

**ANNUAL QUALITY ASSURANCE REPORT
(AQAR)
2016-2017**

Sree Keralavarma College, Thrissur

Submitted

to

National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2016-17

I. Details of the Institution

1.1 Name of the Institution

Sree Keralavarma College, Thrissur

1.2 Address Line 1

Karattukara P.O

Address Line 2

Thrissur

City/Town

Thrissur

State

Kerala

Pin Code

680011

Institution e-mail address

skvcollege@gmail.com

Contact Nos.

04872380535

Name of the Head of the Institution:

C.M. Latha

Tel. No. with STD Code:

04872382438

Mobile:

9497797920

Name of the IQAC Co-ordinator:

Dr. T.D. Simon

Mobile:

9447234872

IQAC e-mail address:

iqac.skvc@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

KLCA039-Sree Keralavarma College, Thrissur, Kerala

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

<http://www.keralavarma.ac.in>

Web-link of the AQAR:

http://www.keralavarma.ac.in/sites/default/files/AQAR_2016_17.pdf

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	3.05	2009	2014
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

01/01/2009

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 31/12/2012
- ii. AQAR 2012-13 submitted to NAAC on 30/09/2014
- iii. AQAR 2013-14 submitted to NAAC on 31/12/2014
- iv. AQAR 2014-15 submitted to NAAC on 31/12/2015
- v. AQAR 2015-16 submitted to NAAC on 31/12/2016

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

University of Calicut

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input checked="" type="checkbox"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="18"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="0"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="0"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="22"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The works for the second round of accreditation of the College is progressing. IQAC is constantly equipping the faculty to address the challenges posed by the changing educational environment;

The various cells and committees in the college are continuously monitored.

IQAC Co-ordinator participated in the Faculty Development Programme in Quality Assurance in Higher Education, conducted by ICT Academy of Kerala in association with Fostering Linkages in Academic Innovation and Research (FLAIR), at Maria Rani Centre, Thiruvananthapuram (31.10.2016 – 01.11.2016).

Student feedbacks are collected and analysed. Helps Principal to take adequate measures in teaching-learning environment in the college.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Monitoring the Cells/Committees	The various Cells and Committees in the College are rigorously monitored by the Cell
Attending seminars/workshops	IQAC Co-ordinator participated in the Faculty Development Programme in Quality Assurance in Higher Education, conducted by ICT Academy of Kerala in association with Fostering Linkages in Academic Innovation and Research (FLAIR), at Maria Rani Centre, Thiruvananthapuram (31.10.2016 – 01.11.2016).
Preparation for the second cycle of re-accreditation	The SSR Report for NAAC re-accreditation has been submitted
Department visits	Ensures timely implementation of projects and programmes.
Despatch of AQAR 2015-16	Done
Periodical orientation to prepare college for Re-accreditation	All departments and office are made aware of the need for timely compilation of reports necessary for re-accreditation.
Ensuring quality in research	Faculty and Research scholars are asked to do original research in areas that are of socio-economic relevance.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	3			
PG	8			
UG	17			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	28			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	17 + 8 = 25
Trimester	
Annual	3

1.3 Feedback from stakeholders (On all aspects) Alumni Parents Employers Students

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Certain faculty members of this college serve as chairman/chairperson of UG and PG Board of Studies.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	100	80	20		

2.2 No. of permanent faculty with Ph.D.

53

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
1	14							1	14

2.4 No. of Guest and Visiting faculty and Temporary faculty

12	1	
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	40	10
Presented papers	10	28	3
Resource Persons	1	19	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- **ICT enabled teaching, peer assisted learning etc. were used for teaching, including smart board, power point audio-visual aids, etc. in certain departments.**
- **Short films and documentaries are shown related to Philosophy and Philosophers**
- **Started a wall magazine "GOOGOLE" to express creativity of student and staff**
- **Tutorial system, remedial teaching,**
- **Invited talks, organised film screening programme, special lectures and panel discussion on vital issues, releasing of student magazines, problem solving, blogs, article reviews**
- **Field study, inductive and deductive methods.**

- Remedial teaching, Walk With Scholar and Scholar Support Programme
- Academic calendar is prepared in the beginning of every semester
- Web based teaching learning
- Advanced coaching methods with the help of videos
- **വി-PROCESS:** വി-PROCESS is the initiative by the faculty of the college in order to create a oneness between the teachers and the students through seminars and discussions in open spaces at the college, after the class time and this initiative is meant to be developing ways of sharpening the critical thinking and assisting in keeping update with the latest research happening in the field of natural science, languages and humanities. Initiated in a humble manner as a discussion forum, വിProcess basically meant to develop *Vignyanam* (knowledge), *Vimarsham* (critical thinking), and *Vinimayam* (communication).

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

This information regarding internal and external evaluation process is communicated to each student at the beginning of each semester. Since we are an affiliated college, the number of reforms we can bring into the internal evaluation system is limited. Our focused attempt within this then, is to make the pattern of assessment transparent and to make it accessible to the students. It has been experienced that an event-based evaluation system always fails to evaluate the real learning of a student, as it emphasizes on memory-based preparation and fails to provide the information on regularity in learning. Continuous Internal Evaluation helps to engage students who are less oriented academically, provided that they are not assessed in quick succession, so that they are not burdened with preparing too much for the examinations that are conducted after a long gap. In the conduct of class test and internal evaluation tests, multiple choice questions are extensively used. Open book examinations, photocopy, online study materials and conducting more tutorial sessions were also relied on.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

12		2
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2.10 Average percentage of attendance of students

86.9

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG - English	24	15	12	23	7	57
UG - Functional English	27	6	9	20	20	55
UG – Malayalam	20	6	55			61
UG - Hindi	27	4	63	11	11	89
UG - Sanskrit	24		21	8		29
UG - Economics	53	1	40	45	7	93
UG - History	57		10	35	50	95
UG - Philosophy	59	4	10	21	30	65
UG - Political Science	53	6	47	28	9	90
UG - Commerce	49	6	57	23	6	92
UG - Mathematics	47	15	25	18	10	68
UG - Statistics	29	7	17	35		59
UG – Physics	44	6	84	4		94
UG – Chemistry	43	25	39	11		75
UG – Botany	32	6	56			62
UG – Zoology	30	4	18	51		73
UG- Computer Applications	23	3	7	18		28
PG - English	17	17	49	10	19	95
PG - Malayalam	17	18	64			82
PG - Economics	15	6	67	27		100
PG - Political Science	12	33	67			100
PG - Commerce	15		93			93
PG - Mathematics	15	28	30	20	15	93
PG - Physics	12	5	95			100
PG - Chemistry	12	25	58	17		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

IQAC collects data from departments on a time to time basis which helps the department vigilant all the time on its academic quality

Feedback forms on curriculum are collected, analysed and prepared the report which help in teaching and learning process

IQAC familiarises the faculty and encourages them to learn more about the innovative and recent methods of teaching and to make improvements in their approach to teaching.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	16
UGC – Faculty Improvement Programme	2
HRD programmes	4
Orientation programmes	13
Faculty exchange programme	1
Staff training conducted by the university	1
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	11
Others	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	16		9
Technical Staff		1		

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC provides information pertaining to UGC assistance for seminars and helps to obtain funds.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		1
Outlay in Rs. Lakhs		62.5		40

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	1		3
Outlay in Rs. Lakhs	3.5	0.55		0.88

3.4 Details on research publications

	International	National	Others
Peer Review Journals	14	6	0
Non-Peer Review Journals	2	2	3
e-Journals	2	2	0
Conference proceedings	3	3	0

