documents                 |
|---|---------------------------|
| IQAC report summary   | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers)              | No File Uploaded          |
| Upload any additional information   | No File Uploaded          |
| Details of teachers attending professional development programmes during the year (Data Template) | <a href="#">View File</a> |

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

Performance Appraisal is conducted annually. Members of faculty maintain a record of the Curricular, Co-curricular and research activities undertaken by them. The survey is conducted maintaining utmost secrecy and student anonymity, results are shared with the individual concerned confidentially so that they have knowledge of their performance and are encouraged to improve and rectify the

elements that need work. Performance Appraisal is also conducted as and when a faculty/staff is due for promotion. The appraisal is conducted based on the UGC and Government norms. The faculty members who are due for promotion have to submit the completed PBAS form to IQAC. The completed application is scrutinized by the IQAC and appraised by a screening committee constituted by the University which includes external Subject Experts also. The IQAC provides training to members of non-teaching staff during their probation period. The training offered during this period is to familiarize them with basic office management, to improve their communication skills and to develop their interpersonal skills. They are encouraged to write Department Level tests for their promotion.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Well established institutional mechanisms exist for the efficient and transparent management of financial resources. All internal resources raised by the institution are subjected to an annual external audit by qualified auditors. The Department of Collegiate Education conducts an annual audit (external) of the accounts of the College every year. In addition to the above audit, the Audit General conducts periodic audit of the accounts of the College. The co-operative store and library accounts are audited by the auditors of ministry of co-operation and library council, Kerala.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during**



**the year (INR in Lakhs)**

**12.065**

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Any additional information  | No File Uploaded          |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | <a href="#">View File</a> |

**6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources**

Every year college receives an amount of 15 lakhs from the management as student welfare fund. This fund is utilized for the maintenance works, electricity and other charges etc. PTA funds are available which is also utilized for expenses related to maintain good facilities for student-life at the campus. PTA also financially supports individual departments for minor repairs and for the procurement of apparatuses related to teaching and to organize seminars and lectures by inviting eminent scholars and speakers in the respective fields. The IQAC advices the Staff Council regarding proposals for funding from various Government agencies for better academic prospects to achieve excellence. Proper end use of the expenditure is ensured through internal and external audits. Overall, the efficiency in the use of funds received is ensured through a multi-level fund management system.

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Paste link for additional information | Nil              |
| Upload any additional information     | No File Uploaded |

**6.5 - Internal Quality Assurance System**

**6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes**

For institutionalizing the quality assurance strategies and processes, IQAC conducts various programmes such as Student Satisfaction Survey, Result Analysis, Webinars, Seminars, and Workshops in academic disciplines, IPR & Research Methodology

Webinars, Annual Academic & Administrative Audit, Green Audit, energy Audit, Gender Equity Programmes, Women empowerment Programmes, Empowerment of the marginalized, Bridge Courses, Induction programme for Students, Orientation Programme for Faculty and Administrative Staff, PTA Meetings, Celebrations of National Important Days, Election to Students' Council, life skill and soft skill Training, College Day Celebration..Etc.

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/33">https://keralavarma.ac.in/index.php/index/page/33</a> |
| Upload any additional information     | No File Uploaded  |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

**IQAC regularly reviews the teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through Student Satisfaction Survey, Internal Examination and Result Analysis, Teacher Evaluation, and Academic Audit, attendance monitoring, Skill development programmes, use of software etc. All Departments, Clubs and organizational Units was instructed to submit the Annual Report of 2020-21. Academic Audit was conducted and suggestions for improvement were circulated to the respective units. IQAC visits to Departments were conducted during the academic year 2021-22 periodically to review the effectiveness of teaching learning process.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Paste link for additional information | <a href="https://keralavarma.ac.in/index.php/index/page/42">https://keralavarma.ac.in/index.php/index/page/42</a> |
| Upload any additional information     | No File Uploaded  |

