



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 2)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
SREE KERALAVARMA COLLEGE
C-8112
Thrissur
Kerala
680011**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	SREE KERALAVARMA COLLEGE Thrissur Kerala 680011	
2.Year of Establishment	1947	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:		
Departments/Centres:	28	
Programmes/Course offered:	28	
Permanent Faculty Members:	97	
Permanent Support Staff:	31	
Students:	2303	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	<ol style="list-style-type: none">1. Large Green campus with natural vegetation.2. The college has been chosen by the Government of Kerala as one among the five colleges in the state as the Centre of Excellence and is granted 30 crores for college development.3. More than 80% of students get scholarships from Government and other agencies.	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 26-03-2018 To : 27-03-2018	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	MR. ANANDHAVALLI MAHADEVAN	FormerVice Chancellor(in-charge),MOTHER TERESA WOMENS UNIVERSITY & KARPAGAM UNIVERSITY
Member Co-ordinator:	DR. HARSHA MEHTA	FormerPrincipal,SIES
Member:	DR. RAKESH MISHRA	FormerProfessor,UNIVERSITY OF WEST INDIES
NAAC Co - ordinator:	Dr. Pratibha Singh	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross-cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

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The college is affiliated to the University of Calicut and follows the curriculum prescribed by the university. College offers 17 undergraduate and 8 Post graduate courses in Languages, Humanities, Commerce, and Science. College has got sanction for three more Post Graduate programmes. Three departments have been recognized as Research Centers.

Choice Based Credit Semester System (CBCSS) has been introduced.

Curriculum includes issues related to Gender, Human Values, Environment, Secularism, etc.

Student feedback is collected and analyzed

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

Students are admitted to various programmes through a single window system for admission – Centralized Admission Process under Calicut University (CAP). Diversity of students is ensured as per the Government/University regulations. The college assesses the knowledge, skills and needs of the students before the commencement of the programmes. Bridge courses, Remedial Teaching, and Enrichment programmes are offered. Predominantly Lecture Method in an interactive manner is followed. Teachers also adopt Projects, Field trips and Computer assisted teaching. Teachers are fully qualified. 54 teachers have Ph.D. 2 teachers are appointed as Emeritus Professors by UGC.

Continuous Evaluation of students is achieved through class tests, Seminars and Assignments. Marks are communicated to the parents in class wise parent teacher meeting.

Several Government support schemes are available for students : Walk With a Scholar(WWS), Scholar Support Programme (SSP), Additional Skills Acquisition Programme (ASAP), ASPIRE fellowship for Hindi and Sanskrit.

Students' performance in examinations is good. College produces toppers in university examinations at UG and PG level.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

Fifteen Minor and Two major Projects funded by UGC, DST and other research organizations have been completed. FIST funding for Science department to the tune of 90 lakhs has been received.

Five teachers are offering consultancy services to other academic institutes.

Teachers are invited as resource persons to different colleges and universities.

Few teachers are members of academic bodies and syndicate in Calicut University.

Three teachers have received UGC Raman Fellowship and One teacher has received Fulbright Fellowship. 390 plus research papers are published and presented.

The National Selection Committee has recommended the college for hosting a Fulbright Specialist.

Two neighboring villages are adopted. *Pothichoru* is a programme followed by students to collect and distribute food packets to the needy. *Vayomithran* is a programme under which the students provide moral and emotional support to elders on regular basis. A free psychological counseling is available to the students once a week. Several teachers are involved in different levels of community development activities like deaddiction of alcoholics, manages Centre for Mentally Handicapped adults and Literacy programmes in villages voluntarily

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

The college has adequate space for academics, co-curricular and extracurricular activities. There are sixty classrooms, five laboratories, two Auditoriums, five Seminar Halls, Open Stage, Playground, Gymnasium and Rifle Shooting Range.

The college has a fully computerized Library with open rack system. The library has more than 78000 books, 95 Journals, 24 Periodicals and Palm Leaf Manuscripts. A separate section with Braille books and audio aids are also maintained for differentially abled students. Facilities like ramps and wheel chairs are also present. 110 computers and Internet facilities are available at departments.

There are 2 Hostels – One for girls (intake capacity: 210) and other for boys (intake capacity:135).

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

The college has substantial number of economically and socially backward section of students. More than 80% of students avail freeships and scholarships. In addition to government scholarships and freeships, the college gives endowments worth Rs. 1.5 lakhs to needy, deserving students. Approximately 100 students get placement in the off campus interviews. More than 35% students pursue higher education and 220 students

have cleared NET / SLET Exam. 16 students have completed PhD from Malayalam Department.

College has 2 units of NSS. 2 Units of NCC, 1 unit of boys and 1 unit of girls. NCC students are selected for participation in the Republic Day Parade.