3.5 Details on Impact factor of publications:

Range **2 - 4** Average **1.5** h-index **10** Nos. in SCOPUS **6**

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration (Year)	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received (Lakhs)
Major projects	2 Years	DST- SERB	24.500	
Minor Projects	2 Years	UGC	0.550	0.450
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>	1 Year	KSCSTE	0.100	0.100
Any other(Specify)	5 Year	FIST	93.00	
Total			118.150	0.550

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other

(Department of Physics received fund from FIST; Department of Statistics received fund from Coconut Development Board)

3.10 Revenue generated through consultancy (in Lakhs)

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		2	10		12
Sponsoring agencies		UGC	KSTEC; KSSP		Departments, ATOSS, Old Students' Associations

3.12 No. of faculty served as experts, chairpersons or resource persons

34

3.13 No. of collaborations

International

1

National

Any other

4

3.14 No. of linkages created during this year

4

3.15 Total budget for research for current year in lakhs :

From Funding agency

155.5

From Management of University/College

Total

155.5

3.16 No. of patents received this

Nil

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

year:

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
7	1	1	5			

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

7

25

3.19 No. of Ph.D. awarded by faculty from the Institution

4

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

10

SRF

0

Project Fellows

0

Any other

3

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="4"/>	State level	<input type="text" value="0"/>
National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="0"/>	State level	<input type="text" value="7"/>
National level	<input type="text" value="5"/>	International level	<input type="text" value="0"/>

3.23 No. of Awards won in NSS: **Nil**

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="1"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>
NCC	<input type="text" value="15"/>	NSS	<input type="text" value="70"/>
		Any other*	<input type="text" value="25"/>

***Dr. Johns K. Mangalam, Head of the Department of Philosophy, delivered classes about alcoholism and other drug abuse for the public especially students at more than 25 venues conducted by different organizations and NCC and NSS.**

Sri. A.K. Ravikrishnan, Associate Professor, Department of English, conducted awareness programmes and practical training sessions in E-learning technology in various institutions. He also runs online courses and provides facilities for other teachers to run their own online courses.

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

DEPARTMENT OF ENGLISH

- The Eighth T. K. Nandakumaran Memorial Lecture 2016 by Prof.M.T.Ansari, HoD,: School of Comparative Literature, University of Hyderabad, on "Nation and its Discontents" (28-11-2016).
- UGC - Sponsored Lecture on Bob Dylan by Dr.CB.Mohandas, Research Guide and former faculty of the Department, followed by a performance of Bob Dylan's songs by Dilraj Gopi, an alumnus of the College (25.01.2017)
- Two Day Workshop on Literary Theory and Criticism. Resource Person: Sujeesh C.K. Faculty, Department of English, Sree Sankara College Kalady (27-03-2017 and 28-03-2017).
- R. Bindu functioned as the Director, National Literacy Mission - State Resource Centre;
- Sri. A. K. Ravikrishnan has functioned as resource person in various programs related to E-Learning Technology.

DEPARTMENT OF MALAYALAM

- Meet the director Alif Sha and film screening - *Oro Puzhayum Kadannu* (Environment Film) (20.2.2017)
- Kerala Piravi celebrations - Women Poets Meet - Malayalam Department collaborate with State Public Information Department (7.11.2016).
- Book Release of Deepa Nisanth titled *Nananju Theernna Mazhakal* (5-9-16)

DEPARTMENT OF HINDI

- Conducted a National Seminar on Eco-Literature (based on Environmental Issues)

DEPARTMENT OF SANSKRIT

- Conducted weekly gathering named Budhasangamam, which includes student seminars, Vakyarthasadas and chanting verses in traditional way.
- Conducted monthly lecture series named Sahithyasameeksha.
- Organised Two-day National Workshop on "Performing Arts of Kerala"
- Campus cleaning
- Created a vegetable garden and cultivated tapioca, plantain, colocasia and turmeric.

DEPARTMENT OF PHILOSOPHY

- The faculty members and students visited 'Punarjani' Charitable Trust for Deaddiction and Rehabilitation at Poomala and learned the fact that alcoholism is a family disease and spread this message to the general public so that several patients can recover from this disease

through right knowledge and solve psychological methods applied in 'Punarjani'; Recovery programmes and awareness programmes for recovery from the disease of Alcoholism.

- Dr. Johns K. Mangalam, Head of the Department of Philosophy, delivered classes about alcoholism and other drug abuse among the people especially students at more than 25 venues conducted by different organizations and NCC and NSS

DEPARTMENT OF POLITICAL SCIENCE

- Organized a film screening programme in connection with 25th Anniversary of Sandesam film on 14-15 November 2016.
- Conducted a Book Fest jointly organized by National Book Stall, Ernakulam on 09-11 November, 2016.
- Organized a special lecture on 'Higher Education in Kerala: Contemporary Issues' jointly with Department of Philosophy, SKVC Thrissur on 31 October 2016.
- Organized a Theatre Performance on Minority Issues jointly with Department of Malayalam and Department of Political Science, SKVC Thrissur on 27 October 2016.
- Released the Second Volume of The View Student's Magazine on 8, September, 2016.
- Released a book on Sadbharanathinoru Janasambarkka Mathruka authored by Prof. Arun K.V, Asst. Prof, Department of Political Science, SKVC Thrissur on 07 September 2016.

DEPARTMENT OF ECONOMICS

- Organised the talk by Dr. Prof. K.P. Mani, Head of Department of Economics, Dr. John Matthai Centre, University of Calicut, on "Challenges of Kerala Economy"
- Dr. T.D. Simon of Department gave training on Data Analytics to the students of (i) Department of Economics, University of Calicut, Dr. John Matthai Centre, Thrissur (29.10.2016) (ii) Department of Statistics, Vimala College, Thrissur (12.11.2016) (iii) Post-Graduate and Research Department of Economics, St.Teresa's College, Ernakulam (07.02.2017) (iv) Department of Economics, University of Calicut, Dr. John Matthai Centre, Thrissur (08.03.2017).

DEPARTMENT OF MATHEMATICS

- Conducted NET coaching classes

DEPARTMENT OF STATISTICS

- Conducted coconut cultivation estimation of Thrissur District guided by Coconut Development Board

DEPARTMENT OF CHEMISTRY

- K.M. Geetha, Associate Professor of the Department, co-ordinated the HEPSN (Higher Education for Persons with Special Needs) activities and is also engaged in giving counselling to students.
- **DEPARTMENT OF BOTANY**
- Talk by Dr. Vinod Pallath (Alumni, Botany Department);
- Talk by Dr. Sulochana on genome conservation

DEPARTMENT OF ZOOLOGY

- Conducted Teacher's Training Programme - "On Microbial World"
- Organised Students Training Programme - "on Microbial World"
- Children Science Congress was organised
- Vignyanotsavam was conducted
- Organised Urja Kiran, the programme for the energy conservation

DEPARTMENT OF PHYSICAL EDUCATION

- Conducted coaching camps and organised tournaments.