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF**

**C. Any 2 of the above**

**any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

| File Description   | Documents                 |
|--|---------------------------|
| Paste web link of Annual reports of Institution                                    | Nil                       |
| Upload e-copies of the accreditations and certifications                           | No File Uploaded          |
| Upload any additional information  | No File Uploaded          |
| Upload details of Quality assurance initiatives of the institution (Data Template) | <a href="#">View File</a> |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Various gender sensitisation programmes are conducted among students through different clubs, NSS and NCC. Women's Cell of the college as a part of its extension activities which initiate programmes and organizes events to promote gender equity and ensure the general well-being of the girl students of the college. Common curriculum of English, Malayalam and Hindi also addresses gender-related issues and students are also encouraged to do their projects on gender equity related issues. Most of the departments also have a lady teacher to attend to the specific needs of girl students. College provides counselling with the help of professional counsellors. Besides, students are individually mentored by their class tutors for the entire duration of their stay in the college. The college has a well-furnished common room equipped with a napkin incinerator, vending machine and toilets. The NCC Cadets and NSS Volunteers organize and celebrate events ranging from poster sharing to online meetings and competitions to commemorate the important days, events and festivals relating to gender equity.

| File Description   | Documents |
|--|-----------|
| Annual gender sensitization action plan  | Nil       |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | Nil       |

|  |                              |
|--|------------------------------|
| <b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment</b> | <b>B. Any 3 of the above</b> |
|--|------------------------------|

| File Description               | Documents        |
|--------------------------------|------------------|
| Geo tagged Photographs         | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

To safeguard the ecosystem, the college practices a responsible waste management system. The clean and green campus of today without any trace of plastic results from the cumulative and cooperative efforts of students, staff and teachers of the college. Solid waste is sorted as food and other biodegradable waste, reusable and recyclable paper waste, reusable plastics, thin and one time use plastic, metal and glass, e-waste etc. which is collected by the waste management staff of the municipal corporation and is recycled or processed responsibly. Sewage water from the entire campus is directed through pipelines to underground concrete tanks. Likewise, water from laboratories is led to chemical tanks made for this purpose. utmost care is taken to prevent contamination of water bodies and ground water. Hazardous wastes are disposed or buried deeply, according to the intensity of hazards. Hazardous chemicals are neutralised using decontaminating solutions before disposal. Computers, printers and other electronics items are purchased via buy back offers. Useful parts of damaged equipments are reused wherever possible. Pen drives are recommended in place of CDs for

data storage. In addition, the institution advocates that the office assistants make the optimum use of all electronic equipment and minor repairs.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded          |
| Geo tagged photographs of the facilities  | <a href="#">View File</a> |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

| File Description                                  | Documents                 |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded          |
| Any other relevant information                    | <a href="#">View File</a> |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photos / videos of the facilities                       | No File Uploaded          |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | <a href="#">View File</a> |

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

|  |                              |
|--|------------------------------|
| <b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b> | <b>B. Any 3 of the above</b> |
|--|------------------------------|

| File Description  | Documents        |
|---|------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency                                      | No File Uploaded |
| Certificates of the awards received                                       | No File Uploaded |
| Any other relevant information  | No File Uploaded |

|   |                              |
|---|------------------------------|
| <b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b> | <b>B. Any 3 of the above</b> |
|---|------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Geo tagged photographs / videos of the facilities                        | No File Uploaded          |
| Policy documents and information brochures on the support to be provided | No File Uploaded          |
| Details of the Software procured for providing the assistance            | No File Uploaded          |
| Any other relevant information   | <a href="#">View File</a> |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sree Kerala Varma College, in line with the visions of its founding patron, has incorporated into its constitutional ethos the democratic values of cultural, regional, linguistic and communal harmony. College admission is made through a single-window system where seats are reserved for SC, ST, and other backward communities and students excelling in sports. An additional seat in each course is reserved for aspiring students from Lakshadweep. The scholarship committee provides necessary guidance to the economically backward students to avail the different scholarships offered by Central and State governments. The college embraces cultural, regional and linguistic diversities by observing the days of cultural and regional importance like Onam and Christmas. Through the voluntary contributions from teachers to provide free lunch, study materials, medical help, financial help for study tours and other need-based assistance to the students who hail from economically poor background and whose financial resources are limited. Nationally important days like Republic Day, Independence Day, Gandhi Jayanthi, Yoga day etc., are celebrated by NCC and NSS. To inculcate social and humanitarian values among students, NSS units of the college have initiated "Pothichoru", which provides free mid-day meals for destitute people in and around Thrissur City.

| File Description   | Documents        |
|--|------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

