Peer Team Report

on

Institutional Assessment and Accreditation

of

Sree Kerala Varma College

Kanattukara P.O.,Thrissur 680 011
KERALA

Dates of Visit
30,31 Oct &01 Nov, 2008

PEER TEAM REPORT

Section I: GENERAL INFORMATION	
1.1 Name & Address of The Institution:	Sree Kerala Varma College Kanattukara P.O., Thrissur 680 011 Kerala
1.2 Year of Establishment:	11-08-1947
1.3 Current Academic Activity at the Institution (Numbers) :	
• Faculties/schools:	3 (Arts, Science and Commerce)
• Department/ Centres:	16
• Programs/Courses Offered:	UG – 16 PG –08 Certificate Course - Diploma – ; Ph.D. – 1;
• Permanent Faculty Members:	Teaching-95 Non Teaching-56
• Permanent Support Staff:	Technical-02
• Students:	UG-1868 PG-216 Ph D-07
1.4 Three major features in the institutional Context (As Perceived by the Peer Team):	• Good percentage of students belong to rural areas • Institutional Programme are directed towards rural related issues. • Committment of past and present students and staff towards the growth of the college
1.5 Dates of visit of the Peer Team (a detailed visit schedule may be included as Annexure):	30.10.2008 to 1.11.2008 (Enclosed)
1.6 Composition of the Peer Team which undertook the on-site visit:	
Chairperson	**Prof. P. Venkataramaiah**, (Former VC, Kuvempu University) 436, Viswamanava Double Road, Kuvempunagar, MYSORE-570009. Karnataka.
Member Coordinator	**Dr. (Mrs) Dhulasi Birundha Varadarajan** Chairperson, School of Economics, Senior Professor and Head Department of Environmental Economics Madurai Kamaraj University Madurai 625 021 Tamil Nadu
Member	**Dr Mythili** Principal, Government Degree College(Women) Womens' College Road Srikakulam 532 001 Andhra Pradesh.

Section II: CRITERION WISE ANALYSIS	
2.1 Curricular Aspects:	
2.1.1 Curriculum Design & Development:	• The college affiliated to Calicut University follows the curriculum developed by the academic bodies of the University. • Good percentage of the faculty is involved as members of Boards of studies and Faculties in the design and development of the curriculum at the University level. • Except for Commerce and Management course ICT integration in others is minimal.
2.1.2. Academic Flexibility:	• The college offers 16 UG, 08 PG including Ph D programmes thus providing wide programme options to the students. • Being an affiliated college it offers course combination as decided by the University leaving very little scope for academic flexibility. • No add on or interdisciplinary courses are offered in the college.
2.1.3. Feedback on Curriculum:	• The system of obtaining feed back on the curriculum formally from students and informally from academic peers who come as external experts for valuation and the Alumni is in practice. • Feed back from the students is being taken through a structured format. • The system of analyzing the feed back in a formal way is not visible.
2.1.4. Curriculum update:	• T he feed back collected from the stake holders is effectively used by the college faculty in the update of the curriculum while participating as members of Boards of Studies and Academic council • The system of updating the curriculum once in 3to 5 years is followed. • The college has no independent role in the update of the curriculum.
2.1.5. Best Practices in Curricular Aspects:	• System of inviting the Alumni working in industries, companies and other organizations including Government to share their academic experiences and the course content with the students and faculty is in vogue. • Coaching for commerce students to appear for the foundation course of the Institute of Company Secretaries.
2.2. Teaching- Learning and Evaluation:Evaluation:	
2.2.1. Admission Process and Student Profile:	• Detailed information is given for admission to various courses through the college Prospectus and through University notification in the news papers in addition to the University and college website. • Academic merit at the qualifying examination is used for admission to UG and PG courses.