NCC (Boys and Girls)

- Celebrated world environment day. Planted more than 100 trees in campus (05.06.2016)
- Conducted international yoga day at college campus (21.06.2016) – The cadets enthusiastically participated in performing different yogasanas. The Principal Prof. C.M. Latha inaugurated the event in the VVR Auditorium of the College and witnessed the yoga performance by the cadets.
- Conducted anti-drug awareness rally. Cadets distributed pamphlets to the public (26.06.2016).
- Planted trees at Vilangan Kunnu, Amala Nagar with the support of Amala Medical College, Thrisur
- Swatchta-Pakhwada for the year 2016-17 under Swachh Bharath Mission and observance of international Youth Day (12.08.2016).
- Observed Independence Day (15.08.2016).
- Organised NCC Day Run flagged off by Dr. Sheela Francis, Principal-in-Charge.
- Conducted Major Sandeep Unnikrishnan day celebrations (26.11.2016).
- Cadets attended a talk on “Digital E-Payment Using Smart Phones”, delivered by Dr. N.R. Nithya, Department of Political Science, Sree Keralavarma College, Thrissur (12.01.2017).
- Conducted blood donation camp in association with IMA. More than 50 cadets and students donated blood to IMA blood bank (17.01.2017).
- A drawing completion was organised on the theme “Save Water Save Life” (20.01.2017).
- Observed Republic Day and conducted exhibition of military items to public. The cadets of Sree Keralavarma College who represented the 7 Kerala Girls Bn. NCC, won the consolation prize in the Republic Day Ceremonial Parade held in the morning at Thekinkadu Maidan in the heart of the Thrissur City. (26.01.2017).

NSS

- PARTHIKSHA- environment week celebration Distribution of saplings among teaching, nonteaching and Students (02.06.2016):
- Pothichoru : Midday Meal for poor on every Wednesday.
- PACHILAKUDU - Documentary exhibition & Quiz competition- at Gramodhanan Govt Higher secondary school Cherppu(02.06.2016)
- Distributed saplings to adopted village “Kanattukara planted sapling in the education minister's home(03.06.2016)
- Athirapilly SS Smile village day with orphans donated study materials and clothes(04.06.2016)

- International Yoga Day celebration (21.06.2016)
- "TOGETHER WE CAN"- Reduce the substance abuse, and its effects held at Elite International Thrissur (26.06.2016)
- Medical College cleaning Drive with Mall of Joy (09.07.2016)
- Be vigilant-Vigilance awareness class (22.07.2016)
- Visit to punarjani- Alcohol De addiction Centre(23.07.2016)
- Sharp drive for Teens-A good driving mode among teens in association with popular maruthi driving school (28.07.2016)
- Scribe for blind students appearing in University Exam(30.07.2016)
- Alpha palliative care launching ceremony and competitions(05.08.2016)
- Volunteers of Vignaolsavam for school children in association with KSSP(12.08.2016)
- Independence Day celebration with PULLAZHI mental health care centre inmates (15.08.2016)
- Snehadram-Teacher's day celebration(05.09.2016)
- OOTTYKKORU FRUIT GARDEN-Keep away from drugs eat healthy fruits for good health Awareness class on Antinarcotics by Excise Deputy Commissioner(06.09.2016)
- A day with Mr M for Environment protection at Villangan Kunnu near Amala Hospital Thrissur(07.09.2016)
- Cleaning drive at Medical college Thrissur with Mall of joy(10.09.2016)
- NSS Day with blind students SNEHARDHARAMAYI Donated Cash for purchasing learning aids for blind students (24.09.2016)
- World Elders Day-A day to spent with elders (01.10.2016)
- PRE RD camp selection at Calicut university (01.10.2016)
- Back to Greenery- Gandhi Jayanthi celebration, cleaning and planting sapling at Kanttukara associated with Social Forestry Thrissur (02.10.2016)
- Volunteers for National Children's Science Congress (21.10.2016)
- Literary Association of NSS, Donation of cash for a patient to do dialysis (11.2016)
- PUSTHAKASALA-Library a dream of the Seva Sadanam inmates made true (08.11.2016)
- Environment Protection Action Committee meeting at Thrissur Co-Operation (19.11.2016)
- Aids day Rally at Thrissur round(01.12.2016)
- Mental health day celebration with AMHA(Association of Mentally Challenged Adults) (08.12.2016)
- URJAKIRAN Rally- Intercollegiate programme for the ENERGY conservation(14.12.2016)
- Special camp at Peechi ARANYAKAM(23.12.2016 to 30.12.2016)
- Youth day celebration with Nehru Yuva Kendra Thrissur(12.01.2017)
- Budgeting the dream home (15.01.2017)
- Janakiya asoothranam-youth conference with Chief minister(21.01.2016)
- Bundh nadatham- a walk through the wetlands to Conservation of Wetlands(21.01.2016)
- World wetland day celebration (03.02.2017)
- URJAKIRAN-Awareness class for the Wadakkanchery constituency at Kuttur A.V.M.L.P SCHOOL(18.02.2017)
- URJAKIRAN-Awareness class for the Thrissur constituency at PSN Hall SKVC with the adopted villagers(11.03.2017)
- Dream home for mom cash collection(02 11.03.2017)
- VIMUKTHI –Anti narcotic campaign (16.03.2017)

- Blood donation (15.04.2017)
- Library making for Seva Sadan
- Donated hearing aid to blinds

ENTRY INTO SERVICE CELL

- PSC coaching program was jointly conducted by the Entry Into Service Cell and SC/ST Grievance Redress Cell. The 75 hours programme was conducted by 'Thanal' Charitable Trust. Training classes were conducted for English, Mathematics, General Knowledge, Malayalam, and Mental Ability. Model Exam was conducted on 09-04-2016.

HEPSN ENABLING UNIT

- Sree Kerala Varma College is the first educational institution in Kerala to open an HEPSN (Higher Education for Persons with Special Needs) Enabling Unit. Sree Kerala Varma welcomes every year the largest number of students with special needs for higher education in Kerala. The unit was started in 2013 and to this date has been providing help and support for our students.
- The enabling unit offered Spoken English classes to the students with the help of Dr. V.Archana, Assistant Professor in English, SKVC and Training for Competitive Exams by Ms. K.M.Geetha, Department of Chemistry, SKVC. The students meet teachers in charge every morning for the classes or to discuss their studies and other matters. With the support of the teachers and students of the college, the centre was able to provide a number of digital recorders to the visually challenged students to aid them in their studies. The centre also arranges scribes with the help of the students, college union, and volunteers, to enable the special students to appear for their exams.

THE ADDITIONAL SKILL ACQUISITION PROGRAMME (ASAP)

- The Additional Skill Acquisition Programme (ASAP) is a joint venture of General and Higher Education Departments to amplify working hands in different sectors of the economy, by providing additional skill sets to students along with their regular courses. Sree Kerala Varma College considers ASAP as a great opportunity to equip the students according to the present needs of the society. Majority of the students are hailing from socially and economically backward communities. The centre was established in the college in November 2016. Currently, the college has a running batch of 25 students. Centre offers Foundation courses and students are allotted to different centers for skill based courses. In connection with World Day Against Child Abuse, our students got a second prize in District Level Collage Competition organized by ASAP at District Level.

വി-PROCESS:

- വി-PROCESS: is an new initiative by the faculty of the college in order to create a oneness between the teachers and the students through seminars and discussions in open spaces at the college, after the class time. This initiative is meant to be developing ways of sharpening the critical thinking and assisting in keeping update with the latest research happening in the field of natural science, languages and humanities. Initiated in a humble manner as a

discussion forum, Process basically meant to develop Vignyanam (knowledge), Vimarsham (critical thinking), and Vinimayam (communication).