From 11 August 1947, SKVC has instilled in staff and students a sense of duty as the inheritors of a great nation. The college takes various initiatives to sensitise the students and the faculty to the constitutional obligations through many events and programmes. Campus elections are held every year, giving them first-hand experience of one of the most important processes in a democratic country. Election to PTA, College Council and Staff Co-operative Society is also held through democratic means. The teachers play a key role in the smooth conduct of elections to Panchayat, State and Central legislatures as Presiding and Polling officers. The syllabus of English, History and Political Science courses offered in the college consists of papers related to the Indian Constitution. Important days like Independence Day and Republic Day are celebrated by flag hoisting and parade by NCC cadets. The celebration of festivals like Onam and Christmas, joined by all students irrespective of their religious beliefs, promotes secular values among them.

| File Description   | Documents |
|--|-----------|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | Nil       |
| Any other relevant information   | Nil       |

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code**

**A. All of the above**



**of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

| File Description   | Documents                 |
|--|---------------------------|
| Code of ethics policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our institution observes international and national commemorative days, events and festivals transcending the boundaries of religious, class, caste and regional differences...etc. for promoting the national integrity of the nation and upholding the nationalist, democratic, and secular values envisioned in the constitution of India. National and international commemorative days like Independence day, Republic day, Cargill Vijay Divas, Human Rights day, Valentine's Day, Women's Day, World Environment Day, International Yoga Day, etc. are celebrated by the institution with the participation of staff and students and units like NCC and NSS.

Festivals and College Foundation day are organised with all grandeur, be it Onam, Christmas, Holi or New Year. SKVC's Onam celebration is unique in that the student union with the support of students and staff cooks a grand lunch and all of us gather together to share the sumptuous meal.

| File Description  | Documents                 |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded          |
| Geo tagged photographs of some of the events  | No File Uploaded          |
| Any other relevant information  | <a href="#">View File</a> |

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Pothichoru: Major enrolment of students of SKVC are from poor socio-economic situations. we try to instil in our students a culture of acceptance and empathy. The student packs an additional mid-day lunch along with their own, to be shared to the homeless in the Thrissur city limits.

2. Blood Donation: If a patient at one of the six nearby hospitals requires donors, they contact SKVC college union, the donors visit the hospital and donate the blood. Appreciations have received from various governmental and non-governmental organisation for this best practises of the students

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://keralavarma.ac.in/index.php/index/page/5">https://keralavarma.ac.in/index.php/index/page/5</a> |
| Any other relevant information              | Nil   |

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The motto "Asthu Vrittam Subham Sada" (Pure be my Life for Ever) envisaged by the former Maharajah of Cochin, is the vision leading light and source of inspiration. The college endeavours to preserve the best traditions of liberal education, ensuring freedom of expression to encounter multifarious ideological preoccupations. In both curricular and co-curricular activities, the college aims at bringing out the best talents of the students. The college has taken up the mission with full commitment to bring up the students hailing

from semi urban and rural areas, with poor socio-economic backgrounds, on a par with those from urban areas. The college seeks to make the students competent to face the challenges of modern world with full confidence. More than 80% of students are girls.

Courses ranging from Undergraduate to doctoral research are offered for the intellectual development. The IGNOU centre at the college addresses the academic aspirations of the nearby community. During the academic year 2021-22, the college was involved in activities fostering social commitment among students, necessity for achieving sustainable development goals and ensuring that quality education has been imparted making them responsible citizens. The green, spacious campus also serves as a centre for physical fitness and wellness.

| File Description                             | Documents        |
|--|------------------|
| Appropriate web in the Institutional website | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 7.3.2 - Plan of action for the next academic year

- Motivate and direct students to apply for different scholarships and awards
- Felicitations to rank holders and students who bags national/state level fellowships and achievements
- Encouraging teachers to publish more research articles in journals.
- Motivate the teachers to undergo online courses to enhance the quality of teaching and research. These courses fall under refresher and Orientation, technology-based instruction in online and offline modes.
- Department level regional and national webinars and workshops.
- Initiatives to bag better rank in NIRF.

- Revamping the activities of clubs and associations.
- Organising international and national seminars
- conducting seminars on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.
- Academic Audit
- CAS promotion
- Submit AQAR & NIRF
- Teaching and non-teaching staff tour
- Class wise Cultural Meets
- Collect and Analyse Feedback of Academic year 2021-22.