	• Reservation policy of the state government is adopted by the college for admission. • 75% of the students are from the rural background with almost 80% of them being girls.
2.2.2. Catering to diverse needs:	• The procedure of putting 30 newly admitted students under the care of a tutor to assess the level of knowledge and their skills is in practice. • The college offers bridge courses in Sanskrit, Accountancy in Commerce and Statistics for those taking these subjects for study at the UG. • System of providing books in Braille language in the library and audio cassettes in the hostel rooms for the blind students is in practice.
2.2.3. Teaching-Learning Process:	• The procedure of making the students know the teaching-learning-evaluation schedules through academic calendar well in advance notifying the same to the students is in practice. • Lecture method is supplemented by problem solving sessions in subjects like Physics, Mathematics, Statistics and Commerce together with interactive discussions to encourage students for participative learning. • ICT integration in teaching- learning process is absent.
2.2.4. Teacher Quality:	• Out of 97teaching faculty working on full time basis 95 are permanent faculty and 02 are temporary with 26of them having Ph.D. and 23 persons with M.Phil qualification and rest with PG qualifications with Net and Set. • The staff recruitment is as per the provisions of the statutes of Calicut University and UGC regulations. • A few faculty members have received Awards and Recognition.
2.2.5. Evaluation process and Reform:	• The system of giving details of evaluation procedure and the sequence of tests and examinations at the beginning of the year to the students is in operation. • The system of continuous evaluation for 20% of Internal assessment through class tests, seminars and home assignments exists. • The practice of allowing the students to get their University examination papers revalued and redressal of the grievance in the Internal assessment through a committee with senior teachers are followed..
2.2.6. Best practices in Teaching-Learning and Evaluation:	• The college strictly follows attendance requirement for the students to appear in the annual examinations. • Multimedia approach to enhance the learning experiences of the language students.
2.3. Research, consultancy and extension:	
2.3.1. Promotion of Research:	• Research Committee constituted during 2007 co-ordinating research activities of the departments is in existence and staff are deputed to do research under FIP.

	• The Department of Malayalam has been recognized as a Research Centre and so far 25 scholars have been awarded Ph D degrees. • The college has no provision in the budget for funding research.
for 2.3.2. Research and publication output:	• Department of Zoology has one on going minor research project. • Six of the faculty are recognized as research guides by different Universities • The research publications in Journals and Book writing seem to be concentrated mostly in Departments of Malayalam,Hindi and English • Research activity appear to be absent from a large number of faculty members.
2.3.3. Consultancy:	• Informal consultancy services are present in Commerce and English departments • No Income Generation from consultancy Services.
2.3.4. Extension Activities:	• The college organizes through NSS,NCC health check up camp, chickungunya awareness programme and also organize educative cultural programmes to primary school children of the nearby villages. • .As a University programme every student of the college is involved in the compulsory social service activities for 30 days. • The programme of the College having neighbourhood Network for Caring and Protecting the poor and destitute of mentally challenged adults is noteworthy.
2.3.5. Collaborations:	• The institution is yet to develop collaborations to benefit all the departments.
2.3.6. Best Practices in Research, Consultancy, Extension:	• The science departments of the college organize workshops for the High School teachers in association with District Panchayat and Department of Education of the Government.
2.4: Infrastructure and Learning Resources:	
2.4.1. Physical Facilities for Learning.	• The college located in a campus area of 30 acres of land with adequate facilities for class rooms in different blocks for different departments, laboratories, computer lab, facilities to house NCC, NSS, sports etc to carry out the extension activities and separate hostel facilities for Girls and Boys. • Facilities like two halls that accommodate 200 and 500 persons respectively, an auditorium that accommodates 600 persons in addition to a Multi media Centre have been created. • The institution ,over the years, has built up additional infrastructure as per the need based on the expansion of academic and other co-curricular and extra curricular activities with the support of the local M P Funds and UGC assistance.

2.4.2 Maintenance of Infrastructure:	• The system of earmarking separate funds for the maintenance of building, furniture, equipment and computers is in place. • The procedure of monitoring the use of budget allocation for maintenance of buildings and equipment through different committees is adopted. • Maintenance of equipments in Physics department is done by a mechanic and gas supply in the Chemistry department by the Gasman appointed on permanent basis and other equipments are maintained through calling for tenders for repairs.
2.4.3. Library as a learning resource:	• The Library Advisory Committee coordinates the purchase of books, maintenance of library and arranging stock verification once in three years.. • The college Library has 60967 Books,67 Indian journals and 18 magazines , CDs and DVDs in addition to the internet facilities for accessing information by the students and the faculty. Open access system is in practice for the students. • The library works for a limited period from 09 AM to 4 30PM. • The fully automated library has materials for competitive examinations and Braille material to help the blind students. • INFLIBNET facility is yet to be created in the library.
2.4.4. ICT as learning resource:	• The college has a total of 60 Computers with 10 of them in the Computer Laboratory,15 in the Language laboratory,12 in the Library 06 in the Office and the rest distributed among different departments. • The institution has created its own website which is being attempted to be updated. • Internet facility is made available to the students at moderate cost. • The college has plans to increase computer systems to cater to the large number of students.
2.4.5. Other Facilities:	• Availability of Vehicle parking, Placement Centre and Sports facilities for varieties of games, Canteen, Co-operative stores are ensured. • Staff room for teachers, separate room for women students, drinking water, rest room for women students are available. • Separate hostel facilities for men and women students are in place.
2.4.6. Best Practices in development in Infrastructure and Learning Resources:	• Infrastructure development made mobilizing resources from UGC, MP LAD fund and local MLA fund. • Separate section is maintained for Braille Books for the visually challenged students.