- The following discussions and seminars were conducted by -Process.
- “Economic and Political Perspective of Petroleum Prices” by Dr. P. Pradeep (Department of Economics) on 29.06.2016.
- “Ambedkar Chinthakalude Rashtreeya Manangal” by Dr. P. Sanal Mohan on 28.07.2016.
- “Ambedkar Chinthakalum Keraleeya Samoohavum”, by Sunny M. Kapikkadu on 28.07.2016.
- “Mathrubhaakshayum Pothubodhavum”, by Dr. C. Adarsh, Department of Malayalam.
- “An Overview of Earthworm Research” by Dr. M. Jaya, Department of Zoology, on 02.11.2016.
- “Nair Prathinidhanam: Theranhedutha Rachanakalil” by Dr. Abitha Balagopal, Department of English, on 17.11.2016.
- “Gandhiyude Swaraj” by K. Aravindhakshan on 15.12.2016.
- “Gandhi Enna Darsikan” by Dr. K.M. Anil on 15.12.2016.

CULTURAL CELL

- Conducted film festivals, Drama camp, Kaviyarangu, Writers camp, Odissi dance programme.

STUDENTS ACTIVITIES

- Students of the College secured runners up position in D-zone championship.

SCHOLAR SUPPORT PROGRAMME [SSP]

- The Scholar Support Programme aims at imparting personalized additional support to needy students through tutorials, study materials, additional lectures, question banks and interactive sessions, formation of quality circles in colleges for the programme, dissemination of classes through personal and web based modes etc. The Directorate of Collegiate Education implements the programme.
- For the academic year 2016-17, five subjects viz., English, Sanskrit, Economics, Mathematics and Zoology, were continued for the III & IV Sem. In addition, five more subjects viz, English, Hindi, Political Science, Statistics and Physics were also included under this programme for the I & II Sem students. Total 100 students were selected for the different subjects and their details are given separately in tables below. Dr.Bini.S, Asst.professor, Dept. of Physics was appointed as the coordinator of the programme for this academic year also. The following permanent faculties were selected to handle the classes.

WALK WITH A SCHOLAR (WWS)

- Walk With a Scholar (WWS) scheme is framed to provide specialized mentoring programmes for under graduate students in Arts, Science and Commerce with an aim to shape their future career. The scheme introduces the idea of mentoring and builds on the concept of mentor as a ‘Guide’ and ‘Friend’. The scholars for this programme were selected on the basis of merit and interest. The features of this programme was given to the students of each Department by the Co-ordinator personally and after receiving the Bio data, students were selected on the basis of merit of qualifying Examination of Degree Course. Thirty students who scored at least 60% marks in the Qualifying examination were selected from Various Departments. They were grouped in to five and assigned to the internal mentors in the following manner.

- The internal mentors started their sessions in the middle of November 2016. In the contracting phase a good relation was formed by the mentor and mentee. The mentees are also provided sessions by External Mentors who can strongly influence them from within and help them evolve and transform into the person they want to be.
- As the proposal from Sree Keralavarma college, to conduct a motivational visit for the second year students of Walk with a Scholar Programme was approved by the Directorate of Collegiate Education, a group of 30 students along with 3 teachers, Dhanya V Mukundan , Coordinator, Archana V travelled to Madurai on 01/05/2017 at 11.00 pm for three days visit.(Report attached)
- The internal mentoring session was a way to identify the strength and weakness of mentees, based on this proper guidance has been given to them. The external mentors handled their session by providing Career oriented motivations, techniques for developing communication skill, attending competitive examination and interviews.

EQUAL OPPORTUNITY CELL

- The Equal Opportunities Cell of the College functions to take care of the needs of differently-abled students of the College. The Committee gets funds from the UGC for carrying out its activities. Toilets for Physically Challenged students were constructed with funds from the UGC.

CAREER GUIDANCE AND PLACEMENT CELL

- A Career Guidance and Placement Cell (CGPC) has been functioning in the college since 2000. It provides students with information relating to various avenues of higher education. Students are also regularly notified of various employment opportunities. Campus recruitments are also arranged.
- **SC/ST GRIEVANCE REDRESSAL CELL**
- SC/ST Grievance Redressal Cell has been formed in Sree Kerala Varma College ,Thrissur to ensure the effective implementation of the reservation policy of Ministry of Human Resource Development, Govt of India. The cell aims to ensure there is no caste based discrimination in our college; to redress the grievances of SC/ST students; to enhance the employability of SC/ST students; to ensure equal opportunity in all spheres.
- A PSC Coaching Programme was conducted jointly by Entry into Service Programme for SC/ST/OBC/MINORITY students of various departments, from January 2017 to March. The classes were conducted under the head Entry into service.
- A programme organized by the cell for the SC/ST students of the college to make aware of the Educational loans & other financial aids provided by the Kerala State SC/ST development corporation . Thissur zonal manager Smt.Sreelatha conducted the class.
- A survey has been conducted for the SC/ST students of the college with regard to the socio-economical conditions and academic dimensions in the institution.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	24 acres			24 acres
Class rooms	60			60
Laboratories	4			4
Seminar Halls	3			3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Office has been fully computerized with internet access. Information on admission, fees, examination, certificates etc. are generated through the technology assisted mechanism.

SPARK-(Service and Payroll Administrative Repository for Kerala)- G2E web based personnel administration and accounts software are used for service, salary, income tax, and accounts matters.

Library information system is utilised for disbursing books to the students, with the help of Book Magic Software. Information and Library Network (INFLIBNET) access are

4.3 Library services:

College central library facilities

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	75359	5869911	2840	223885	78199	6093796
Reference Books	1933	471172	9	28114	1942	499286
e-Books						
Journals	97	78206			97	78206
e-Journals	N-LIST	5,000	N-LIST	5,000	N-LIST	10,000
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others *
Existing	199	4	5	6	20	17	137	3*
Added								
Total	199	4	5	6	20	17	137	3*

*Others - HEPSN Unit

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>Training courses for students in digital media production are given.</p> <p>Some language departments gave training for language typewriting (for example, Students of Hindi were being trained for and Hindi typing)</p> <p>Training programme for students to use computing softwares like Beam 4 COMSOL installed in Chemistry Department. The training of SPSS programme has been given Economics students.</p> <p>Students were given classes on using computer and online resources for research as they were preparing for the project presentations.</p> <p>Internet access (wi-fi) available to teaching and PG students are available; Smart class rooms enhanced the teaching-learning process.</p> <p>Faculties also obtained different trainings on different computer related programmes</p> <p>Group mailing system for every department introduced for official circulars, notices, or announcements.</p> <p>Some of the departments have separate computer labs which help teaching and student community.</p> <p>Group mailing system for teachers introduced for allocating examination duties.</p>

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="25"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
Total :	<input type="text" value="25"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- **New students are provided with orientation class**
- **Suggest best practices to departments and various units.**
- **Ensures the service of various units to support students**

5.2 Efforts made by the institution for tracking the progression

- **SSP, WWS, Remedial coaching, ASAP, etc. are effectively functioning in the college.**
- **Conduct class tests, internal examinations, seminars and assignments; Collect the details from the students who have gone higher studies.**
- **For developing creativity and research aptitude in students, conducted internal seminars related to syllabus, made them to participate in national level seminars, made them to take part in literary competitions organised by other colleges.**
- **We arrange bridge courses for students who are totally strangers to the subject**
- **Periodically conduct internal examinations, class seminars, group discussion**
- **UGC NET classes sponsored by Old Students Associations**

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2023	218	62	

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	806	35		1497	65

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1644	343	57	224	(21)	2288	1662	378	53	210	(24)	2303

Demand ratio: **The demand ratio cannot be calculated because the total number of students applied is not known because the centralised online admission process done by University of Calicut**

Dropout %:

Category	Dropout %:
Arts	4.44
Commerce	2.72
Science	5.42
Computer Application	0.00
Total	4.35

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **PSC coaching programme was conducted under the head "Coaching for Entry into Service" by SC/ST Grievance Redressal Cell and Entry into Service Programme for the students of various departments of the college.**
- **Guidance was given to final year students to appear for entrance examinations of other universities.**
- **Arranged UGC-NET, CAT/MAT, Civil Service Coaching;**
- **Exchange students to seminars, quiz competition and other programmes organised by other institutions**
- **Special coaching and training are given for players who have been selected for selection trails in different establishments.**
- **Physical Education Departments conducted coaching camps (15 games); Made selection trails 15 games.**

No. of students beneficiaries

319

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text"/>	CAT	<input type="text" value="1"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text" value="4"/>	UPSC	<input type="text"/>	Others*	<input type="text" value="3"/>

Note: Others * - JAM

5.6 Details of student counselling and career guidance

A Career Guidance and Placement Cell (CGPC) has been functioning in the college since 2000. It provides students with information relating to various avenues of higher education. Students are also regularly notified of various employment opportunities. Campus recruitments are also arranged.