College regularly conducts sports and cultural events at intra and inter-collegiate level. Seven International and 13 National players are produced. One player from the college has won gold medal at the international level of weightlifting

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

The college administration is managed by the Cochin Devaswom Board, Thrissur. The college Principal is the Chief Executive and Academic Officer of the college. A College Council assists the Principal on the internal affairs of the college. Teachers and students are involved in various decision making committees like

Purchase, College Development, Canteen, Admission, Examinations etc.

The Internal Quality Assurance Cell (IQAC) assists the Principal in monitoring quality initiatives of the college. The staff has direct access to the Principal and the Principal is bound to resolve grievances.

The college has registered Co- Operative Society to encourage self- help among members. The PTA – Parent Teacher Association is a Statutory Body empowered to work for the general welfare of the college, is very effectively functional.

The college has three types of audit mechanism: Internal audit, External audit by a registered chartered accountant firm and audit by the Governmental organization.

The institution has received financial assistance and support from Department Of Science & Technology (DST)., Department of Atomic Energy (DAE), Kerala State Council for Science, Technology and Environment (KSCSTE), UGC , Indian Philosophical Society, Indian Academy of Science etc..

The college has received financial aid of Rs. 30 crores to develop the college into a Center of Excellence and Learning.

Internal Quality Assurance cell (IQAC) of the college is very actively involved in monitoring and assuring quality in the activities of the college. The IQAC collects regular feedback, from all stakeholders of the college.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The college maintains gender parity and gender consciousness as the majority of the students are girls. Girls are in the forefront of all significant programmes. Women's cell, Ladies' Forum, "Mathrukam" and the Committee Against Sexual Harassment are the major forums working for sensitizing the campus against gender issues. There is a retiring room for girls and two sanitary napkin vending machines.

College has a green campus. The college has preserved 18-acres green zone named as "Ooty" in the campus.

Solid waste management is carried out systematically, Sanitary napkins and other non – biodegradable waste are incinerated using the incinerators installed on the campus.

Bio – degradable waste is taken to landfills and allowed to degrade naturally.

College practices two ways of harvesting rainwater.

1. Surface run off harvesting
2. Roof top rainwater harvesting

This college is the first in Kerala to open HEPSN.

Since 2013, the college has a fully functional HEPSN (Higher Education for persons with special needs) in a separate building with assistive technology.

College puts into practice its motto – “Pure be my life” by practicing social inclusion in its totality. Physically challenged students from the Lakshadweep, socially and economically backward students – especially Girls and Dalits – constitute a majority of the student community. Everyone is treated with dignity and respect. College strategically works to evolve student community into an inclusive, harmonious and well – knit family.

The college has received the best WDC Award, Second Position in recognition of the outstanding contributions to the Empowerment of Girl Students and Creating Awareness about Gender Equity Campus.

Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Overall Analysis

Strength:

Strengths:

- Lush green campus in the heart of the city.
- Aided college managed by The Cochin Devaswom Board, Thrissur.
- College has been selected as one among the five best colleges in Kerala as centre with potential for excellence.
- Dedicated, qualified faculty and principal.
- Increasing research pursuit of teachers.
- Participation and achievement in sports and cultural activities is praiseworthy.
- College adheres to government/linear prescribed fee structure.
- Strong PTA and Alumni Association.

Weakness

- Need for appropriate budget allocation for various activities.
- Maintenance of the large campus is difficult.
- Appropriate structural documents need to be formalized.

- Restricted timing of functioning of library and computer facilities.
- Lack of on-campus placement
- Need for job oriented courses
- Enhancing infrastructural facilities to match the growing strength of students, especially for girls.

Opportunities

- Positive attitude of Management, Alumni and Parents.
- Proximity of Academic and other resources
- Long history and alumni occupying powerful position in government and industries
- Support from government through various schemes like Walk With a Scholar (WWS), Additional Skills Acquisition Programme (ASAP), ASPIRE Scholarships etc,
- Talented students in academia, sports and cultural arena.

Challenge

- Training to economically/socially backward section
- Evolving a futuristic plan for developing the college
- Generating resources for expansion and enrichment
- Strengthening of documentation process.

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- New career oriented courses be introduced
- Efforts to be taken to apply for autonomy.
- Strengthening the training for competitive exams.
- Formal documentation process needs be strengthened.
- Follow-up action on feedback be initiated.
- Research forum to be formed for regular interaction of research scholars in the college.
- External experts in research committee be included
- Training in drafting research proposal/paper be offered to new teachers.
- IT infrastructure, training in ICT and e-governance to be strengthened.
- Renovation of very old structures be undertaken.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	MR. ANANDHAVALLI MAHADEVAN	Chairperson	
2	DR. HARSHA MEHTA	Member Co-ordinator	
3	DR. RAKESH MISHRA	Member	
4	Dr. Pratibha Singh	NAAC Co - ordinator	

Place

Date