2.5. Student Support and Progression:	
2.5.1. Student progression:	• About 70% of the students belong to socially and economically weaker section and of the total students, girls constitute about 75% in UG and 93% in PG.

	• Good results and ranks in University Exams. Marginal Dropout Rate is present. • On the average 05 students have qualified every year in UGC NET examination since five years.
2.5.2. Student Support:	• A Placement and Career Guidance Cell with the involvement of two faculty identified as counselors is in operation. • Financial assistance are provided through Central and state governments. • The college publishes Prospectus and college Calendar giving all details of the courses, fee structure, concessions, and other useful details regarding the facilities available in the college. • Formal System of developing entrepreneurship skills among the students not visible.
2.5.3. Student Activities:	• The Sports persons of the college have represented the University level team in Archery, Basket Ball, Judo, Swimming and Kho-Kho and in Cricket, Boxing, Judo and Foot Ball at the State Level tournaments. • The college students have participated in the cultural activities in the Zonal competitions organized by Calicut University. • System of democratic participation exists among students in the formation of the College Council which organizes several extra Curricular activities
2.5.4. Best Practices in Student Support and Progression:	• System of Parent Teacher Association and Alumni liberally donating to the activities of the students is in operation.
2.6. Governance and Leadership	
2.6.1. Institutional vision and Leadership	• The Vision and Mission statements of the college are in the directions of preserving the best traditions of liberal Higher Education and to bring out the best talents of the students. • The Principal of the college is the administrative and academic leader in the institution and he is being assisted through different committees for smooth functioning of the institution. • The overall control of the administration of the institution is by the Management Body which consists of the representatives mainly from political affiliation since the Cochin Dewaswom Board is constituted by the Hindu members of the council of ministers and Legislative Assembly of the state.
2.6.2.Organizational Arrangements:	• A well knit organizational structure for policy making by the Management Body and its implementation through the Principal with the assistance of various academic bodies is in operation. • The system of decentralizing the administration with the delegation of powers to the faculty of the department in the case of each department in matters of admission, allotment of work load and evaluation is in vogue.

	• The college has Grievance Redressal and Sexual Harassment Prevention Committees.
2.6.3. Strategy development and Deployment:	• The procedure of deciding academic matters through participatory approach involving the Heads of the Departments is followed. • The system of developing the perspective plan for the institution projecting its future growth is in operation. • The analysis of the feed back from the stake holders and the university examination results are used for initiating corrective measures in the teaching- learning process. • Formal academic audit to periodically evaluate the academic programmes is yet to take place.
2.6.4. Human Resource Management	• The staff recruitment follows the norms of qualification and reservation of the state government, University and UGC. • The system of organizing skill development and computer training programmes to the non teaching staff is in vogue. • Performance of the Teachers through self-appraisal and student appraisal is yet to be formally analyzed.
2.6.5. Financial Management and Resources:	• System of inter departmental audit by a chartered auditor and external audit by the government auditor is in practice. • Management mobilizes resources through UGC,PTA and Alumni donations and M P fund. • The College ensures proper and optimum utilization of fund received from the various sources.
2.6.6. Best Practices in Governance and Leadership	• Participatory Management practices are encouraged.
2.7 Innovative Practices	
2.7.1. Internal quality Assurance System:	• The procedure of analyzing annual examination results and identifying the class and subject for taking measures to improve the academic performance is in practice. • Involvement of students in organizing co-curricular and extra curricular activities is in vogue. • System of student evaluation of teachers for improving the quality in teaching learning process yet to be initiated.
2.7.2. Inclusive Practices:	• Adequate support is provided for economically weaker and differently abled students both in admission as well as fee concession. • College has more than 75% students and 45% staff belonging to women category. • System of inculcating social responsibilities and citizenship roles among the students through NCC and NSS exist.
2.7.3. Stakeholder Relationships:	• A good participatory relationship exists between Alumni and the institution. • Several alumni working as High school teachers disseminate good curricular and extra curricular atmosphere of the college. • Healthy inter-personal relationship between the various Stakeholders is evident.