The counseling service is offered in a room exclusively kept for counseling in the Zoology Block, every Thursday, from 2 to 4 pm. On an average 5-6 students avail this service each Thursday. So far, about 45 girls and 10 boys from various departments have made use of the free counseling service. The details of cases are kept highly confidential. The problems vary from mild learning difficulties to severe suicidal tendencies and hysteria. Some serious cases were referred to a psychiatrist. It was found that the counseling service was highly beneficial to students to motivate and help them in studies as well as in personal problems.

No. of students benefitted

5.7 Details of campus placement: Nil

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Most of the gender sensitization programmes in the college are done through Women's Cell, being Principal as Chairman and Convenor as Dr. S. Maya and six lady teachers. The Cell has done various activities in the reference period.

- Women's Day programs, March 8th-10th, 2017: Open debate on "Friendship concept in the campus", Self-defence program for girls, by NIRBHAYA, Janamaithri Police, Thrissur, Seminar on Decoding Digitals by DrUshaRamanathan, CSDS New Delhi .
- Seminar on "Higher Education: Structural Barriers and Institutional Hindrances: A Case of Kerala" by Nicolas Mauviel, Research Fellow, South Asian Studies Center, Paris, France on 31-11-2016
- One-day seminar on "Women's Studies" on 23-09-2016, presentations by various scholars from University of Calicut and colleges.
- Seminar on "Women Health Rights" The presentation will be done by Dr A. K. Jayasree, Professor, Pariyaram Medical College, Kannur, on 29-07-2016.
- Workshop on "Reading Gender" by Dr. Bindu K.C, Asst. Professor ,Department of Gender Studies, Ambedkar University, New Delhi. PSN hall, 21st June 2016.

Along with organizing seminars and workshops, women's cell conducted Yoga classes and Crochet tailoring classes for the students and teachers during the year. With the initiative of women's cell, there are sanitary pad vending machine and incinerator placed in the girl's rest room and girl's hostel compound. The health club/ fitness club/ gym for girls/women is a permanent arrangement by women's cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	103	National level	20	International level	<input type="text"/>
Cultural: State/ University level	45	National level	<input type="text"/>	International level	<input type="text"/>

5.10 Scholarships and Financial Support

	Number of students	Amount (lakhs)
Financial support from institution	15	0.1000
Financial support from government	8	3.3303
Financial support from other sources	8	0.2300
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level	1	National level	0	International level	0
Exhibition: State/ University level	1	National level	0	International level	0

Students organised book festival for three days and film festival for three days

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There is a robust grievance redressal system in the college. The students can approach the concerned teacher in case of grievances, and be assured of a satisfactory redressal system. They may also approach the Head of the Department in case the initial redressal was not agreeable. If both methods remain unsatisfactory, they may approach the Principal or drop a note stating their grievance in the suggestion box which is attended to by the Principal. A Student-Grievance Redressal Cell is active and functional in the college, the details of which are made known to the students. The details are also made available on the college website, along with names and numbers of faculty members who are part of the cell. The major grievances of students redressed were:

- **Lack of infrastructure**
- **Lack of hygienic toilets**
- **Personal issues,**
- **infrastructural problems**
- **Family problems**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Born on the eve of the nation's independence, the spirit of freedom, democracy and equality became the leading force of the institution from the very beginning and its vision and mission were inspired by the general social atmosphere of the period infused with the ideals of freedom. The motto of the college, "Asthu Vrutham Shubham Sada" ("Pure be my Life Forever") has been the guiding force, the philosophical firmament and constant source of inspiration of the college ever since its inception. The college community has always been vigilant to live up to the spirit of the core values of the college inspired by its motto - purity of mind and deed, equality and fraternity, respect for the protection of nature, freedom of speech and expression and a deep sense of social justice and inclusion.

Mission: "The college endeavours to preserve the best traditions of liberal higher education, ensuring total freedom of expression to encounter multifarious ideological preoccupations." In both curricular and co-curricular activities the college aims at bringing out the best talents of the students through a liberal pedagogical approach, without curbing their originality and creativity. The college has taken up the mission with dedication and commitment to bring up the students hailing from semi-urban and rural areas with poor socio-economic backgrounds on par with those from better endowed urban areas. The college seeks to make the students competent to face the challenges of modern world with utmost confidence and a great sense of social responsibility.

6.2 Does the Institution has a management Information System

- The head of the institution ensures the smooth functioning of the activity of the College in collaboration with other faculty members. Regular council meetings are held to discuss and decide on matters relating to academics and administration; For the smooth and effective functioning of the College, interactions with parents, old students and faculties are regularly organised. The college exhibits information regarding placement opportunities, scholarships offered by Indian and foreign universities etc. on the notice board.
- Focus of the management information system in the college is to develop improved information flow among stake holders like the students, parents, teachers, management, office staff, library facilities, old students, retired teachers, etc. so that healthier student-teacher relationship, and better service to students and faculty members from the office staff. The focus is also in developing better values in the interpersonal relationships among various participants towards promoting excellence for the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- **Our college is affiliated to Calicut University and there is a prescribed curriculum of the university. The faculty is actively engaged in curriculum and development by acting as members in various boards of studies. Faculties participated in curriculum restructuring workshop held at University of Calicut. The senior faculty act as Chairman of various examination boards. The departments follow the syllabus and programmes in accordance with the UGC, Government and University norms;**
- **Faculty members of various departments are part of Board of Studies, Faculty Committee, and Senate which are involved in the curriculum development of the University. Certain faculty members of this college serve as chairman/chairperson of UG and PG Board of Studies. They organized curriculum development/revision workshops at the college for the entire university with assistance from the Government of Kerala.**
- **Some of the faculty members serve as experts for curriculum development in the autonomous colleges of the state.**
- **Study tour conducted as part of the curriculum were directed at gaining field experience for social science students, or knowledge regarding research lab for science students, or to gain information regarding the research taken up at various other reputed national institutes or central universities.**
- **Taking sidharupa chanting, practicing the vakyartha and chanting the verses in traditional way by Sanskrit department enriched the curriculum.**
- **We use the new technologies of internet and other facilities for curriculum development**
- **Students actively participate in quiz programmes and projects presentations conducted by the college and in other colleges.**

6.3.2 Teaching and Learning

- The initiatives like academic calendar in every semester, hands on experience to students (like workshop on herbal juice preparation), documentary films related to syllabus, etc. enhanced the teaching learning process.
- Method of teaching has shifted to student centric hence classes became more interactive. ICT enabled teaching make the class more effective. Special classes and remedial teaching were conducted to promote weak students. Teacher diary introduced
- Feedback, remedial and scholar support classes; invited talks, study tours, internal seminars, book reviews, panel discussion and classes helped students to encourage learning,
- Dissertations and project works helped students to encourage practical learning;
- On the basis of feedback and evaluation, the limitations of students are recognised and pointed out to them. Additional coaching is imparted to those who are in need of it. This takes the form of remedial teaching and bridge courses.
- The faculty makes use of every opportunity to advance their knowledge by participating in seminars and through presentation of papers. They also encourage the students to do the same.
- Media rooms are created to provide students with audio-visual resources for learning. Language lab is created by Department of English to provide with technology assisted language learning. Visually challenged students are provided with computer and digital books which is available in audio format.
- Students are advised to refer library books; Name of the books and related details are suggested; Taking special classes and remedial teaching
- Tutorial system and bridge course and implemented for teaching and learning
- Use of PPT, NLIST, charts, etc. are used during classes. Tutorial sessions have been introduced at Degree and PG level
- Students are advised to refer library books; Names of books and authors are suggested; All teachers are available in the department from 9 am to 4 pm so the students can come and clear the doubts during their free time

6.3.3 Examination and Evaluation

As per the directions of the university, the direct grading system and mark systems are followed in the college and continuous and comprehensive evaluation is followed. Two internal exams are conducted as part of continuous evaluation. Different types of evaluation methods and transparency is achieved. Apart from this, seminar presentations, assignments, etc. are also used as part of continuous evaluation.

An academic calendar was prepared well in advance. Class tests are regularly conducted. Some departments followed open book tests. The faculty act in various capacities as examiners in various university examinations, including taking up, work as external evaluators. The senior faculty act as Chairmen and also set question paper for other universities.

All faculty involved in university CV camps Certain faculty involved in setting of question papers and evaluation for autonomous colleges.

6.3.4 Research and Development

Three departments of the college offer Ph.D. programmes, i.e., Malayalam, English and Political Science. Seven faculty members have research guidship and 62 research scholars are working with these research departments. Department of Physics and Department of Economics are in the process of upgrading as research departments.

Faculty members are encouraged to take up research projects, both major and minor, that is relevant to the society. Department of Physics has been actively engaging in research projects having 2 major projects and two minor projects. Other minor is done by Department of Sanskrit.

Faculty are encouraged to pursue higher/research studies;

53 per cent of the faculty are having Ph.D. degrees and majority of the remaining were at the stage of completing their Ph.D. Many faculty members have initiated and completed post-doctoral research in their own specialized areas.

The University has insisted upon presentation of the research projects for the award of degree at the undergraduate and post graduate level. The faculty suggest topics that are socially relevant and also guide the students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

There is a centralised library with 78199 textbooks, valued at Rs.6093796. There are 1942 reference books valued at Rs. 4,99,286. There are 97 journals with a value of Rs.78,206 and e-journals worth of Rs. 5000.

NLIST by INFLIBNET has been provided to research scholars and faculty members to access online research journals. Computer Cataloguing of books is followed in the library. The library can accommodate a total of 110 students at any given time and is spread over 1070 sq.mts. The library was automated in the year 2004 and Mechil Logic software was used for automation. OPAC (Online Public Access Catalogue) system is employed in the library instead of card catalogues and all books are barcoded. N List network facilities are provided to all staff and students. To meet the increasing educational needs of both students and teachers, provision has been made for internet facility inside the library.

Apart from this, there are well stocked department libraries. The science departments have well furnished state of the art laboratories. Department of Political Science has arranged a special department library for BA and MA students. Some of the departments (For eg., Department of Economics and Department of Sanskrit) have been actively engaging to construct department libraries. Department of Sanskrit has collected 110 books to the renovated department library.

The History Department has a heritage museum.

Effective implementation of teaching is ensured through the use of modern devices. The college has a well furnished computer lab. Students can access the library and the lab at any time during college working hours.

Department of Botany has purchased monocular, binocular research microscopes, physiology appantes, Ph Meter.

6.3.6 Human Resource Management

Shortage of faculty members and office staff is regularly intimated to the management to be filled as soon as possible. At times, guest faculty and temporary office staff are being employed to fill the gap in human resource.

Academic interactions were regularly organised with scholars from other reputed institutions, activists, media, cultural performers etc. Opportunities are provided for development through encouraging faculty members to attend orientation programmes and refresher courses in their own respective disciplines.

Publicizing and felicitating the academic success of faculty members, as in the case of post-doctoral fellowships, attainment and completion of major projects by individual faculty members, publicizing and felicitating the academic impact of national or international seminar organized by various departments.

The faculty members are encouraged to take up inter-disciplinary academic activities including research, organizing lectures, conducting national and international seminars. Faculty members involved in extension activities are appreciated as role models for the entire teaching community.

The office staffs are provided with training programmes needed for upgrading the quality of their work.

The faculties act in various capacities like hostel warden, staff advisor, NCC officers, NSS Coordinators, WWS, SSP, ASAP, etc.

The faculty motivate the students to create a clean pollution free campus which already has the reputation of a green campus. There were some attempts of the involvement of students and teacher in Eco-tourism club

Some of the teachers were selected for international exchange programmes. School Teachers were also getting benefits by getting training from certain departments.

The faculty guide the students to advance their career. Students are provided with information pertaining to higher education, scholarships, career advancement possibilities and finishing classes by the faculty.

Certain faculty have been selected for international exchange programmes

6.3.7 Faculty and Staff recruitment

Faculty recruitment is entirely on the basis of merit which in turn is based on guidelines issued by the university. The recruitment of non-teaching staff is done on the basis of directions provided by the Government of Kerala from time to time. The institution has a reputation spanning 70 years for transparency in appointments.

6.3.8 Industry Interaction / Collaboration

Collaboration with various educational institutions of higher learning, research labs, non-governmental organizations working in various fields has been developed by various departments of the college.

Department of Political Science was collaborating with ICSSR-New Delhi; JNU-New Delhi; HCU-Hyderabad; COSTFORD-Thrissur, INPA-Government of Kerala, C Achutha Menon Study Centre and Library - Trivandrum; University of Kerala-Trivandrum; MG University-Kottayam; KILA-Thrissur; ISDA-Trivandrum; AOPS-Trivandrum; Centre for Electoral Studies-Trivandrum.

Faculty from Department of Economics has a research collaboration with National Institute of Educational Planning and Administration (NUEPA), New Delhi. Faculty of the department participate in the activities of Kerala Sasthra Sahitya Parishad (KSSP).

Hindi literary forum namely 'VIKALP' is being organised in Thrissur for the last ten years with the co-operation of Hindi department. Teachers, research scholars and students from various colleges and universities are participating in this programme once in two months. Literary discussions are being made in this forum.

The students and the faculty of Philosophy Department have been helping the Punarjani Charitable Trust through different means and methods.

Department of Physics has interaction with KCSTE, CMET

PG students from Department of Chemistry are sent to research laboratories for doing their project work.

Faculty and students of Botany department visited rice research station, Pattambi

Department of Zoology has interaction with KSSP

6.3.9 Admission of Students

Admission process is carried out by the University of Calicut under the single window system. In this case, the college merely admits the students on the direction of the university. Cochin Devaswom Board admits to management quota based on the merit of the students.