Section III: OVERALL ANALYSIS	
3.1. Institutional Strengths:	• Availability development.of a beautiful lush green campus with a land area of 30 acres for future • Involvement and financial support of Alumni and Parents for the programmes of the college. • Democratic functioning of the college administration with the involvement of the faculty.
3.2. Institutional Weaknesses:	• Absence of the efforts for deriving benefits using MOU with other institutions. • No advance courses like Bio-Technology, Micro biology and computer Science. • Absence of a vibrant research activity in a college of 60 years of age.
3.3. Institutional Challenges:	• Creating academic environment to attract the MNCs to the college for providing placement services. • Networking the campus through Broad Band to enable faculty and students to use Internet extensively. • Starting of many job oriented courses. • Preparation of the students for Competitive Examinations with well designed Training and evaluation System.
3.4. Institutional Opportunities:	• Development of centres of excellence in the areas of community linkage activities. • Initiation of Inter-disciplinary and Multi-disciplinary research with the available faculty expertise.

Section IV

RECOMMENDATION FOR QUALITY ENHANCEMENT

- The college should enhance the computer facility to cater to the needs of all students for computer literacy.
- .The management may plan to establish a corpus fund for starting new courses without much burden on the students.
- All the faculty having no research qualification should be encouraged to get Ph D at an early period..
- .The college may introduce need based short term Certificate courses.
- The Faculty should take initiative to get many minor and major research projects from national funding agencies.
- Programmes like M.B.A,Computer science and other job oriented courses may be started in the college.
- The college may establish Intercom facilities in the campus.
- The college may make efforts to utilize UGC support for remedial classes.
- The college may plan to have research collaboration with National Laboratories and Universities.
- The college should plan for result oriented extension activity.
- There is a need to utilize optimally the facilities available by all the departments.
- It is desirable the faculty participates and presents research papers in national and international seminars organized in other parts of the country.

I agree with the observations made by the Peer Team as mentioned above.

Signature of the Principal with date and seal

Signature of the Peer Team with Date:

Prof. P. Venkataramaiah
(Chaiperson)

Dr (Mrs) Dhulasi Birundha Varadarajan
(Member Co-ordiantor)

Dr. Mythili
(Member)

Dr.Sujata P Shanbhag
(Co-ordinator at NAAC)

Place : Thrissur
Date : 01.11.2008

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Quality Profile

Name of the Institution : Sree Kerala Varma College
Place : Kanattukara, Thrissur, Kerala

Criteria	Weightage (W_i)	Criterion-Wise Grade Point Averages ($Cr_i\,GPA$)	$W_i \times Cr_i\,GPA$
I. Curricular Aspects	050	2.80	140
II. Teaching-Learning and Evaluation	450	3.00	1350
III. Research, Consultancy and Extension	100	2.65	265
IV. Infrastructure and Learning Resources	100	3.75	375
V. Student Support and Progression	100	3.30	330
VI. Governance and Leadership	150	2.93	440
VII. Innovative Practices	050	2.90	145
Total	$\sum_{i=1}^{7} w_i = 1000$		$\sum_{i=1}^{7}(W_i \times Cr_i\,GPA) = 3045$

$$\text{Institutional Score} = \frac{\sum_{i=1}^{7}(W_i \times Cr_i\,GPA)}{\sum_{i=1}^{7} W_i} = \frac{3045}{1000} = \boxed{3.05}$$

Grade = $\boxed{A}$ Descriptor = $\boxed{\text{VERY GOOD}}$

Director

Date : January 29, 2009

- This certification is valid for a period of *Five* years with effect from January 29, 2009
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denoted C grade (Satisfactory)
- Scores rounded off to the nearest integer

EC/47/A & A/38