6.4 Welfare schemes for

Teaching	Maternity leave, loan facility; festival allowances, insurance, SLI, GIS, PF and staff tours All teachers of the college are the members of co-cooperative society members
Non teaching	Maternity leave, loan facility; festival allowances, insurance, SLI, GIS, PF, staff tours and other benefits as per government rule. All non-teaching of the college are the members of co-cooperative society members
Students	Career guidance, remedial coaching, KPCR, free food and accommodation for SC/ST, Special schemes for Lakshdweep and visually challenged students, Single girl child scholarship, poor fund programme, Study abroad programmes, scholarships, financial aid, free counselling, remedial coaching for deserving students, Fee concessions and endowments "Snehapoorvam"-An initiate of all faculty for supporting deserving students in emergency has been formulated.

6.5 Total corpus fund* generated (Rs. in lakhs)

49.97

(* fund generated from PTA, Welfare, sports and cultural)

6.6 Whether annual financial audit has been done

Yes No

All financial transactions of the college are regularly audited by competent government authorities. The government audits are performed by the following offices:

- 1.The Local Fund Audit Department of the state government conducts audit for the Management**
- 2.Local Audit by the Deputy Director of Collegiate Education, Thrissur**
- 3.Audit by the office of the Accountant General, Trivandrum**

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	Yes	Deputy DC, Thrissur		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Affiliating University regularly implements examination reforms. Currently there is change from grading system to marks since 2015 admissions.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The question of autonomy is being discussed at the state level by Kerala State Higher Education Council and Department of Higher Education. Calicut University is currently having a few affiliated aided autonomous colleges.

6.11 Activities and support from the Alumni Association

- **The alumni association has established a strong linkage with the college and makes generous contributions for the development of the college. There was the active support from Alumni in curricular and extra curricular activities. The college received financial and moral support from the alumni. They give cash awards to students scoring highest marks in different core papers also. Active support for infrastructure development and class room maintenance was also received.**
- **Department of English conducted an annual lecture 'TKN Foundation Memorial Lecture', with eminent/international scholars as speakers, with the support of the alumni of the college. The alumni actively participated with Prof. Aravindakshan Foundation and PSN Foundation. Cash awards for meritorious students of UG programmes by the alumni. Active support of the alumni through social networking groups and regular meetings before major events apart from the bi-annual general body meetings.**
- **Alumni association of Philosophy Department helped the course completed students for their placements.**
- **There were three alumni meetings of Political Science Department and they provided financial and support for library.**
- **Alumni of Statistics Department monthly conducts one orientation/career guidance/contemporary issues talk by renowned old students**
- **Zoology Department Alumni provides fees for a student**

- **Department of Physical Education conducted All Kerala Cricket Tournament by Cricket Alumni; Cricket alumni played main role in organising an All Kerala Silver Cup Cricket Tournament in the name of Prof. NDS, former Principal and Cricket Coach. Alumni also assisted in sponsoring financially backward sports persons.**

6.12 Activities and support from the Parent – Teacher Association

The college PTA was actively involved in the functioning of the college during the period 2016- 2017. The PTA concentrated on maintaining and improving the infrastructure of the college and on matters relating to student discipline.

The PTA has an annual fund of Rs 1600000/- (Rupees sixteen lakh). The college management has also given funds to the PTA and all these resources were spent on infrastructure improvement like repairing works of the class rooms, provision of bench and desks, electrification, fans to auditorium, etc.

Class wise PTA and General PTA meeting were held regularly.

Through class wise PTA, student counselling and problem solving could also be done;

The tutors meet parents individually and discuss the development of their ward

6.13 Development programmes for support staff

Office staff is encouraged to take up regular training programme provided by the government. Skill development in terms of using ICT is also being encouraged. Availing the avenues for the career promotion for the support staff is being encouraged. Welfare measures provided by the management and government are being introduced without any delay. A registered society is established to support the financial needs of the staff and the faculty members. It also provides provisionary and other stationary items to the staff and students.

Yoga, health club and health classes helped the staff to improve the mental and physical

6.14 Initiatives taken by the institution to make the campus eco-friendly

The campus is spread over more than thirty acres of panoramic and un-ravished landscape, on the three sides of which there are profusely and densely growing trees of various types (popularly known as the “Ooty of Kerala Varma College”). The faculty members and students are well aware of the prominence of this environment and take special care to protect its flora and fauna. The following initiatives have been taken by the college to make the campus eco-friendly.


- Reusing and recycling paper - using one-sided paper for rough / intra departmental print jobs,
- Some department made part of the examination paper free through opting for a viva-voce instead of assignments (for the students).
- Using eco-friendly and recyclable materials for functions conducted by the departments- using internet to circulate notes to students to further reduce use of paper.
- Planting trees; plantation of flower plants, and medicinal plants etc.
- Awareness programs to control plastics
- Promoted eco-club activities
- *Swach bharath* campaign
- Proper arrangements were done for waste disposal
- Created butterfly garden
- Promoting fountain pens rather than plastic pens to reduce plastic waste.
- organic farming started on environment day.
- In the Chemistry Department laboratory, instead of using convenient surgic buritte method, double buritte method of titration was adopted. Usage of chemicals was very much reduced by this method. Also micro analysis for organic and inorganic analysis were introduced.
- Bird-watching with students

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- **Higher education for Persons with Special needs:** Sree Kerala Varma College is the first educational institution in Kerala to open an HEPSN (Higher Education for Persons with Special Needs) enabling unit. Our college tops the list of colleges in the state that enrolls the maximum number of differently abled students and students with special needs. Since 2013, the college has a fully functional HEPSN unit housed in a separate building, complete with three desktop computers, a netbook, and a printer-scanner-copier, facilitated under UGC support for the enabling unit, for the use of the students who are differently abled. The enabling unit also offers Spoken English classes, PSC Coaching and computer literacy programmes to the students. With the support of the teachers and students of the college, the centre has been able to provide a number of digital recorders to the visually challenged students to aid them in their studies. The centre also arranges scribes with the help of the students, especially NSS volunteers, to enable the students with special needs to appear for their exams. Ramps to most buildings on campus have been constructed to allow ease of access to differently abled students. Except for the post-graduate block and the Botany Block, all academic buildings are singlestoreyed, which also allows ease of access. Both the Men's Hostel as well as Women's Hostel are also attuned to the needs to such students. Accessible toilets have also been constructed on campus.
- **Outreach Programmes:** Sree Kerala Varma College is situated in the village of Kanattukara. The village, as well as nearby areas, are decidedly rural, lacking in many infrastructural facilities. In addition to continuing social outreach practices like Pothichoru (distribution of food to poor), anti-narcotics campaigns, anti-plastic awareness programmes, sapling distributions, literacy programmes and blood donation camps it was thought that adopting villages near the college would augur well for the institution as well the society. In this regard, two local communities were adopted and some of their problems addressed. Thrikkumarakudam Colony and Kuttur Village were adopted under an initiative by the NSS unit of the college. The college extends all help to the poor and needy of the immediate locality of the institution as well as to the two centres. The management, staff and various clubs monitor the various social commitment activities.

- The college upholds social consciousness as its main thrust area and the most significant best practices of the college can be traced as Social Inclusivity and Eco-sensitivity. Deeply aware of the issues of the marginalized sections of the society, the college is keen on ensuring priority and sufficient space for them.
- ‘Women’s Cell’, ‘Lady’s Forum’, ‘Mathrukam’ and the ‘Committee against sexual Harassment’ are the major forums working for sensitizing the campus about gender issues. The girl students of this college keep a very high confidence level and many of them emerge as leaders of the campus community and the society at large.
- The institution assesses knowledge and skills of the students before the commencements of the programmes and appropriate remedial measures are carried out for the weak learners. Bridge courses to mend gaps, Remedial teaching for slow learners and Enrichment programmes for advanced learners are provided with due care. An academic calendar is prepared at the beginning of each academic year and the teachers are advised to prepare the teaching plan according to this calendar.
- The college has ample infrastructural facilities for academic, co-curricular and extra-curricular activities.
- The college has a well- maintained, fully computerized library with open rack system to cater to the needs of the students and teachers.
- The Science Departments have sufficient laboratory facilities and the language Departments have language labs and media rooms for using effective methods of communication and learning. The college is well-equipped with ICT facilities with sufficient number of computers with internet connectivity
- A substantial number of students of SKVC represent the economically and socially backward sections and avail grants from the government.
-  Process, an initiative by the faculty of the college in order to create a oneness between the teachers and the students through seminars and discussions in open spaces at the college, after the class time. This initiative is meant to be developing ways of sharpening the critical thinking and assisting in keeping update with the latest research happening in the field of natural science, languages and humanities.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- **Workshops and seminars were organised,**
- **Classes and marking attendance were regularly taken.**
- **Student oriented classes and remedial teaching were carried out**
- **NET, PSC and Civil Service Coaching classes were conducted;**
- **Student magazine was released;**
- **Orientation and leadership programme for students were conducted;**
- **Increase in research activities was achieved.**
- **The internal exams were conducted systematically and the marks were published in a time bound manner;**
- **Regular PTA meetings were conducted**
- **Teacher Training Programme was conducted.**
- **Applications were sent for research projects;**
- **Campus facilities including the construction of the new buildings were upgraded.**
- **More extension lectures by the faculty members of the neighbouring colleges were organised.**
- **Possible initiatives in terms of more inclusive learning practices and support for the differently abled were executed.**
- **Collaboration with other university and centres was carried out.**
- **Better facilities to players were provided.**
- **The improvement of educational quality of the students so as to provide them knowledge with in the national and internal level competitions such as IAS, IFS, etc.**
- **Students were sent to seminars/workshops/NET coaching/PSC coaching/Bank coaching at various institutions.**

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- **The college upholds social consciousness as its main thrust area and the most significant best practices of the college can be traced as Social Inclusivity and Eco-sensitivity.**
- **The college has ample infrastructural facilities for academic, co-curricular and extra-curricular activities and take initiative for Interdisciplinary activities and events, practices and training for social change and extension activities**

7.4 Contribution to environmental awareness / protection

Paperless documentation, use of plastic free materials, recycling of paper, etc. were followed.

The faculty and students used to plant trees and discuss ecological issues to make the new generation aware of the importance of ecology and nature

Swach Bharath Cleaning programmes were conducted,

Waste management was properly done.

Environmental day celebrations gave awareness to all.

Reduced usage of plastic in the play field

Celebration of wetland day and quiz competition

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths

Sree Keralavarma College is endowed with a long list of dedicated and highly qualified teachers who are alert to refresh their knowledge in a timely manner. The college encourages the teachers to avail opportunities for higher education. The members of the faculty equipped with exposure at the national and international level share the benefits of such experiences with their colleagues and the student community. The specific academic atmosphere of the college provides ample scope for the holistic growth of the learners by allowing creative freedom and originality and by encouraging the students' initiative and participation in the process of learning. The college caters to the educational needs of the most marginalized sections of the society. The institutional inclusiveness of the college is commendable as the major chunk of its student population is formed by women, dalits and physically challenged students.

Weakness

The institution finds it difficult to mobilize financial resources sufficient to meet the expectations of the campus community. Most of the students come from economically backward sections and it is not viable to collect money from them.

Opportunities

The well-equipped teaching community of the college who work with whole-hearted commitment and sincerity is the most valuable asset of the institution. Constantly sensitive to the burning social issues existing beyond the college campus, they participate and lead the students in varied extension activities. From the very days of its inception, the college provided myriad platforms of discussions, seminars and symposiums to widen the horizons of both academic knowledge and social consciousness. For the last seventy years, the students of Sree Kerala Varma College have brought laurels to the institution by their exemplary performances in sports and cultural activities. In sports, the college has produced excellent sportsmen and athletes who have brought international renown not only to this prestigious institution but also to the state and the nation. In the field of Arts, the students of this college proved their merit in a sustained manner at the university zonal and inter- zonal youth festivals. The college always emerged as the champions of these competitions. Talented students of this college always excelled in these competitions by the merit of their creative genius which was never crushed down or artificially distorted by the teachers or other authorities. The Department of Physical Education provides scientific training and intense coaching to those students who excel in the field of sports and addresses the issues related to the most prestigious sports hostel of the University of Calicut.

Threats

As the college has many students who are first generation learners coming from economically and socially backward sections, it becomes necessary to carve out measures to transcend the limitations imposed by the lack of sufficient exposure and expert training or grooming from the school days itself. Remedial classes and support mechanisms are arranged to overcome the short comings related to such a situation

8. Plans of institution for next year

In order to impart multidisciplinary higher education and to develop the institution as centre for innovative and interdisciplinary research, College aims to achieve the following goals:

- Transform our college as a centre of excellence in knowledge generation through research and knowledge dissemination through high quality teaching and learning by effective and extensive use of technology in teaching, learning, evaluation and administrative process.
- The college is working intensively for second cycle accreditation.
- Conduct national and international workshops/seminars.
- Urgently upgrade major post graduate departments to research departments.
- Upgrade UG departments to PG Departments.
- Apply for minor and major projects;
- Upgrade campus facilities including the construction of the new buildings
- To organise more extension lectures by the faculty members of the neighbouring colleges
- The College is also looking at possible initiatives in terms of more inclusive learning practices and support for the differently abled.
- UGC-NET, PSC, Civil Service Coaching Classes;
- Developing extension activities;
- Ensure research activities and publications;
- Provide health insurance for all students of the college.
- Collaboration with other university and centres.
- Bio-diversity of the campus is to be maintained properly.
- Start online courses in various disciplines.

Apart from the above, each departments/cells have the following plans to be completed

- English Department plans to arrange an internship tie-up with print and visual media; Research journal with ISSN; and offer an add-on course in Communicative English.
- Department of Malayalam plans to celebrate *Mathrubhasha dinam*, Start a Research Journal.
- Hindi Department plans to start student support scheme jointly by Alumni to give financial support to students; To conduct talks, seminars and poster exhibition.
- Department of Political Science to admit Ph.D students; more Ph.D. guides; Extension programmes with rural local self institutions; Internship programmes; ETP plans.

- Department of Commerce plans to conduct presentation and discussion on commerce related topics on monthly basis; Peer teaching; Guidance to nearby higher secondary school students related to commerce and its opportunities as a part of social empowerment.
- Department of Zoology plans to observe environmental day and ozone day; campaigning programme for plastic free campus; organic farming; field trips; hands-on training for mushroom cultivation; exhibition of medicinal plants for public and school students; visit to research stations; cultivation of medicinal plants.
- Department of Computer Applications plans avail high speed internet connection to lab; internal arrangement for projects of students of final year BCA; conduct an IT fest.
- NCC plans to prepare the cadets for R.D., TSC, camps; provide guidance class for SSB Programme; visit to old age homes; visit to mental hospital for community service.
- NSS units plan to build a house for the poor
- For the year 2017-18 , a series of seminars/invited talks is planned by Women's Cell on the topic " Religion, Caste and Gender", along with other seminars and programs.

Name: *Dr. T.D. Simon*

Name: *C.M. Latha*

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

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